
THE SOMERSET HILLS SCHOOL DISTRICT

The Somerset Hills School District

PUBLIC INPUT & ACTION MEETING – APRIL 25, 2012

Call to Order

The meeting was called to order at 7:30 p.m. by Mrs. Coons, President.

Pledge of Allegiance

Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a reorganization meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

Roll Call

Present

Robert Baker

Donna Coons

John Dorr

Julie Goetz

Deborah Hawkins

Linda Kragie

Karen McMahan

Louis Palma

Lauriann Swadba

Absent

Nancy Palazzolo

Also Present

Peter Miller

Nancy Lee Hunter

Barbara Walls

Executive Session

At 6 p.m., Mrs. Hawkins moved the following:

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED, that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts and Negotiations.

RESOLVED, that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. Palma seconded the motion to adjourn to executive session and the resolution was passed by unanimous vote of 9-0. The Board returned to public session at 7:30 p.m. Mrs. Coons reported that the Board discussed Personnel, Students Matters, Contracts and Negotiations.

Organizational Action Items

Mrs. Coons moved to approve Organization Items 1-41, seconded by Ms. Kragie. Resolutions 1-41 were approved by a roll call vote of 9-0.

- Action 1. Adoption of By-Laws & Policies
Resolution Resolved, that the Somerset Hills Board of Education re-adopts all current Board Policies & By-Laws.
- Action 2. Adoption of Program & Curriculum*
Resolution Resolved, that the Somerset Hills Board of Education re-adopts all existing Curriculum for the 2012-2013 school year, on file in the Curriculum office.
- Action 3. Adopt District Tradebooks, Software, Motion Pictures/Films*
Resolution Resolved, that the Somerset Hills Board of Education adopts the district tradebook list, software list, and media list for the 2012-2013 school year, on file in the Curriculum office.
- Action 4. Authorization to Implement 2012-2013 Budget and Chart of Accounts*
Resolution Resolved, that the Somerset Hills Board of Education authorizes the Superintendent and Business Administrator to implement the 2012-2013 budget and Chart of Accounts pursuant to local policies and State regulations and laws.
- Action 5. Board Secretary Tax Request Authorization: Borough of Bernardsville
Resolution Resolved, that the amount of taxes hereby certified as \$20,351,616.90 for the General Fund is the amount required by the Somerset Hills Board of Education to meet its obligations during the 2012-2013 school year from the Borough of Bernardsville and, be it further
Resolved, that the amount of taxes hereby certified as \$2,384,347.53 for the Debt Service Fund is the amount required by the Somerset Hills Board of Education to meet its debt obligations during the 2012-2013 school year from the Borough of Bernardsville, and, be it further
Resolved, that the Borough of Bernardsville is required to deposit the funds with the Treasurer of School Moneys prior to the tenth of each month as indicated herein:

Month	General Fund	Debt Service	Total Amount Due
July	\$1,695,968.00	\$198,696.00	\$1,894,664.00
August	\$1,695,968.00	\$198,696.00	\$1,894,664.00
September	\$1,695,968.00	\$198,696.00	\$1,894,664.00
October	\$1,695,968.00	\$198,696.00	\$1,894,664.00
November	\$1,695,968.00	\$198,696.00	\$1,894,664.00
December	\$1,695,968.45	\$198,693.77	\$1,894,662.22
January	\$1,695,968.00	\$198,696.00	\$1,894,664.00
February	\$1,695,968.00	\$198,696.00	\$1,894,664.00
March	\$1,695,968.00	\$198,696.00	\$1,894,664.00
April	\$1,695,968.00	\$198,696.00	\$1,894,664.00
May	\$1,695,968.00	\$198,696.00	\$1,894,664.00
June	\$1,695,968.45	\$198,693.76	\$1,894,662.21
Total	\$20,351,616.90	\$2,384,347.53	\$22,735,964.43

Action
Resolution6. Board Secretary Tax Request Authorization: Borough of Far Hills

Resolved, that the amount of taxes hereby certified as \$1,641,172.25 for the General Fund is the amount required by the Somerset Hills Board of Education to meet its obligations during the 2012-2013 school year from the Borough of Far Hills and, be it further

Resolved, that the amount of taxes hereby certified as \$192,275.88 for the Debt Service Fund is the amount required by the Somerset Hills Board of Education to meet its debt obligations during the 2012-2013 school year from the Borough of Far Hills, and, be it further

Resolved, that the Borough of Far Hills is required to deposit the funds with the Treasurer of School Moneys prior to the tenth of each month as indicated herein:

Month	General Fund	Debt Service	Total Amount Due
July	\$136,764.00	\$16,023.00	\$152,787.00
August	\$136,764.00	\$16,023.00	\$152,787.00
September	\$136,764.00	\$16,023.00	\$152,787.00
October	\$136,764.00	\$16,023.00	\$152,787.00
November	\$136,764.00	\$16,023.00	\$152,787.00
December	\$136,766.13	\$16,022.93	\$152,789.06
January	\$136,764.00	\$16,023.00	\$152,787.00
February	\$136,764.00	\$16,023.00	\$152,787.00
March	\$136,764.00	\$16,023.00	\$152,787.00
April	\$136,764.00	\$16,023.00	\$152,787.00
May	\$136,764.00	\$16,023.00	\$152,787.00
June	\$136,766.12	\$16,022.95	\$152,789.07
Total	\$1,641,172.25	\$192,275.88	\$1,833,448.13

Action
Resolution7. Board Secretary Tax Request Authorization: Borough of Peapack-Gladstone

Resolved, that the amount of taxes hereby certified as \$5,618,579.85 for the General Fund is the amount required by the Somerset Hills Board of Education to meet its obligations during the 2012-2013 school year from the Borough of Peapack/Gladstone and, be it further

Resolved, that the amount of taxes hereby certified as \$658,259.59 for the Debt Service Fund is the amount required by the Somerset Hills Board of Education to meet its debt obligations during the 2012-2013 school years from the Borough of Peapack/Gladstone, and, be it further

Resolved, that the Borough of Peapack/Gladstone is required to deposit the funds with the Treasurer of School Moneys prior to the tenth of each month as indicated herein:

Month	General Fund	Debt Service	Total Amount Due
July	\$468,215.00	\$54,855.00	\$523,070.00
August	\$468,215.00	\$54,855.00	\$523,070.00
September	\$468,215.00	\$54,855.00	\$523,070.00
October	\$468,215.00	\$54,855.00	\$523,070.00
November	\$468,215.00	\$54,855.00	\$523,070.00
December	\$468,214.92	\$54,854.80	\$523,069.72
January	\$468,215.00	\$54,855.00	\$523,070.00
February	\$468,215.00	\$54,855.00	\$523,070.00
March	\$468,215.00	\$54,855.00	\$523,070.00
April	\$468,215.00	\$54,855.00	\$523,070.00
May	\$468,215.00	\$54,855.00	\$523,070.00
June	\$468,214.93	\$54,854.79	\$523,069.72
Total	\$5,618,579.85	\$658,259.59	\$6,276,839.44

Action 8. Meeting Dates*
Resolution Resolved, that the Somerset Hills Board of Education approve the following dates for regular Public Input & Action Meetings for 2012-2013 with a starting time for the public session of 7:30 p.m.:

	June 13, 2012	Wednesday
	June 27, 2012	Wednesday
If required, special meeting(s) may be scheduled during July & August		
	August 22, 2012	Wednesday
	September 19, 2012	Wednesday
	October 17, 2012	Wednesday
	November 14, 2012	Wednesday
	December 12, 2012	Wednesday
Reorganization Only	January 2, 2013 (6:00pm)	Wednesday
	January 23, 2013	Wednesday
	February 20, 2013	Wednesday
Public Hearing on the Budget	March 27, 2013	Wednesday
	April 17, 2013	Wednesday
	May 22, 2013	Wednesday
	June 12, 2013	Wednesday
	Annual School Election:	
	Tuesday, November 6, 2012	

Action 9. Official Publications*
Resolution Resolved, that the Somerset Hills Board of Education designates the Bernardsville News as the official publication and, Be It Further Resolved, that The Courier News and The Star Ledger be designated to receive official notices as required by law.

Action 10. Authorized Depositories*
Resolution Resolved, that the Somerset Hills Board of Education designates the following financial institutions as official depositories:

Peapack/Gladstone Bank	TD Bank
Bank of America	Marlin Business Bank
Deutsche Bank	Millington Savings Bank
JP Morgan Chase Bank	First Niagara
Bank of NY Mellon	Wells Fargo

Action 11. Approve Deferred Compensation Plans*
Resolution Resolved, that the Somerset Hills Board of Education approve the following Deferred Compensation Plans 403(b) and 457(b) providers:

Valic	The Legend Group	AXA Equitable	Metlife
Lincoln Investment Planning	T. Rowe Price	Vanguard Group	

Action 12. Appointment of Officers*
Resolution Resolved, that the Somerset Hills Board of Education appoints the following officers for the period of April 25, 2012 until June 30, 2013:

Nancy Lee Hunter	Board Secretary, Custodian of Records, Health and Safety Officer, Right-to-Know and A.H.E.R.A. Representative, Public Agency Compliance Officer, and Integrated Pest Management Coordinator
Barbara Walls	Affirmative Action Officer, Title IX Coordinator, ADA Officer
Thomas M. Venanzi	Treasurer of School Monies
Teresa Vaught	504 Officer, DYFS Liaison, Homeless Liaison
M. J. Zonfrillo	Assistant Board Secretary

Action
Resolution

13. Approval of Affirmative Action Committee*
Resolved, that the Somerset Hills Board of Education approve Affirmative Action Committee members: Barbara Walls, Nancy Lee Hunter, Jennifer Shouffler, Coleen Butler, Michael Hoppe, Shawn Kelly.

Action
Resolution

14. Approve Shared Services Agreement with Bedminster Board of Education*
Resolved, that the Somerset Hills Board of Education approve shared services agreement with the Bedminster Board of Education for the 2012-2013 school year for the following positions:

1. Supervisor-Special Services
2. School Social Worker
3. Attendance Officer

Action
Resolution

15. Professional Services Contract Awards*
Whereas the Somerset Hills Board of Education is in need of auditing, medical, legal, engineering, and architectural services, and
Whereas N.J.S.A. 18A:18A-5a (1) and Chapter 440 of the laws of 1999 specifically exempt professional services contracts from competitive bids;
And after determining that the following professionals' best meet the needs of the Somerset Hills School District;
Now Therefore be it Resolved, that the Board Secretary is authorized to execute contracts for the following professional services* for the 2012-2013 school year:

Provider	Service
Adams Stern Gutierrez & Lattiboudere	Legal
Gebhardt & Keifer	Legal
Wilentz Goldman & Spitzer, P.A.	Bond Counsel
Suplee, Clooney & Co.	Auditor
T&M Associates	Engineer
Anthony Cioce, M.D.	School Sports Physician
Allyson Agathis, M.D.	School Physician
Capital Financial Advisors Inc.	Financial Advisory Services
Brown & Brown Benefit Advisors, Inc.	Health Insurance Agent

*complete fee schedule on file in Business Office

Action
Resolution

16. Check Signer*
Resolved, that the Somerset Hills Board of Education approves the use of an automated check signer on district checks pursuant to Board policy.

Action Resolution 17. Approve Maximum Expenditure for Travel*
Resolved, that the Somerset Hills Board of Education approve \$75,000 as the maximum district wide total for travel related expenditures for the 2012-2013 school year, in accordance with N.J.Title 18A:11-12.

Action Resolution 18. Approve Payment of Bills*
Resolved, that the Somerset Hills Board of Education authorizes the Board Secretary to pay bills between Board Meetings and that all bills paid will be presented for Board approval at the next scheduled meeting.

Action Resolution 19. Authorize Superintendent Right of Appointment*
Resolved, that the Somerset Hills Board of Education authorize the Superintendent the right of appointment between Board Meetings for personnel.

Action Resolution 20. Petty Cash Accounts*
Resolved, that the Somerset Hills Board of Education re-establishes the following Petty Cash accounts for the 2012-2013 school year in accordance with Board Policy 6:04.1:

Location	Amount	Responsible Administrator
Bedwell Elementary School	\$250.00	School Principal
Bernardsville Middle School	\$250.00	School Principal
Bernards High School	\$250.00	School Principal
Special Services	\$100.00	Director of Special Services
Superintendent's Office	\$200.00	Superintendent
Business Office	\$200.00	Business Administrator

And, be it further resolved that no single petty cash expenditure exceed \$25.00.

Action Resolution 21. Approval of Qualified Purchasing Agent and Designating Bid Threshold*
Resolved, that the Somerset Hills Board of Education designates its bid threshold at \$36,000 pursuant to N.J.S.A. 18A:18A-3a, and be it further
Resolved, that Business Administrator Nancy Lee Hunter be appointed as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A 2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further
Resolved, that in accordance with N.J.A.C. 5:34-5.2, the Board Secretary is hereby authorized and directed to forward a certified copy of this resolution to the Director of the Division of Local Government Services.

Action Resolution 22. Approve Nonpublic Instructional Services
Resolved, that the Somerset Hills Board of Education approve the Nonpublic Instruction Services Agreement with Somerset County Educational Services Commission for Chapters 192/193, IDEIA, Non-Public Textbook, Non-Public Technology, Non-Public Nursing for the 2012-2013 school year.

Action Resolution 23. Hunterdon County Educational Services Commission Cooperative Purchasing*
Resolved, that the Somerset Hills Board of Education approve the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Hunterdon County Educational Services Commission for the 2012-2013 school year.

Action Resolution 24. Middlesex County Educational Services Commission Cooperative Purchasing*
Resolved, that the Somerset Hills Board of Education approve the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Middlesex County Educational Services Commission for the 2012-2013 school year.

Action Resolution 25. Approve Special Education Service Providers*
Resolved, that the Somerset Hills Board of Education approve the following Special Education service providers for 2012-2013 school year and extended school year program:

Provider	Service	Location
JLM ABA LLC	Behavioral	Shark River Hills, NJ
Kelli Portland	Behavioral	Mildford, NJ
ABA 4 U	Behavioral	South Orange, NJ
Hybridge Learning Group	Behavioral	Somerset, NJ 08873
Bethel Ridge	Transitional Services	Basking Ridge, NJ
School Rehab Services	Occupational Therapy	Lawrenceville, NJ
Therapeutic Intervention	Occupational & Physical Therapy	Bridgewater, NJ
Cindy Argiro, Pediatric Workshop	Physical Therapy	Warren, NJ
Oxford Consulting	Physical Therapy	Manalapan, NJ
1 st Step Up	Physical Therapy	Mountainside, NJ
Matheny Medical & Educational Center	Speech Services	Peapack, NJ
Middlesex County ESC	All services	Piscataway, NJ
Morris County ESC	All services	Morristown, NJ
Morris Union Jointure Commission	All services	New Providence, NJ
Somerset County ESC	All services	Manville, NJ
Hunterdon County ESC	All services	Lebanon, NJ
Kid Therapy	Occupational Therapy	Chester, NJ
Helping Hands	Occupational Therapy	Flemington, NJ
Bayada Nursing	Nursing Services	Morris Plains, NJ

Action Resolution 26. Approve Special Education Schools*
Resolved, that the Somerset Hills Board of Education approve the following schools for the 2012-2013 school year:

Student ID#	Provider	Location
3559558254	Banyan Upper School	Fairfield, NJ
	Bedminster Elementary School	Bedminster, NJ
7334018262, 7527322623	Bernards School District: Ridge High School	Basking Ridge, NJ
3341577400	Center School	Highland Park, NJ
6621537794	Craig School	Mountain Lakes, NJ
5374918672	Eden Institute	Princeton, NJ
2102757988	Matheny	Gladstone, NJ
8843594233	McAuley School	North Plainfield, NJ
8644389480	Midland School	North Branch, NJ
7483538376, 3027945811, 7599873783,	Morris School District: Alexander Hamilton	Morristown, NJ

3694410395	Frelinghuysen Middle School	
7574938416, 3576316201, 6797077121, 7422862498, 4539160363, 1309572825 7931411561	Morris Union Jointure Commission: DLC – Warren	Warren, NJ
8018755638	Newmark School	Plainfield, NJ
2351942937	Shepard High School	Morristown, NJ
1059391895, 7712323425	Somerset County Educational Commission: Somerset Academy Somerset County Vo Tech	Bridgewater, NJ
3957424154, 6104463152	Somerset Hills Learning Inst.	Bedminster, NJ

Action
Resolution

27. Approve Special Education Extended School Year Schools*

Resolved, that the Somerset Hills Board of Education approve the following schools for the 2012-2013 extended school year:

Student ID#	Provider	Location
3559558254	Banyan Upper School	Fairfield, NJ
Various students	Bedminster Elementary School	Bedminster, NJ
7334018262, 7527322623	Bernards School District: Ridge High School	Basking Ridge, NJ
3694410395	Camp Okee Sunokee	North Branch, NJ
3341577400	Center School	Highland Park, NJ
6621537794	Craig School	Mountain Lakes, NJ
5374918672	Eden Institute	Princeton, NJ
2102757988	Matheny	Gladstone, NJ
8843594233	McAuley School	North Plainfield, NJ
8644389480	Midland School	North Branch, NJ
7483538376, 3027945811, 7599873783,	Morris School District: Alexander Hamilton Frelinghuysen Middle School	Morristown, NJ
7574938416, 3576316201, 6797077121, 7422862498, 4539160363, 1309572825	Morris Union Jointure Commission: DLC – Warren	Warren, NJ
8018755638	Newmark School	Plainfield, NJ
2351942937	Shepard High School	Morristown, NJ
7712323425	Somerset County Educational Commission: Somerset Academy	Bridgewater, NJ
3957424154, 6104463152	Somerset Hills Learning Inst.	Bedminster, NJ

Action
Resolution

28. Approve Special Education Home Instruction/Bedside Services Providers*

Resolved, that the Somerset Hills Board of Education approve the following providers for Home Instruction and/or Bedside Instruction for the 2012-2013 School Year and extended school year program:

Provider	Service	Location
Education Inc.	Home/Bedside Instruction	Plymouth, MA
Vista Treatment Centers	Home/Bedside Instruction	Magna, UT
Lynn Scully LLC	Home/Bedside Instruction	Hackettstown, NJ
Educere LLC	Home/Bedside Instruction	Ambler, PA
Middlesex Regional Ed Services	Home Instruction	Piscataway, NJ
PESI	Home/Bedside Instruction	Glassboro, NJ
Michele Gould	Home Instruction	Cedar Knolls, NJ
Morris County ESC	Home Instruction	Morristown, NJ
New Hope Foundation	Home Instruction	Marlboro, NJ
Somerset County ESC	Home Instruction	Raritan, NJ
Nicholas Marigliano	Home Instruction	Jersey City, NJ
University of Med & Den of NJ	Home/Bedside Instruction	Piscataway, NJ
Veritas Tutors	Home/Bedside Instruction	Cambridge, NA
Kimberly Smith	Home Instruction	Bogota, NJ

Action
Resolution

29. Approve Special Education Evaluation Providers*

Resolved, that the Somerset Hills Board of Education approve the following to provide evaluation and translations services for the 2012-2013 school year and extended school year program:

Provider	Service	Location
Carmen Cruz	Bilingual Social Evaluations	Somerset, NJ
Silvia DeLeon	Bilingual Speech Evaluations	Lawrenceville, NJ
Roman Perez	Bilingual Education Evaluations	Somerset, NJ
Gladys Portacio	Bilingual Psychological Evaluations	Greenbrook, NJ
Kashyapi Shah	Bilingual Speech Evaluations	Parlin, NJ
Learning Tree Multicultural Evaluation and Consulting, Inc.	Bilingual Educational & Psychological Evaluations	Greenbrook, NJ
Dr. Kavita Sinha	Neurological Evaluations	Warren, NJ
Dr. Dale Jacobs	Neurological Evaluations	Summit, NJ
Dr. Livingstone	Neurological Evaluations	Morristown, NJ
Dr. Jose Moreno	Psychiatric Evaluations	Chester, NJ
Dr. Theodore Petti	Psychiatric Evaluations	Piscataway, NJ
Dr. Lawrence Demilio	Psychiatric Evaluations	Mountainside, NJ
Dr. Meredith Panik	Psychological Evaluations	Bernardsville, NJ
Dr. Yampolsky	Psychological Evaluations	Randolph, NJ
Lydia Dorfi	Translation	Bernardsville, NJ
Damarys Wisler	Translation	Gladstone, NJ
Theodora Mulgrum	Translation	Bernardsville, NJ
Susan Lang	Translation	Bernardsville NJ

Action
Resolution

30. Coordinated Transportation Agreement*

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Somerset County Educational Services Commission be approved for the 2012-2013 school year, and be it further

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Morris-Union Jointure Commission be approved for the 2012-2013 school year, and be it further

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Morris County Educational Services Commission be approved for the 2012-2013 school year, and be it further

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with Sussex County Regional Cooperative be approved for the 2012-2013 school year, and be it further

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Union County Educational Services Commission be approved for the 2012-2013 school year.

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Mendham Township Board of Education be approved for the 2012-2013 school year.

Action
Resolution

31. Approved State Contract Vendors*

WHEREAS, the Somerset Hills Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Somerset Hills Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Somerset Hills Board of Education intends to enter into contracts with the New Jersey State Contract Vendors through this resolution and properly execute contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Somerset Hills Board of Education authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors, including but not limited to the following vendors:

Ackerson Drapery & Decorating, Apple Computer, Avaya, Dell Marketing LP, Education, Inc., Hewlett Packard Company, Image Systems, Energy Solve, Inc. for the 2012-2013 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Somerset Hills Board of Education School Business Administrator, Nancy Lee Hunter, shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Somerset Hills Board of Education and the Referenced State Contract Vendors shall be from July 1, 2012 to June 30, 2013.

Action
Resolution

32. Approval of Bid Specifications*

Resolved, that the Business Administrator be authorized to prepare bid specifications for the purchase of the following services and supplies:

Asbestos removal	Energy Management
Boiler inspections and repairs	Fire protection services
Carpet and floor tile replacements	Gym floor recoating
Classroom furniture and instructional equipment	Grounds Maintenance
Computer/technology equipment	HVAC controls
Copier paper	Painting

Custodial supplies
 Custodial/Grounds Equipment
 Door/window replacements
 Electrical upgrades/supplies
 Elevator maintenance

Parking lot/Roadway repairs
 Plumbing repairs
 Roof repairs
 Teaching supplies
 Transportation services (as required)
 Tree maintenance

And, be it further

Resolved, that the Board Secretary be authorized to purchase the above services and supplies pursuant to the N.J. Public School Contracts Law.

Information

This resolution permits the Business Administrator to purchase services and supplies that have been included in the 2012-2013 budget. Purchases exceeding the bid threshold (\$36,000.00) will only be awarded in accordance with N.J.S.A. 18A:18A

Action
Resolution

33. Approve NJSIAA Membership*

Resolved, that the Somerset Hills Board of Education approves the annual membership in the NJSIAA for the 2012-2013 school year and agrees to be governed by the constitution, by-laws, rules and regulations established by NJSIAA.

Action
Resolution

34. Approve New Jersey School Boards Association Membership*

Resolved, that the Somerset Hills Board of Education approve the annual membership in the New Jersey School Boards Association for the 2012-2013 school year.

Action
Resolution

35. Approve Twelve Month Employee Holiday Schedules 2012-2013*

Resolved, that the Somerset Hills Board of Education approve the attached 2012-2013 Holiday Schedules for twelve month employees.

Action
Resolution

36. Approve Integrated Preschool Program Tuition

Resolved that the Somerset Hills School District approve a fee for general education students attending the Integrated Preschool Program for the 2012-13 school year in the amount of \$2,500.00.

Action
Resolution

37. Approve 2012-2013 Tuition Rates*

Resolved, that the Somerset Hills Board of Education approve the 2012-2013 tuition rates:

GRADE	TUITION
KINDERGARTEN	\$11,713
1-5	\$13,300
6-8	\$14,571
9-12	\$16,948

Action
Resolution

38. Approve Transfer of Interest*

Resolved, that the Somerset Hills Board of Education approve the transfer of interest earned in the Capital Project fund to the General Fund.

Action
Resolution

39. Approve Organizational Chart*

Resolved, that the Somerset Hills Board of Education approve the revised Somerset Hills School District Organizational Chart, as attached.

Action 40. Approve District Mentoring Plan*
Resolution Resolved, that the Somerset Hills Board of Education approves the district mentoring plan extension, on file in the Superintendent's office.

Action 41. Approve Emergency Operations Plan, Crisis Intervention Procedures Manual and Emergency Management Plan*
Resolution Resolved, that the Somerset Hills Board of Education approves the Emergency Operations Plan, Crisis Intervention Procedures Manual and Emergency Management Plan, on file in the Superintendent's office.

Personnel

Action

Mrs. Hawkins moved resolutions 1-31, Mr. Palma seconded the motion. Resolutions 1-31 were approved by a roll call vote of 8-0. Mrs. McMahon abstained. Mrs. Coons abstained on resolution #24.

Action 1. Reappointment/Tenured Teachers*

Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following tenured teachers for the 2012-2013 school year. Salaries are based on the 2010-2011 salary guide (step, salary, and longevity may be adjusted upon ratification of collective bargaining agreement):

Bedwell Elementary School

<u>Name</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
David Angri	MA	20	95,245*
Karen Ayres	MA+45	16	87,343
Darcey Brooten	MA+15	5	60,595
Sharon Brum	MA+60	17	93,190*
Sherilyn Burnett	MA+15	19	93,335
Jessica Collins	MA	5	58,660
Megan Cooper	MA+30	7	64,530
Marcella Craver	MA+30	15	82,054
Loretta Crowley	MA+60	13	79,689
Emma Davis	MA+15	6	61,595
Malinda Davis-Campbell	MA+60	20	105,337*
Roberta Davitt	BA+15	16	77,965
Lucille Dempsey	MA+45	7	66,465
Phyllis DeStefano	BA	17	79,245*
Dana Fischer	BA+15	10	63,435
Cynthia Forsythe	BA+15	19	87,951*
Michele Freda	MA	11	67,689
Karen George	BA+15	20	91,535*
Kristine Hall	MA	13	72,488
Laurie Heppes	BA+15	18	84,639*
Susan Horowitz	MA+60	14	82,654
Laraine Jaeger	MA	20	94,745
Linda Jastrabek	BA+15	19	87,951*
Judith Jensen	BA	16	75,825
Holly Jongema	BA+15	5	56,725
Sally Kasulanis	MA+45	16	87,343

Dawn King	MA	5	58,660
Mindy Kirschner	MA+45	9 (PT@.50)	34,700
Mary Kleinstein	MA+60	16	89,195
Andrea Kostelak	BA+15	14	72,391
Patrice Leavenworth	BA	17	78,745
Christine Lemberg	MA+60	17	92,690
Melissa Leonard	MA	7	60,668
Patricia Maddaluna	MA+60	20	105,337*
Karen Mastrangeli	MA+30	13	76,211
James McCarron	MA	17	84,125
Jonelle Mustich	MA	6	59,660
Mark Noonan	BA	17	78,745
Laurie Och	MA	17	84,125
Amy Paterno	MA	9	63,771
Emily Pike	MA+60	14	82,654
Patrick Reed	MA+15	5	60,595
Deborah Rokosky	MA+15	15	80,090
Margaret Rosenthal	MA	17	84,125
Elizabeth Rudin	MA+30	17	88,553
Sophia Seelig	BA	8	58,150
Diana Sombers	MA+30	11 (PT @.50)	35,608
Jennifer Tack	MA	4	57,660
Janis Virtue	MA+60	20	105,337*
Lisa Weber-Hummel	MA	20	94,745
Philip Wilkinson	BA	10	61,500
Mary Clare Windisch	MA	16	80,983
Maureen Ziolkowski	BA+15	10	63,435

Bernardsville Middle School

Kristene Both	MA+30	4	61,530
Mary Burke	MA+60	19	100,630*
Eric Calabrese	BA+15	4	55,725
Andrew Couch	BA	4	53,790
Sybil Cozin	BA+15	15 (PT@.67)	50,319
Olivia Dorfman	MA	12	70,028
Thomas Ellard	MA+60	20	105,337*
Kimberly Flynn	MA+45	16	87,343
Jessica Frazier	BA	3	52,790
Mary Ellen Furbish	MA	5	58,660
Alexis Gardner	BA	20	88,905*
Michael Georgiana	BA	3	52,790
Christopher Habermas	MA+30	5	62,530
Mary Haspel	MA+15	19	93,335
Karen Jackson	MA+15	16	83,176
Brian King	MA+60	18	96,335
Katherine LaCotta	MA+60	17	93,190*
Joseph LaSpada	MA+60	20	105,337*
Brian Latzke	MA+45	7	66,465

Carrie Malwitz	MA+30	5	62,530
Nicole Marashlian	MA+45	7	66,465
Jessica McGinn	BA+15	7	58,725
Kristen MacGorman	MA+45	4	63,465
Patricia McMillan	BA	17	78,745
Amanda Morawick	MA+30	3	60,530
Karrie Obert-Thorn	MA+15	11	69,481
Timothy Palek	MA	3	56,660
Melissa Paparozzi	MA	4	57,660
Shane Porter	BA+15	5	56,725
Carolann Reznick	MA+45	7	66,465
Rosemarie Rizzuto	MA+60	17	92,690
Margaret Roberson	MA+45	19	98,540*
Suzanne Ryan	MA+30	14	79,030
Jason Snyder	BA+15	4	55,725
Elizabeth St.Ours	BA+15	6	57,725
Valerie Tchorz	MA+45	8	67,825
Michael Terraciano	MA+30	16	85,229
Kelly Wells	MA+30	8	65,890
Joy White	BA+15	5	56,725
Lori Wisniewski	MA+60	9	71,335

Bernards High School

Dennis Babicke	MA+60	12	77,255
Matthew Bale-Pena	BA	4	53,790
Heather Buterbaugh	BA+15	8	60,085
Carolyn Benner	MA+60	17	92,690
Dianne Berger	MA+15	17	86,412
Jeannette Bracero	MA	4	57,660
David Brothers	MA+30	16	85,229
Lynda Burns	BA+15	17	80,977
Lisa Carpinello	BA	4	53,790
Jeffrey Caswell	BA	17	78,745
Jonathan Cherng	MA	3	56,660
Marilyn Clendenny	MA+60	19	100,630*
Kay Collins	MA+15	17	86,412
Anne Connor	MA+45	16	87,343
Carolyn Coppola	BA	9	59,725
Suzanne Cutler	BA	20	88,905*
Peter DiCarlo	MA+30	4	61,530
Janet DeMeo	MA+30	14	79,030
Theresa DeRoberts	MA+30	9	67,465
Thomas DiMarco	MA+60	19	100,630*
Louise DuBois	MA+60	17	92,690
Allison Ernst	BA+15	3	54,725
LuAnn Falletta	MA+30	15	82,054
Jeffrey Falzarano	MA+15	20	97,440
James Ferrara	MA+60	20	104,837

Joseph Foglia	BA+15	20	91,535*
Angela Fresco	MA+45	12	75,431
Paula Gray	MA+60	19	100,130
John Grund	MA+15	19	93,335
John Hogge	MA+60	17	92,690
Ashley Janosko	MA+15	3	58,595
Wendi LaBruno	MA+60	10	73,110
John Lallis	MA+30	20	99,963
Lindsay Lorson	MA+30	4	61,530
Judith Martin	MA+60	20	105,337*
Sky Meakem	MA	3	56,660
Joseph Milde	BA	16	75,825
Janice O'Brien	MA	13	72,488
Leslie O'Connor	BA+15	5	56,725
Jacqueline Oswald	MA+45	7	66,465
Mark Reinman	BA	16	75,825
Stephen Sands	BA+15	11	65,410
Lisa Seela	MA+45	20	102,561
Karen Senko	MA+15	3	58,595
Karen Silva	MA+60	17	92,690
Jon Simoneau	MA	8	62,112
Anna Sosely	MA+30	11	71,215
Mark Szakiel	MA	17	84,125
David Szostak	MA+45	11	73,150
Alan Tinquist	BA	11	63,475
Frederick Trumpy	MA+30	14	79,030
Cheryl Vassil	MA+60	15	85,850
Maria Venezio	MA+60	19	100,130
Maddalena Violillo	MA+45	10	71,175
Christine Whitlock	MA+60	17	92,690
Elizabeth Whittle	MA+45	20	102,561
Lynn Weltler	MA+30	16	85,229
Mary Yuknis	MA	20	94,745

* Includes \$500 longevity

Action
Resolution

2. Approve Tenure Contract*

Resolved, that the Somerset Hills Board of Education approves a tenure contract for the 2012-2013 school year. Salaries are based on the 2010-2011 salary guide (step and salary may be adjusted upon ratification of collective bargaining agreement):

<u>Name</u>	<u>School</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
Kelly Clark	HS	MA	12	70,028
Megan Dooley	HS	MA	1-2	55,660
Nicole Drag	HS	BA	1-2	51,790
Lisa Drew (1/2/13)	MS	MA+15	14	77,154
Melissa Gurth	Bedwell	MA+15	8 (PT@.50)	31,978
Theresa Peppe	HS	BA	1-2	51,790
Jill Roll	Bedwell	MA	13	72,488
Lauren Smith	Bedwell	MA	5	58,660

Action 3. Reappointment/Non-Tenured Teachers*
Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following non-tenured teachers for the 2012-2013 school year. Salaries are based on the 2010-2011 salary guide (step and salary may be adjusted upon ratification of collective bargaining agreement):

Third Year Teachers

<u>Name</u>	<u>School</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
Susan Fischer	Bedwell	MA	9	63,771
Marianne Fitzgerald	MS	BA+15	4	55,725
Jade Pietroluongo	HS	BA	1-2	51,790
Erika Procacci	MS	BA	4	53,790
Jamie Reeves	Bedwell	BA	4	53,790
Kathleen Ryerson	HS	MA+15	13 (PT@.50)	37,206
Franklin Spangler	HS	BA	1-2	51,790

Second Year Teachers

<u>Name</u>	<u>School</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
Ashley Baker	HS	BA +15	3	54,725
Nicole Brown	HS	MA	4	57,660
Andrea Colicchio	Bedwell	BA+15	1-2	53,725
Zoltan Gilly	MS	MA+60	3	64,400
Nick Hemans	HS	BA	5	54,790
Donald Swanson	HS	MA+60	10	73,110
Jaimie Trapp	MS	BA	3	52,790

Action 4. Approve Non-Tenure Contract*
Resolution Resolved, that the Somerset Hills Board of Education approves a non-tenure contract for Jose Daben, Spanish Teacher at Bernards High School, Level MA+45, Step 10, (2010-2011 salary guide) at an annual salary of \$71,175 (step and salary may be adjusted upon ratification of collective bargaining agreement) for the 2012-2013 school year.

Action 5. Reappointment/Technology Employees*
Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following technology employees for the 2012-2013 school year. Salaries are based on the 2010-2011 salary guide (step, salary, stipend, and longevity may be adjusted upon ratification of collective bargaining agreement):

<u>Name</u>	<u>Salary</u>	<u>Step</u>
Mark Prunty	Salary	62,105
	Microsoft MCSA	1,800
	Longevity	500
	Total Salary	64,405
Rickey Saez	Salary	56,905
	Microsoft MCP	700
	Longevity	500
	Total Salary	58,105
Max Pike	Salary	\$27/hour 1 (not to exceed 19.5 hours)

Action
Resolution6. Reappointment/Custodial Employees*

Resolved, that the Somerset Hills Board of Education approves the reappointment of the following custodial employees for the 2012-2013 school year:

		<u>Step</u>	
Soukan Chandara	Base Salary	45,671	11
	Longevity	787	
	Total Salary	\$46,458	
Wiktor Chwiedsiouk	Base Salary	47,876	12
	Longevity	787	
	Total Salary	\$48,663	
Michael Consulmagno	Base Salary	40,406	8
	Total Salary	\$40,406	
Bhanca Komsiri	Base Salary	38,021	6
	Total Salary	\$38,021	
Tossapon Miles	Base Salary	37,328	5
	Total Salary	\$37,328	
Hong Panyanouvong	Base Salary	45,671	11
	Total Salary	\$45,671	
Khambone Singsongkham	Base Salary	47,876	12
	Longevity	787	
	Total Salary	\$48,663	
Manaswee Sysongdeth	Base Salary	45,671	11
	Longevity	787	
	Total Salary	\$46,458	
Somdy Sysongdeth	Base Salary	47,876	12
	Longevity	393	
	Total Salary	\$48,269	
Visavanh Vongsouthy	Base Salary	43,691	10
	Longevity	393	
	Total Salary	\$44,084	
Bobknuck Vongvilay	Base Salary	47,876	12
	Longevity	787	
	Total Salary	\$48,663	
Wannapha Vongvilay	Base Salary	39,101	7
	Total Salary	\$39,101	
	Total Salary	\$39,101	

Action 7. Reappointment/Maintenance Employees*
Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following maintenance employees for the 2012-2013 school year. Salaries are based on the 2010-2011 salary guide (step, salary, stipends, and longevity may be adjusted upon ratification of collective bargaining agreement):

			<u>Step</u>
James Fulper	Base Salary	53,195	12
	System Maintenance	16,526	
	Assistant Heating Controls	2,435	
	Boiler License	1,188	
	Longevity	786	
	Total Salary	\$74,130	
Douglas Lucas	Base Salary	53,195	12
	System Maintenance	16,526	
	Boiler License	1,188	
	Plaster Mason	1,803	
	Longevity	1,574	
	Total Salary	\$74,286	
Thomas Rodaligo	Total Salary	\$43,445	7
Rufus Vought	Base Salary	53,195	12
	System Maintenance	16,526	
	Assistant Heating Controls	2,435	
	Boiler License	1,188	
	Longevity	2,621	
	Total Salary	\$75,965	

Action 8. Reappointment /Secretarial Support Staff*
Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following secretarial support staff for the 2012-2013 school year. Salaries are based on the 2010-2011 salary guide (step, salary, and longevity may be adjusted upon ratification of collective bargaining agreement):

<u>Name</u>	<u>Location</u>	<u>Step</u>	<u>Salary</u>	<u>Longevity</u>	<u>Total Salary</u>
Lucy Russoniello	Bedwell	16	54,941	1,434	56,375
Dolores Roehr	Bedwell	1	40,691		
Deborah Meyer	MS	14	52,716		
Patricia Pedota	MS	12	50,591		
Anne Acuff	HS	18	57,266		
Virginia Collins	HS	18	57,266	1,434	58,700
Marilyn Foote	HS	OG	59,671	3,457	63,128
Virginia Harknett	HS	12	50,591		
Robin Nickell	HS	6	44,816		
Joan Shannon	HS	18	57,266	1,434	58,700
Christine Grant	Olcott	18	57,266	1,434	58,700
Kathleen Mehan	Olcott	8	46,641		

Action Resolution 9. Reappointment of Regular/Special Education Paraprofessionals
Appointments to be made at June 27, 2012 Board of Education Meeting

Action Resolution 10. Reappointment of Confidential Employees*
 Resolved, that the Somerset Hills Board of Education approves the reappointment of the following confidential employees for the 2012-2013 school year:

	<u>Salary</u>	<u>Longevity</u>	<u>Total Salary</u>
Ellen Clark - Secretary to the Superintendent	70,429	1,434	71,863
Margaret Mitchell - Assistant Information Systems Manager	85,374		
Pamela Sheehan - Confidential Secretary/Bookkeeper	65,115	1,434	66,549
Violetta Kudelko - Personnel Assistant	59,160		
Deborah Thorp - Accounts Payable Clerk	53,889	1,434	55,323
Mary Joyce Zonfrillo - Assistant Board Secretary	79,757	2,146	81,903

Action Resolution 11. Reappointment of Administrators*
 Resolved, that the Somerset Hills Board of Education approves the reappointment of the following administrators for the 2012-2013 school year:

	<u>Salary</u>
Coleen Butler-Assistant Principal-Bedwell	90,382
Michael Corbett-Assistant Principal-High School	127,061
Michael Hoppe-Assistant Principal-High School	139,781
Nancy Lee Hunter – School Business Administrator	167,470
Lynn Kratz-Principal-Middle School	169,167
Peter Miller – Superintendent	212,932
Amy Phelan-Principal-Elementary School	152,855
Barbara Piparo-Walls-Assistant Superintendent	157,548
Jennifer Shouffler-Director of Curriculum & Instruction	124,236
Richard Smith-Supervisor-High School	90,589

Action Resolution 12. Reappointment of Information Technology Manager*
 Resolved, that the Somerset Hills Board of Education approves the reappointment of Charles Young, Information Technology Manager, at an annual salary of \$ 99,300 for the 2012-2013 school year.

Action Resolution 13. Reappointment of Custodial Foreman*
 Resolved, that the Somerset Hills Board of Education approves the reappointment of Daniel Beam, Custodial Foreman, at an annual salary of \$72,276 for the 2012-2013 school year.

Action Resolution 14. Reappointment of Maintenance Foreman*
 Resolved, that the Somerset Hills Board of Education approves the reappointment of Alan Yunghahn, Maintenance Foreman, at an annual salary of \$96,260 for the 2012-2013 school year.

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- Action Resolution 15. Reappointment of College & Career Specialist*
Resolved, that the Somerset Hills Board of Education approves the reappointment of Rebecca Labus, part time (.5) College & Career Specialist at Bernards High School, at an annual salary of \$30,000 for the 2012-2013 school year (salary may be adjusted).
- Action Resolution 16. Reappointment of Nurse Clerk
Resolved, that the Somerset Hills Board of Education approves the reappointment of Melissa Jordan, part time (.5) nurse clerk at Bedwell Elementary School at an hourly rate of \$33.50 (salary may be adjusted).
- Action Resolution 17. Reappointment of Security Officer
Resolved, that the Somerset Hills Board of Education approves the reappointment of John McMahon as Security Officer at Bernards High School, at an annual salary of \$48,569 for the 2012-2013 school year (salary may be adjusted).
- Action Resolution 18. Reappointment of Treasurer of School Monies
Resolved, that the Somerset Hills Board of Education approves the reappointment of Thomas Venanzi, Treasurer of School Monies, at an annual salary of \$4,998 for the 2012-2013 school year (salary may be adjusted).
- Action Resolution 19. Reappointment of Transportation Coordinator
Resolved, that the Somerset Hills Board of Education approves the reappointment of Virginia Harknett, part time Transportation Coordinator for the district at a stipend of \$4,302 for the 2012-2013 school year (stipend may be adjusted upon ratification of collective bargaining agreement).
- Action Resolution 20. Reappointment of Attendance Officer*
Resolved, that the Somerset Hills Board of Education approves the reappointment of John McMahon as Attendance Officer for the district at a stipend of \$4,136 for the 2012-2013 school year (stipend may be adjusted upon ratification of collective bargaining agreement).
- Action Resolution 21. Reappointment of Computer Technician*
Resolved, that the Somerset Hills Board of Education approves the reappointment of Norman Luik, part time (8 hrs. per week) Computer Technician, Step 10, at an hourly rate of \$31.25 for the 2012-2013 school year (step and salary may be adjusted upon ratification of collective bargaining agreement).
- Action Resolution 22. Reappointment of Energy Efficiency Coordinator*
Resolved, that the Somerset Hills Board of Education approves the reappointment of Mariel O'Brien, Energy Efficiency Coordinator, at an hourly rate of \$32.00 from July 1 to October 31, 2012.
- Action Resolution 23. Reappointment of Performing Arts Center Manager*
Resolved, that the Somerset Hills Board of Education approves the appointment of Lynn Weltler, part time performing arts center manager, at an annual salary of \$13,000 for the 2012-2013 school year (salary may be adjusted).

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- Action 24. Reappointment of Executive Director of Development*
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Alice Rose, part time executive director of development, at an annual salary of \$18,000 for the 2012-2013 school year (salary may be adjusted).
- Action 25. Reappointment of Bus Drivers*
Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following bus drivers for the 2012-2013 school year (hours to be determined):
Lillian Bartow \$20.50/hour
Frances DeAngelo \$20.50/hour
Thomas DeAngelo \$20.50/hour
- Action 26. Reappointment of Bus Paraprofessionals*
Resolution Resolved, that the Somerset Hills Board of Education approves the reappointment of the following bus paraprofessionals for the 2012-2013 school year (hours to be determined):
Ellen Clarke \$18.50
Peggy Vail \$18.50
- Action 27. Approve Staff Member Students*
Resolution Resolved, that the Somerset Hills Board of Education approves the following children of staff members as district students for the 2012-2013 school year:
Grade Kindergarten Jeffrey Falzarano
Grades Kindergarten & 3 Mark Noonan
Grades 1 & 3 James McCarron
Grade 1 Valerie Tchorz
Grade 8 Patricia McMillan
Grades 8 & 11 Karen Silva
Grade 9 Dana Fischer
- Action 28. Approve Home Instructors*
Resolution Resolved, that the Somerset Hills Board of Education approves all district certificated staff to provide home instruction as assigned for the 2012-2013 school year.
- Action 29. Approve Van Drivers*
Resolution Resolved, that the Somerset Hills Board of Education approves the following van drivers for the 2012-2013 school year:
Lillian Bartow Eric Calabrese
Frances DeAngelo Thomas DeAngelo
James Ferrara John Grund
Christopher Habermas Joseph Milde
Richard Smith David Szostak
Peggy Vail Brooke Wanemacher

Action 30. Approve PAC Sound and Lighting Operators*
Resolution Resolved, that the Somerset Hills Board of Education approves the following staff members as PAC Sound and Lighting Operators for the 2012-2013 school year:

Peter DiCarlo	Jade Pietroluongo
James Ferrara	Rickey Saez
Judith Martin	Stephen Sands
Lynn Weltler	

Action 31. Approve Substitute Rates*
Resolution Resolved, that the Somerset Hills Board of Education approves the following substitute rates for the 2012-2013 school year:

Teacher with Substitute Credential	\$85.00
Teacher with Standard Certificate	\$95.00
Teacher with Substitute Certificate	\$170.00 (Extended Assignment)
Teacher with Standard Certificate	\$190.00 (Extended Assignment)
Nurse	\$175.00
Nurse - Field Trip	\$225.00
Nurse - Overnight Field Trip	\$450.00
Secretary	\$13.00/hr
Paraprofessional	\$13.00/hr
Custodian	\$13.00/hr
Maintenance	\$18.50/hr
Technology	\$20.00/hr
School Bus/Van Driver	\$20.00/hr
Bus Paraprofessional	\$18.00/hr
Seasonal Custodian	\$12.00/hr
Seasonal Maintenance	\$14.00/hr
Seasonal Technology	\$15.00/hr

**THE SOMERSET HILLS SCHOOL DISTRICT
PUBLIC INPUT & ACTION MEETING MINUTES –APRIL 25, 2012**

Correspondence

1. Letter from Paraprofessionals
2. Letter from Graham Brady
3. Letter from Mary Russo
4. Letter from David & Cavan Farley

Superintendent Report

1. Student/Staff Recognition

Mr. Miller announced the following:

- Bernards High School is among only 78 school buildings in the country named as a U.S. Department of Education Green Ribbon School. Thank you to the students and staff who contributed to the "greening" of Bernards High, with special thanks to Mariel O'Brien, Schools For Energy Efficiency Coordinator, for all of her tremendous work on this project.
- BHS has come in First place in Somerset County in the NJ Math League competition. Harry Dempsey and Matt Goldman were identified among the league's top scoring students.
- Junior Kellie Swadba was one of 40 students in the state selected for the Governor's School in the Sciences. Congratulations to Kellie!
- Sophomore Laura Dominguez was offered admission to a select Political Science summer program at Stanford University. Congratulations to Laura!
- The New Jersey Center for Biomaterials at Rutgers University unique program brings a small number of select science graduate students to New Jersey from all over the world for an intense research program at the Center. Emily Roehr was selected. Congratulations Emily!
- Julianna St. Onge, Matt Goldman, Howard Carter, and Gareth Rose are the New Jersey State Champions in the Economic Challenge sponsored by the Council for Economic Education! Congratulations!
- The Bernards Girls Fencing Team was selected by the Star Ledger as the 2012 Girls Team of the Year.
- The Bernards High School yearbook, Bernardian, has been recognized for excellence and featured in the 2012 Gotcha Covered Look Book, Volume 10 celebrating the best-of-the-best in yearbook design and creation.
- The MSG Varsity Academic Challenge team of Matthew Goldman, Adam Rosenstein, Julianna St. Onge, Saranya Thurairatnam and Kathryn Levin advanced to the semifinals.
- The Bernardsville Middle School Seventh Grade Destination Imagination team won second place at the NJDI.
- Freshman Troy LaVecchia hit a hole in one on the ninth hole at Roxciticus Country Club yesterday!
- Four HS track teams will be running in the prestigious Penn Relays this week. The girls Distance Medley team is in the Championship of America race.

2. 2012 Board Election Information

The school board election will be the same day as the General Election, November 6, 2012. The deadline to file a nominating petition with the **Somerset County Clerk is June 5, 2012 by 4 p.m.** Petitions are only available through the office of the Somerset County Clerk, Somerville, NJ

Public Questions & Comments

None

Approval of MinutesAction 1. Approval of Minutes*Resolution Mrs. Hawkins moved that the Public Input & Action Meeting and Executive session minutes of March 28, 2012 be approved as printed and distributed. Mr. Palma seconded the motion. Resolution was approved by a roll call vote of 6-0. Mrs. McMahon and Ms. Goetz abstained.**Finance****Committee Report**

Mr. Dorr acknowledged receipt of a letter from student Graham Brady requesting funding for travel to Destination Imagination finals.

Action Items

Mr. Dorr moved Finance Resolutions #1-6, seconded by Mr. Palma. Resolutions 1-6 were approved by a roll call vote of 9-0. Resolutions 6 was approved by a roll call vote of 8-0.

Action 1. Board Secretary & Treasurer Reports & Board Certification*Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of March 2012 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$4,411,768.20	\$4,411,768.20
(20) Special Revenue Fund	\$(32,577.84)	\$(32,577.84)
(30) Capital Projects Fund	\$254,078.27	\$254,078.27
(40)Debt Service Fund	\$(809,382.70)	\$(809,382.70)
Total Government Funds	\$3,823,885.93	\$3,823,885.93

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 2. Approve 2011-2012 Budget Transfers*Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for March 2012.

Action
Resolution3. Payment of Bills*

WHEREAS, the Board Secretary has presented a check register dated March 2012 covering checks 25515 to 25519 in the amount of \$1,105,263.11 with the recommendation that it be paid, and

Now, therefore, be it Resolved that the following bills be paid and an itemized list be filed with the minutes of this meeting:

Fund	Amount
(10) General Fund	\$1,094,428.78
(20) Special Revenue Fund	\$10,834.33
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
TOTAL	\$1,105,263.11

WHEREAS, the Board Secretary has presented a check register dated April 2012 covering checks 25520 to 25660 in the amount of \$1,682,659.36 with the recommendation that it be paid, and

Now, therefore, be it Resolved that the following bills be paid and an itemized list be filed with the minutes of this meeting:

Fund	Amount
(10) General Fund	\$1,648,637.30
(20) Special Revenue Fund	\$33,788.94
(30) Capital Projects Fund	\$40.50
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$192.62
TOTAL	\$1,682,659.36

Action
Resolution4. Approve Out of District Placement

Resolved, that the Somerset Hills School District approve the DFYS placement (CW) at Ewing High School, Ewing, NJ for the 2011-2012 school year tuition of \$12,641 (prorated to \$5,260.72).

Action
Resolution5. Appoint Millennium Strategies LLC*

Resolved, to appoint Millennium Strategies LLC as grant consultant for the Somerset Hills School District for the period July 1, 2012 to June 30, 2013 at a rate of \$1,500 per month to research all grant opportunities and attend all meetings plus \$90 per hour for grants the district wishes to submit.

Action
Resolution6. Approve Delta Dental Contract*

Resolved, that the Somerset Hills Board of Education hereby resolves, effective July 1, 2012, to make the following changes to its group dental insurance program:

1. Terminate its group dental insurance policy with Horizon, Group Number 89607.
2. Select Delta Dental as its group dental insurance carrier, at the fees, one year rates, benefits, terms, and conditions represented in their proposal of March 22, 2012.
3. Designate Brown & Brown Benefit Advisors, Inc., as the Board's broker-of-record for our new Delta Dental group dental insurance program. Brown & Brown Benefit Advisors, Inc. is authorized to act on behalf of the Board in all matters related to this program.

4. Brown & Brown Benefit Advisors, Inc. is authorized to receive commission payment from Delta Dental, percentages for which are included in Delta Dental's proposed rates.

Curriculum

Committee Report

Mrs. Swadba gave the report. A meeting was held on April 24, 2012.

Action Items

Mrs. Swadba moved resolutions #1-5, Mr. Palma seconded the motion. Resolutions #1-5 were approved by a roll call vote of 9-0.

Action

1. Approve Field Trips*

Resolution

Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date	# of Students	# of Faculty	# of Chaperones
BHS	a) BHS Spring Track Team White Plains High School White Plains, NY	5/11/12	1	1	1
BMS	b) French Class Cirque du Soleil Radio City Music Hall NYC	6/08/12	50	3	1
BHS	c) Classified Students Raritan Valley Community College Dare to Dream Student Leadership Conference	6/01/12	10-12	2	0
BHS	d) Resource Math Class/Algebra 1 Peapack-Gladstone Bank Kings Supermarket	5/11/12 5/18/12 6/01/12	5 to 8	2	0

Action

2. Approve District Travel

Resolution

Resolved, that the Somerset Hills Board of Education approves the following district travel:

School	Name	Workshop/Conference	Est. Cost	Date
BES	a) Campbell-Davis, Malinda	What is the "Parentified Child?" Seminar	\$ 129.00	6/11/12
BES	b) Campbell-Davis, Malinda	Cognitive and Behavioral Approaches for Anxious Youth Seminar	\$ 129.00	6/26/12
BES	c) Lemberg, Christine	NJTESOL 2012 Spring Conference	\$ 208.32	5/31/12
BHS	d) DiMarco, Tom	AP Biology Summer Institute	\$1,108.60	6/25- 6/29/12
BHS	e) Janosko, Ashley	National Association of college Admission Counseling Conference	\$1,433.52	5/29- 6/1/12
Olcott	f) Hunter, Nancy	NJASBO Annual Conference	\$ 632.50	6/6-8/12

Olcott	g) Kudelko, Violetta	AESOP Certification Course	\$ 595.00	5/30-31/12
Olcott	h) Zonfrillo, Mary Joyce	2012 New Pension and Health Benefits Laws	\$ 99.00	4/26/12

Action Resolution

3. Accept U.S. Teachers' Grant*

Resolved, that the Somerset Hills Board of Education approve the acceptance of the Problem Solving as a Resource for US Teachers grant from Mills College and funded by the US Department of Education.

Information: This grant will provide funding for a group of five educators to try out materials designed to support problem solving in the math classroom. The teachers will participate from Summer 2012 through Summer 2013, attending 12 days of all-expense-paid training during summer institutes those years. On return from the 2012 institute, the educators will participate in six webinars and two Lesson Study Cycles. The district will receive \$2000 to cover technology, substitutes, and other district costs.

Action Resolution

4. Accept Somerset Hills Education Foundation Grant Funds*

Resolved, that the Somerset Hills Board of Education accept the donation of \$11,454.64 from Somerset Hills Education Foundation (SHEF) for the spring teacher grants. The list of grants funded is as follows:

Bedwell

Get Moving – Get Health NJ	\$ 280.00	
Growing with Kids	\$3,000.00	
Elmo Document Camera	\$1,220.00	
We Go for Nat Geo	\$ 255.64	
B.E.S. Total		\$4,755.64

Bernardsville Middle School

Forging the Future of Fitness	\$ 199.00	
B.M.S. Total		\$ 199.00

Bernards High School

Spectrophotometry Program	\$3,000.00	
Golden Prom	\$ 500.00	
Ode to Omiros	\$3,000.00	
B.H.S. Total		\$6,500.00
Total		\$11,454.64

Action Resolution

5. Approve Application for Anti-Bullying Bill of Rights Act Grant*

Resolved, that the Somerset Hills Board of Education approve the grant application to apply for funds to support implementation of the Anti-Bullying Bill of Rights Act for the 2011/2012 school year.

Facilities & Operations

Committee Report

No report.

Action Items

Mr. Palma moved Facilities & Operations resolutions #1-2, seconded by Ms. Kragie. Resolutions 1-2 were approved by a roll call vote of 9-0.

Action 1. Approval of Agreement with North American Power Partners*
Resolution Resolved, that the Somerset Hills Board of Education approve an agreement with North American Power Partners to enroll in the Demand Response Program for energy for the 2012/2013 school year with an estimated revenue of approximately \$30,000 per year.

Action 2. Approve Lease/Purchase of School Van*
Resolution Resolved, that the Somerset Hills Board of Education approve the lease/purchase of a 29 passenger Collins Bus through Middlesex Regional Cooperative Commission bid at a cost of \$49,803.88

PolicyCommittee Report

Mrs. McMahan gave the report. The next committee meeting is May 8, 2012.

Action Items

Mrs. McMahan moved resolution #1, seconded by Mr. Palma. Resolution #1 was approved by a roll call vote of 9-0.

Action 1. First Reading and Adoption Regulation #5530 Substance Abuse (M)-Revised
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Regulation #5530 Substance Abuse (M)-Revised.

PersonnelCommittee Report

No report.

Action Items

Mrs. Hawkins moved resolutions #1-15, seconded by Ms. Kragie. Resolutions #1-15 were approved by a roll call vote of 8-0. Mrs. McMahan abstained.

All personnel action is on the recommendation of the Superintendent

Action 1. Approve Appointment of Assistant Principal
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Shawn Kelly, assistant principal at Bernardsville Middle School at an annual salary of \$85,000 effective July 1, 2012 for the 2012-2013 school year. (Sharp)

Action 2. Approve Appointment of Special Education Teacher
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Melissa Donofrio, special education teacher at Bedwell Elementary School, Level MA+15, Step 4, at an annual salary of \$59,595 effective September 1, 2012 for the 2012-2013 school year. Salary is based on the 2010-2011 salary guide. (step and salary may be adjusted upon ratification of collective bargaining agreement) (new)

Action 3. Approve Appointment of Elementary Teacher
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Jessica Mariani, elementary teacher at Bedwell Elementary School, Level BA, Step 7, at an annual salary of \$56,790 effective September 1, 2012 for the 2012-2013 school year. Salary is based on the 2010-2011 salary guide. (step and salary may be adjusted upon ratification of collective bargaining agreement) (Prosser)

Action 4 Approve Appointment of Math Teacher
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Denise Jandoli, math teacher at Bernardsville Middle School, Level BA, Step 1-2, at an annual salary of \$51,790 effective September 1, 2012 for the 2012-2013 school year. Salary is based on the 2010-2011 salary guide. (step and salary may be adjusted upon ratification of collective bargaining agreement) (Fanning-Lees)

Action 5. Approve Transfer and Reassignment
Resolution Resolved, that the Somerset Hills Board of Education approves the transfer and reassignment of Kathleen McCabe, from supervisor of instruction at Bernard High School to social studies teacher at Bernardsville Middle School, Level MA+60, Step 15, at an annual salary of \$85,850 effective September 1, 2012 for the 2012-2013 school year. Salary is based on the 2010-2011 salary guide. (step and salary may be adjusted upon ratification of collective bargaining agreement) (administrative restructuring)

Action 6. Accept Resignation
Resolution Resolved, that the Somerset Hills Board of Education accepts the resignation of Katherine Paccione, full time special education paraprofessional at Bedwell Elementary School, effective June 30, 2012.

Action 7. Approve Salaries for Confidential Employees*
Resolution Resolved, that the Somerset Hills Board of Education approves the salaries for the following confidential employees for the 2011-2012 school year effective July 1, 2011:

	<u>Salary</u>	<u>Longevity</u>	<u>Total Salary</u>
Ellen Clark - Secretary to the Superintendent	68,388	1,434	70,822
Margaret Mitchell - Assistant Information Systems Manager	83,700		
Pamela Sheehan - Confidential Secretary/Bookkeeper	63,838	1,434	65,272
Rita Taber (7/1/11-12/31/11) Personnel Assistant	72,726		72,726
Deborah Thorp - Accounts Payable Clerk	52,833	1,434	54,267
Mary Joyce Zonfrillo - Assistant Board Secretary	78,194	2,146	80,340

Action 8. Approve Change of Assignment
Resolution Resolved, that the Somerset Hills Board of Education approves a change of assignment for Lisa Drew, from social studies teacher to .5 social studies teacher and .5 student assistant counselor at Bernardsville Middle School for the 2012-2013 school year.

Action 9. Approve Transfer
Resolution Resolved, that the Somerset Hills Board of Education approves transfer for the following special education paraprofessional, effective March 26, 2012, for the 2011-2012 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Joseph Tirrito	BHS	Bedminster (out of district placement)

Action 10. Approve Counseling Internship/Field Study
Resolution Resolved, that the Somerset Hills Board of Education approves the following counseling internship and field study:

Name	College/Program	School	Dates
Marcella Craver	Centenary College/ Counseling Internship	Bedwell Elem. BMS	4/26/12 through completion of 600 hrs
Shane Porter	Kean University Administration/Supervision	BMS	Fall 2012

Action 11. Approval of Fall Athletic Positions*
Resolution Resolved, that the Somerset Hills Board of Education approves the following fall athletic positions for the 2012-2013 school year. Stipends are based on the 2010-2011 school year (stipends may be adjusted upon ratification of collective bargaining agreement):

BHS Athletic Positions

Position	Person Recommended	Stipend
Assistant AD: Fall	Vacant	\$ 3,969
Cheerleading: Fall Head	Amanda Porter	4,978
Cheerleading: Fall Assistant	Jade Pietroluongo	3,745
Cross Country: Head	David Szostak	7,318
Cross Country: Assistant	Thomas DiMarco	4,785
Field Hockey: Head	Sarah Falzarano	7,318
Field Hockey: Assistant (JV)	Leslie O'Connor	6,154
Field Hockey: Assistant (FR)	Kristin Wallace	4,940
Football: Head	Jon Simoneau	10,616
Football: Assistant	David Carmon	7,916
Football: Assistant (JV)	Brian Latzke	7,916
Football: Assistant (JV)	Bryce Baldwin	7,257
Football: Assistant (FR)	Joseph Milde	7,257
Football: Assistant (FR)	David Brothers	7,916
Open Gym: Fall	John McMahon	1,829
Men's Soccer: Head	Joseph LaSpada	7,916
Men's Soccer: Assistant (JV)	Jose Daben	6,154
Men's Soccer: Assistant (FR)	Allen Thurlow	4,940

Women's Soccer: Head	Christopher Habermas	7,916
Women's Soccer: Assistant (JV)	Philip Wilkinson	6,154
Women's Soccer: Assistant (FR)	Andrew Couch	4,940
Women's Tennis: Head	Kelly Clark	7,036
Women's Tennis: Assistant	Franklin Spangler	4,563

Action
Resolution

12. Approve Bus Driver and Bus Paraprofessional Hourly Rates

Resolved, that the Somerset Hills Board of Education approves the following bus drivers and bus paraprofessional hourly rates:

Bus Drivers		Bus Paraprofessionals	
Years of District Service	Hourly Rate	Years of District Service	Hourly Rate
1	\$20.00	1	\$18.00
2	\$20.50	2	\$18.50

Action
Resolution

13. Approve Job Description

Resolved, that the Somerset Hills Board of Education approves the Energy Coordinator job description.

Action
Resolution

14. Approve Appointment of Energy Coordinator

Resolved, that the Somerset Hills Board of Education approves Mariel O'Brien as a Energy Coordinator for the district, at an hourly rate of \$32.00 from November 1, 2012 for the 2012-2013 school year.

Action
Resolution

15. Approve Appointment of Substitutes

Resolved, that the Somerset Hills Board of Education approves the following substitutes for the 2011-2012 school year:

Name	Substitute Position	Certificate
Bridget Kevorkian	Teacher/Paraprofessional	Substitute Credential
Rebecca McMichael	Teacher/Paraprofessional	CEAS
Richard Russoniello	Paraprofessional	Substitute Credential
Mary Zambito	Teacher/Paraprofessional	Standard

Neighborhood Relations

No meeting.

Community Relations

No meeting.

Supplementary Matters

Mr. Baker reported that the Electronic Recycling Day was very successful.

Public Questions & Comments

No comment.

Adjournment

Ms. Kragie moved to adjourn the meeting at 8:20 p.m., seconded by Mr. Palma. The motion was approved by a unanimous roll call vote of 9-0.

Respectfully submitted,

Nancy Lee Hunter

Board Secretary

Resolutions:

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**