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**THE SOMERSET HILLS SCHOOL DISTRICT  
PUBLIC INPUT & ACTION MEETING – MAY 8, 2013**

**Call to Order**

The meeting was called to order at 7:30 by Mrs. Coons.

**Roll Call**

Present	Absent	Also Present
Robert Baker	Julie Goetz	Peter Miller
Donna Coons		Barbara Walls
Deborah Hawkins		Nancy Lee Hunter
Linda Kragie		
Nancy Palazzolo		
Louis Palma		
Susan Petrilli		
Lauriann Swadba		

**Executive Session**

At 5:30 p.m., Mr. Palma moved the following:

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED, that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Legal Matters,

RESOLVED, that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. Baker seconded the motion to adjourn to executive session and the resolution was passed by unanimous vote of 9-0. The Board returned to public session at 7:30 p.m. Mrs. Coons reported that the Board discussed Personnel, Student Matters and Legal Matters.

**Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act:

(Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**Pledge of Allegiance****Correspondence**

1. E-mail from Monica Djeu

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**Superintendent's Report**

## 1. Board Member Recognition – John Dorr

Mr. Miller and the Board thanked Mr. Dorr for his many years of dedicated service as Board President and Board Member and presented him with a clock in honor of his 9 years of service.

## 2. Review of 9-12 English Curriculum

Dr. Emily S. Meixner gave a report on the 9-12 English Curriculum with recommendations for improving the 9-12 curriculum and responded to questions from the Board.

## 3. Somerset Hills Education Professional of the Year

- a. Bedwell – Melissa Leonard – 4<sup>th</sup> Grade Teacher
- b. BMS – Kimberly Flynn – Literacy Teacher
- c. BHS – Allison Snyder – English Teacher

## 4. Student/Staff Recognition

- Congratulations to Kellie Swadba, for being selected as a winner of the National Merit Scholarship!
- Newsweek's list of the 2013 Top High Schools in the US was just released and out of the 37,100 high schools in the US, we are proud that Bernards HS is listed as #235. NJ has 435 high schools and BHS is #11.
- Bedwell Elementary School is among only 64 schools in the country to win the National Green Ribbon Award! The selected schools are being honored for their exemplary efforts to reduce environmental impact and utility costs, promote better health, and ensure effective environmental education, including civics and green career pathways. Thank you and Congratulations also to Mariel O'Brien, Somerset Hills School District Energy Coordinator, without whom we would not have been able to accomplish this goal.
- We are pleased to announce that we had 14 winners in both the Middle School and High School levels in the 2013 National French Exam.
- 37 of the 59 B.M.S. students taking the National Latin Exam received an award or certificate for achieving some level of distinction on the exam.
- Five Bernards High School student were accepted into the 2013 New Jersey All-State Mixed Choir.
- The BHS choirs competed in the Virginia International Music Festival. The Madrigals received a Gold rating and ranked first in the chamber choir division. Festival Choir (a group formed from all singers who went on the trip) also received a Gold rating, and they ranked second overall. Congratulations to both groups!
- Congratulations to Bedwell art teacher, Jim McCarron, for securing a Whole Kids Foundation School Garden Grant of \$2000 for the school garden at Bedwell.

**Public Questions & Comments**

No comments.

**Organizational Action Items**

Mr. Palma moved organization items #1-30, seconded by Mrs. Kragie. Organization items #1-30 were approved by a roll call vote of 9-0.

Action 1. Authorization to Implement 2013-2014 Budget and Chart of Accounts\*  
Resolution Resolved, that the Somerset Hills Board of Education authorizes the Superintendent and Business Administrator to implement the 2013-2014 budget and Chart of Accounts pursuant to local policies and State regulations and laws.

Action 2. Meeting Dates\*  
Resolution Resolved, that the Somerset Hills Board of Education approve the following dates for regular Public Input & Action Meetings for 2013-2014 with a starting time for the public session of 7:30 p.m.:

If required, special meeting(s) may be scheduled during July & August

August 28, 2013 Wednesday

September 18, 2013 Wednesday

October 16, 2013 Wednesday

November 20, 2013 Wednesday

December 11, 2013 Wednesday

Reorganization Only **January 2, 2014 (6:00pm) Thursday**

January 22, 2014 Wednesday

February 19, 2014 Wednesday

March 26, 2014 Wednesday

April 23, 2014 Wednesday

May 7, 2014 Wednesday

June 11, 2014 Wednesday

Annual School Election:

Tuesday, November 5, 2013

Action 3. Official Publications\*  
Resolution Resolved, that the Somerset Hills Board of Education designates the Bernardsville News as the official publication and, Be It Further Resolved, that The Courier News and The Star Ledger be designated to receive official notices as required by law.

Action 4. Authorized Depositories\*  
Resolution Resolved, that the Somerset Hills Board of Education designates the following financial institutions as official depositories:

Peapack/Gladstone Bank	TD Bank
Bank of America	Marlin Business Bank
Deutsche Bank	Millington Savings Bank
JP Morgan Chase Bank	First Niagara
Bank of NY Mellon	Wells Fargo

Action 5. Parent Organizations\*

Resolution Resolved, that the Somerset Hills Board of Education acknowledges the following parent organizations:

School	Organization
Bedwell	Home & School Association of Somerset Hills – Bedwell Elementary School
B.M.S.	Home & School Association of Somerset Hills – Bernardsville Middle School
B.H.S.	B.H.S. Band Parents
	B.H.S. Football Club
	Home & School Association/Project Graduation
	Mountaineer Booster Club
	PAC Parents
	Somerset Hills Ice Hockey Association
District	Somerset Hills Education Foundation (SHEF)
	Somerset Hills Parents & Professionals of Exception Children
	Somerset Hills Athletic Facilities Foundation (SHAFF)

Action 6. Deferred Compensation Plans\*

Resolution Resolved, that the Somerset Hills Board of Education approve the following Deferred Compensation Plans 403(b), 457(b) and Roth providers:

Valic	The Legend Group	AXA Equitable	Metlife
Lincoln Investment Planning	T. Rowe Price	Vanguard Group	

Action 7. Appointment of Officers\*

Resolution Resolved, that the Somerset Hills Board of Education appoints the following officers for the period of July 1, 2013 to June 30, 2014:

Nancy Lee Hunter	Board Secretary, Custodian of Records, Health and Safety Officer, Right-to-Know and A.H.E.R.A. Representative, Public Agency Compliance Officer, and Integrated Pest Management Coordinator
Barbara Walls	Affirmative Action Officer, Title IX Coordinator, ADA Officer
Thomas M. Venanzi	Treasurer of School Monies
Theresa Vaught	504 Officer, DYFS Liaison, Homeless Liaison, HIB Coordinator
M. J. Zonfrillo	Assistant Board Secretary

Action 8. Affirmative Action Committee\*

Resolution Resolved, that the Somerset Hills Board of Education approve Affirmative Action Committee members: Barbara Walls, Nancy Lee Hunter, Jennifer Shouffler, Gretchen Dempsey, Michael Hoppe, Shawn Kelly

Action 9. Shared Services Agreement with Bedminster Board of Education\*

Resolution Resolved, that the Somerset Hills Board of Education approve shared services agreement with the Bedminster Board of Education for the 2013-2014 school year for the following positions:

1. School Social Worker

Action  
Resolution10. Professional Services Contract Awards\*

Whereas the Somerset Hills Board of Education is in need of auditing, medical, legal, engineering, and architectural services, and  
 Whereas N.J.S.A. 18A:18A-5a (1) and Chapter 440 of the laws of 1999 specifically exempt professional services contracts from competitive bids;  
 And after determining that the following professionals' best meet the needs of the Somerset Hills School District;  
 Now Therefore be it Resolved, that the Board Secretary is authorized to execute contracts for the following professional services\* for the 2013/2014 school year:

<b>Provider</b>	<b>Service</b>
Adams Stern Gutierrez & Lattiboudere	Legal
Gebhardt & Keifer	Legal
Wilentz Goldman & Spitzer, P.A.	Bond Counsel
Suplee, Clooney & Co.	Auditor
T&M Associates	Engineer
Phoenix Financial Advisors Inc.	Financial Advisory Services
Brown & Brown Benefit Advisors, Inc./Centric Insurance Agency	Broker/Risk Management Consultants

\*complete fee schedule on file in Business Office

Action  
Resolution11. Payment of Bills\*

Resolved, that the Somerset Hills Board of Education authorizes the Board Secretary to pay bills between Board Meetings and that all bills paid will be presented for Board approval at the next scheduled meeting.

Action  
Resolution12. Authorize Superintendent Right of Appointment\*

Resolved, that the Somerset Hills Board of Education authorize the Superintendent the right of appointment between Board Meetings for personnel.

Action  
Resolution13. Petty Cash Accounts\*

Resolved, that the Somerset Hills Board of Education re-establishes the following Petty Cash accounts for the 2013-2014 school year in accordance with Board Policy 6:04.1:

<b>Location</b>	<b>Amount</b>	<b>Responsible Administrator</b>
Bedwell Elementary School	\$250.00	School Principal
Bernardsville Middle School	\$250.00	School Principal
Bernards High School	\$250.00	School Principal
Student Services	\$100.00	Director of Student Services
Superintendent's Office	\$200.00	Superintendent
Business Office	\$200.00	Business Administrator

And, be it further resolved that no single petty cash expenditure exceed \$25.00.

Action  
Resolution14. Qualified Purchasing Agent and Designating Bid Threshold\*

Resolved, that the Somerset Hills Board of Education designates its bid threshold at \$36,000 pursuant to N.J.S.A. 18A:18A-3a, and be it further

Resolved, that Business Administrator Nancy Lee Hunter be appointed as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A 2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

Resolved, that in accordance with N.J.A.C. 5:34-5.2, the Board Secretary is hereby authorized and directed to forward a certified copy of this resolution to the Director of the Division of Local Government Services.

Action  
Resolution

15. Hunterdon County Educational Services Commission Cooperative Purchasing\*

Resolved, that the Somerset Hills Board of Education approve the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Hunterdon County Educational Services Commission for the 2013-2014 school year.

Action  
Resolution

16. Middlesex County Educational Services Commission Cooperative Purchasing\*

Resolved, that the Somerset Hills Board of Education approve the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Middlesex County Educational Services Commission for the 2013-2014 school year.

Action  
Resolution

17. Approve Special Education Service Providers\*

Resolved, that the Somerset Hills Board of Education approve the following Special Education service providers for 2013-2014 school year and extended school year program:

Provider	Service	Location
JLM ABA LLC	Behavioral	Shark River Hills, NJ
Kelli Portland	Behavioral	Mildford, NJ
School Rehab Services	Occupational Therapy	Lawrenceville, NJ
Therapeutic Intervention	Occupational & Physical Therapy	Bridgewater, NJ
Dawn O'Dell	Occupational Therapy	Montgomery School, Basking Ridge, NJ
Cindy Argiro, Pediatric Workshop	Physical Therapy	Warren, NJ
1 <sup>st</sup> Step Up	Physical Therapy	Mountainside, NJ
Matheny Medical & Educational Center	Speech Services	Peapack, NJ
Middlesex County ESC	All services	Piscataway, NJ
Morris County ESC	All services	Morristown, NJ
Morris Union Jointure Commission	All services	New Providence, NJ
Somerset County ESC	All services	Manville, NJ
Hunterdon County ESC	All services	Lebanon, NJ
Kid Therapy	Occupational Therapy	Chester, NJ
Helping Hands	Occupational Therapy	Flemington, NJ
Bayada Nursing	Nursing Services	Morris Plains, NJ
Barbara Baker (owner) & Ariel (dog)	Therapy Services	Bernardsville, NJ
Summit Speech School	Speech Services	Summit, NJ

Action  
Resolution

18. Special Education Schools\*

Resolved, that the Somerset Hills Board of Education approve the following schools for the 2013-2014 school year:

Student ID#	Provider	Location
3559558254, 3694410395	Banyan Upper School	Fairfield, NJ
1353989105	Bedminster Elementary School	Bedminster, NJ
7334018262, 7527322623, 5896045502	Bernards School District: Ridge High School	Basking Ridge, NJ
6621537794	Craig School	Mountain Lakes, NJ
5374918672	Eden Institute	Princeton, NJ
2102757988	Matheny	Gladstone, NJ
8644389480	Midland School	North Branch, NJ
3027945811, 7599873783	Morris School District: Frelinghuysen Middle School	Morristown, NJ
7574938416, 7422862498, 4539160363, 1309572825, 7931411561	Morris Union Jointure Commission: DLC – Warren	Warren, NJ
8018755638	Newmark School	Plainfield, NJ
3957424154, 6104463152	Somerset Hills Learning Inst.	Bedminster, NJ
7712323425	Montgomery Academy	Basking Ridge, NJ
3218651800	Chapel Hill Academy	Montville, NJ
1105155019 2016079	Shepard Prep High School	Morristown, NJ
7968192714	Grove School	Madison, CT

Action  
Resolution

19. Approve Special Education Extended School Year Schools\*

Resolved, that the Somerset Hills Board of Education approve the following schools for the 2013-2014 extended school year:

Student ID#	Provider	Location
3559558254, 3694410395	Banyan Upper School	Fairfield, NJ
1353989105	Bedminster Elementary School	Bedminster, NJ
7334018262, 7527322623, 5896045502	Bernards School District: Ridge High School	Basking Ridge, NJ
6621537794	Craig School	Mountain Lakes, NJ
5374918672	Eden Institute	Princeton, NJ
2102757988	Matheny	Gladstone, NJ
8644389480	Midland School	North Branch, NJ
3027945811, 7599873783	Morris School District: Normandy Park School Frelinghuysen Middle School	Morristown, NJ

7574938416, 7422862498, 4539160363, 1309572825, 7931411561	Morris Union Jointure Commission: DLC – Warren	Warren, NJ
8018755638	Newmark School	Plainfield, NJ
3957424154, 6104463152	Somerset Hills Learning Inst.	Bedminster, NJ
7712323425	Montgomery Academy	Basking Ridge, NJ
3218651800	Chapel Hill Academy	Montville, NJ
3559558254, 3694410395	Banyan Upper School	Fairfield, NJ
1353989105	Bedminster Elementary School	Bedminster, NJ
7334018262, 7527322623, 5896045502	Bernards School District: Ridge High School	Basking Ridge, NJ
6621537794	Craig School	Mountain Lakes, NJ
3694410395	Okee Sunokee Camp	North Branch, NJ
1105155019 2016079	Shepard Prep High School	Morristown, NJ
7968192714	Grove School	Madison, CT

Action  
Resolution

20. Special Education Home Instruction/Bedside Services Providers\*

Resolved, that the Somerset Hills Board of Education approve the following providers for Home Instruction and/or Bedside Instruction for the 2013-2014 School Year and extended school year program:

Provider	Service	Location
Education Inc.	Home/Bedside Instruction	Plymouth, MA
Vista Treatment Centers	Home/Bedside Instruction	Magna, UT
Lynn Scully LLC	Home/Bedside Instruction	Hackettstown, NJ
Educere LLC	Home/Bedside Instruction	Ambler, PA
Middlesex Regional Ed Services	Home Instruction	Piscataway, NJ
PESI	Home/Bedside Instruction	Glassboro, NJ
Michele Gould	Home Instruction	Cedar Knolls, NJ
Morris County ESC	Home Instruction	Morristown, NJ
New Hope Foundation	Home Instruction	Marlboro, NJ
Somerset County ESC	Home Instruction	Raritan, NJ
Nicholas Marigliano	Home Instruction	Jersey City, NJ
University of Med & Den of NJ	Home/Bedside Instruction	Piscataway, NJ
Veritas Tutors	Home/Bedside Instruction	Cambridge, NA
Kimberly Smith	Home Instruction	Bogota, NJ
Stefanie LaRosa	Home Instruction Services, The Craig School	Mountain Lakes, NJ
Beth Stein	Home Instruction Services, The Craig School	Mountain Lakes, NJ
Suzy Driscoll	Home Instruction	Lebanon, NJ



Gen Psych/Obanta c/o Silvergate	Home Instruction	Bridgewater, NJ
St. Clare's Hospital	Home Instruction	Booton, NJ

Action  
Resolution

21. Special Education Evaluation Providers\*

Resolved, that the Somerset Hills Board of Education approve the following to provide evaluation and translations services for the 2013-2014 school year and extended school year program:

Provider	Service	Location
Carmen Cruz	Bilingual Social Evaluations	Somerset, NJ
Silvia DeLeon	Bilingual Speech Evaluations	Lawrenceville, NJ
Roman Perez	Bilingual Education Evaluations	Somerset, NJ
Gladys Portacio	Bilingual Psychological Evaluations	Greenbrook, NJ
Kashyapi Shah	Bilingual Speech Evaluations	Parlin, NJ
Martha Bryan	Bilingual Speech Evaluations	Colonia, NJ
Learning Tree Multicultural Evaluation and Consulting, Inc.	Bilingual Educational & Psychological Evaluations	Greenbrook, NJ
Dr. Kavita Sinha	Neurological Evaluations	Warren, NJ
Dr. Livingstone	Neurological Evaluations	Morristown, NJ
Dr. Dale Jacobs	Psychiatric Evaluations	Summit, NJ
Dr. Jose Moreno	Psychiatric Evaluations	Chester, NJ
Dr. Theodore Petti	Psychiatric Evaluations	Piscataway, NJ
Dr. Lawrence Demilio	Psychiatric Evaluations	Mountainside, NJ
Dr. Meredith Panik	Psychological Evaluations	Bernardsville, NJ
Dr. Yampolsky	Psychological Evaluations	Randolph, NJ
Lydia Dorfi	Translation	Bernardsville, NJ
Damarys Wisler	Translation	Gladstone, NJ
Theodora Mulgrum	Translation	Bernardsville, NJ
Susan Lang	Translation	Bernardsville, NJ

Action  
Resolution

22. Coordinated Transportation Agreements\*

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Somerset County Educational Services Commission be approved for the 2013-2014 school year, and be it further

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Morris-Union Jointure Commission be approved for the 2013-2014 school year, and be it further

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Morris County Educational Services Commission be approved for the 2013-2014 school year, and be it further

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with Sussex County Regional Cooperative be approved for the 2013-2014 school year, and be it further

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Union County Educational Services Commission be approved for the 2013-2014 school year.

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Mendham Township Board of Education be approved for the 2013-2014 school year.

Resolved, that the "Resolution/Agreement" for participation in coordinated transportation services with the Middlesex County be approved for the 2013-2014 school year.

Action  
Resolution

23. Use of State Contract Vendors\*

WHEREAS, the Somerset Hills Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Somerset Hills Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Somerset Hills Board of Education intends to enter into contracts with the New Jersey State Contract Vendors through this resolution and properly execute contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it RESOLVED, the Somerset Hills Board of Education authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors, including but not limited to the following vendors:

Apple Computer, Avaya, Dell Marketing LP, Education, Inc., Hewlett Packard Company, Image Systems, Energy Solve, Inc. for the 2013-2014 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Somerset Hills Board of Education School Business Administrator, Nancy Lee Hunter, shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Somerset Hills Board of Education and the Referenced State Contract Vendors shall be from July 1, 2013 to June 30, 2014.

Action  
Resolution

24. Preparation of Bid Specifications\*

Resolved, that the Business Administrator be authorized to prepare bid specifications for the purchase of the following services and supplies:

Asbestos removal	Energy Management
Boiler inspections and repairs	Fire protection services
Carpet and floor tile replacements	Gym floor recoating
Classroom furniture & instructional equipment	Grounds Maintenance
Computer/technology equipment	HVAC controls
Copier paper	Painting
Custodial supplies	Parking lot/Roadway repairs
Custodial/Grounds Equipment	Plumbing repairs
Door/window replacements	Roof repairs
Electrical upgrades/supplies	Teaching supplies
Elevator maintenance	Transportation services (as required
	Tree Maintenance

And, be it further

Resolved, that the Board Secretary be authorized to purchase the above services and supplies pursuant to the N.J. Public School Contracts Law.

Information This resolution permits the Business Administrator to purchase services and supplies that have been included in the 2013-2014 budget. Purchases exceeding the bid threshold (\$36,000.00) will only be awarded in accordance with N.J.S.A. 18A:18A

Action 25. NJSIAA Membership\*  
Resolution Resolved, that the Somerset Hills Board of Education approves the annual membership in the NJSIAA for the 2013-2014 school year and agrees to be governed by the constitution, by-laws, rules and regulations established by NJSIAA.

Action 26. New Jersey School Boards Association Membership\*  
Resolution Resolved, that the Somerset Hills Board of Education approve the annual membership in the New Jersey School Boards Association for the 2013-2014 school year.

Action 27. Transfer of Interest\*  
Resolution Resolved, that the Somerset Hills Board of Education approve the transfer of interest earned in the Capital Project fund to the General Fund.

Action 28. Organizational Chart\*  
Resolution Resolved, that the Somerset Hills Board of Education approve the revised Somerset Hills School District Organizational Chart, as attached.

Action 29. District Mentoring Plan\*  
Resolution Resolved, that the Somerset Hills Board of Education approves the district mentoring plan extension, on file in the Superintendent's office.

Action 30. Emergency Operations Plan, Crisis Intervention Procedures Manual and Emergency Management Plan\*  
Resolution Resolved, that the Somerset Hills Board of Education approves the Emergency Operations Plan, Crisis Intervention Procedures Manual and Emergency Management Plan, on file in the Superintendent's office.

### Personnel

Mrs. Hawkins moved Personnel resolutions #1-29, seconded by Ms. Kragie. Personnel resolutions #1-29 were approved by a roll call vote of 9-0.

Action 1. Reappointment/Tenured Teachers  
Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of the following tenured teachers for the 2013-2014 school year:

#### Bedwell Elementary School

<u>Last Name</u>	<u>First Name</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
ANGRI	JOHN DAVID	MA	20	97,245*
AYRES	KAREN	MA+60	18	97,785
BOHR	JENNIFER	MA	6	60,435
BROOTEN	DARCEY	MA+15	7	63,435
BRUM	SHARON	MA+60	19	102,355*
COLLINS (returning 1/14)	JESSICA	MA	7	61,435
COOPER (returning 11/13)	MEGAN	MA+30	9	68,780

CROWLEY	LORETTA	MA+60	15	87,225
DAVIS (returning 1/14)	EMMA	MA+15	7	63,435
DAVIS CAMPBELL	MALINDA	MA+60	20	107,087*
DAVITT	ROBERTA	BA+15	18	85,589
DESTEFANO	PHYLLIS	BA	19	87,260*
FALZARANO	SARAH	BA+15	5	57,435
FISCHER	DANA	BA+15	12	68,930
FORSYTHE	CYNTHIA	BA+15	20	93,535*
FREDA	MICHELE	MA	13	73,803
FULTON	CYNTHIA	BA	17	80,170
GEORGE	KAREN	BA+15	20	93,535*
HALL	KRISTINE	MA	15	79,367
HEPPES	LAURIE	BA+15	20	93,535*
HOROWITZ	SUSAN	MA+60	16	90,595
JAEGER	LARAINÉ	MA+15	20	98,940
JASTRABEK	LINDA	BA+15	20	93,535*
JONGEMA	HOLLY	MA	7	61,435
KASULANIS	SALLY	MA+60	18	97,785
KING	DAWN	MA	7	61,435
KLEINSTEIN	MARY	MA+60	18	97,785
KOSTELAK	ANDREA	BA+15	16	79,365
LEAVENWORTH	PATRICE	BA+15	19	88,926
LEMBERG	CHRISTINE	MA+60	19	101,605
LEONARD	MELISSA	MA	9	64,826
MADDALUNA	PATRICIA	MA+60	20	107,337*
MASTRANGELI	KAREN	MA+30	15	83,429
MC CARRON	JAMES	MA	19	93,084*
MUSTICH	JONELLE	MA	8	63,030
NOONAN	MARK	BA	19	86,510
OCH	LAURIE	MA	19	92,334
PATERNO	AMY	MA	11	68,944
KE	EMILY	MA+60	16	90,595
REED	PATRICK	MA+15	7	63,435
ROKOSKY	DEBORAH	MA+15	17	87,837
ROLL	JILL	MA	15	79,367
ROSENTHAL	MARGARET	MA	19	92,334
RUDIN	ELIZABETH	MA+30	19	97,127
SEELIG	SOPHIA	BA	9	60,780
SMITH	LAUREN	MA	7	61,435
SOMBERS	DIANA	MA+30	13	50% 38,763
THURLOW	ALLEN	BA+15	6	58,435
VIRTUE	JANIS	MA+60	20	107,337*
WEBER-HUMMEL	LISA	MA	20	96,245
WILKINSON	PHILIP	BA	12	66,930
WINDISCH	MARY CLARE	MA	18	88,867

\*includes longevity

**Bernardsville Middle School**

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Level</u></b>	<b><u>Step</u></b>	<b><u>Salary</u></b>
BOTH	KRISTENE	MA+45	6	66,435
BOYLAN	KRISTEN JM	MA+60	6	68,435
BURKE	MARY	MA+60	20	107,087*
CALABRESE	ERIC	MA	6	60,435
COUCH	ANDREW	BA	6	56,435
DORFMAN	OLIVIA	MA	14	76,495
DREW	LISA	MA+15	16	40% 33,830
ELLARD	THOMAS	MA+60	20	107,337*
FLYNN	KIMBERLY	MA+60	18	97,785
FRAZIER	JESSICA	BA+15	5	57,435
FURBISH	MARY ELLEN	MA	7	61,435
GARDNER	ALEXIS	BA	20	90,905*
GEORGIANA	MICHAEL	BA+15	5	57,435
HABERMAS	CHRISTOPHER	MA+30	7	65,435
HASPEL	MARY	MA+15	20	98,940
KING	BRIAN	MA+60	20	106,337
LACOTTA	KATHERINE	MA+60	19	102,355*
LASPADA	JOSEPH	MA+60	20	107,337*
LATZKE	BRIAN	MA+45	9	70,780
MALWITZ	CARRIE	MA+30	7	65,435
MARASHLIAN	NICOLE	MA+45	9	70,780
MC GINN (returning 4/14)	JESSICA	BA+15	9	62,780
MC MILLAN	PATRICIA	BA	19	86,510
OBERT-THORN	KARRIE	MA+15	13	75,726
PALEK	TIMOTHY	MA	5	59,435
PORTER	SHANE	BA+15	7	59,435
PROCACCI	ERIKA	BA	5	55,435
REZNICK	CAROLANN	MA+45	9	70,780
RIZZUTO	ROSEMARIE	MA+60	19	101,605
ROBERSON	MARGARET	MA+45	20	105,061*
RYAN	SUZANNE	MA+30	16	86,629
SANDS	STEPHEN	BA+15	13	71,280
SNYDER	JASON	BA+15	6	58,435
ST. OURS	ELIZABETH	BA+15	8	61,030
TCHORZ	VALERIE	MA+45	10	72,680
TERRACIANO	VINCENT	MA+30	18	93,478
WELLS	KELLY	MA+30	10	70,680
WHITE (returning 1/14)	JOY	MA	7	61,435
WISNIEWSKI	LORI	MA+60	11	76,730

\*includes longevity

**Bernards High School**

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Level</u></b>	<b><u>Step</u></b>	<b><u>Salary</u></b>
BABICKE	DENNIS	MA+60	14	83,999

BALE-PENA	MATTHEW	BA	6	56,435
BENNER	CAROLYN	MA+60	19	101,605
BERGER	DIANNE	MA+30	19	97,877*
BRACERO	JEANNETTE	MA	6	60,435
BROTHERS	DAVID	MA+30	18	93,478
BURNS	LYNDA	BA+15	19	88,926
CARPINIELLO	LISA	BA+15	6	58,435
CASWELL	JEFFREY	BA	19	86,510
CHERNG	JONATHAN	MA	4	58,080
CLARK	KELLY	MA	14	76,495
CLEDDENNY	MARILYN	MA+60	20	107,087*
COLLINS	KAY	MA+15	19	94,810
CONNOR	ANNE	MA+60	18	97,785
DEMEO	JANET	MA+30	16	86,629
DEROBERTS	THERESA	MA+45	11	74,730
DETROLIO	KAREN	MA+15	5	61,435
DICARLO	PETER	MA+45	6	66,435
DIMARCO	THOMAS	MA+60	20	107,337*
DOOLEY	MEGAN	MA	3-4	58,435
DRAG	NICOLE	BA	3-4	54,435
DU BOIS	LOUISE	MA+60	19	101,605
FALLETTA	LUANN	MA+60	17	94,115
FALZARANO	JEFFREY	MA+15	20	98,940
FERRARA	JAMES	MA+60	20	106,337
FOGLIA	JOSEPH	BA+15	20	93,535*
FOX	LINDSAY	MA+60	6	68,435
FRESCO	ANGELA	MA+60	14	83,999
GRAY	PAULA	MA+60	20	106,337
GRUND	JOHN	MA+15	20	98,940
HOGGE	JOHN	MA+60	19	101,605
HUNKELE	HEATHER	BA+15	10	64,680
JANOSKO	ASHLEY	MA+45	5	65,435
LA BRUNO	WENDI	MA+60	12	78,930
LALLIS	JOHN	MA+30	20	101,463
MARTIN	JUDITH	MA+60	20	107,337*
MILDE	JOSEPH	BA	18	84,015*
MORAWICK	AMANDA	MA+45	5	65,435
O'BRIEN	JANICE	MA	14	76,495
O'CONNOR	LESLIE	BA+15	7	59,435
PEPPE	THERESA	BA	3-4	54,435
SEELA	LISA	MA+60	20	106,337
SILVA	KAREN	MA+60	19	102,355*
SIMONEAU	JON	MA	10	66,810
SNYDER	ALLISON	BA+15	5	57,435
SOSELY	ANNA	MA+45	13	79,380
SPIEGEL	SKY	MA	5	59,435

SZAKIEL	MARK	MA	19	92,334
SZOSTAK	DAVID	MA+45	13	79,380
TINQUIST	ALAN	BA	13	69,280
TRUMPY	FRED	MA+45	16	88,743
VASSIL	CHERYL	MA+60	17	94,115
VENEZIO	MARIA	MA+60	20	106,337
VIOLILLO	MADDALENA	MA+45	12	76,930
WELTLER	LYNN	MA+30	18	93,478
WHITLOCK	CHRISTINE	MA+60	19	101,605
WHITTLE	ELIZABETH	MA+45	20	104,061

\*includes longevity

Action  
Resolution

2. Approve Tenure Contract

Resolved, that the Somerset Hills Board of Education approve a tenure contract for the following teachers for the 2013-2014 school year:

<u>Name</u>	<u>School</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
a) Fischer, Susan	Bedwell	MA	11	\$68,944
b) Fitzgerald, Marianne	MS	BA+15	6	\$58,435
c) Pietroluongo, Jade	HS	BA	3-4	\$54,435
d) Procacci, Erika	MS	BA	5	\$55,435
e) Reeves, Jamie	Bedwell	BA+15	6	\$58,435
f) Ryersen, Kathleen (1/14/14)	HS	MA+30	15 50%	\$41,715

Action  
Resolution

3. Reappointment/ Non-Tenured Teachers

Resolved, that the Somerset Hills Board of Education approve the reappointment of the following non-tenured teachers for the 2013-2014 school year:

**Third Year Teachers**

<u>Name</u>	<u>School</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
a) Baker, Ashley	HS	BA +15	5	\$57,435
b) Brown, Nicole	HS	MA	6	\$60,435
c) Colicchio, Andrea	Bedwell	BA+15	3-4	\$56,435
d) Drew, Lisa(SAC)	MS	MA+15	16 60%	\$50,746
e) Gilly, Zoltan	MS	MA+60	5	\$67,435
f) Hemans, Nick	HS	BA	7	\$57,435
g) Heydt, Jaimie	MS	BA	5	\$55,435
h) Swanson, Donald	HS	MA+60	12	\$78,930

**Second Year Teachers**

<u>Name</u>	<u>School</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
i) Costigan, Rita	HS	MA	3-4	\$58,435
j) DeAngelo, Stephanie	MS	MA	2	\$57,435
k) Dokus, Samuel (2/12/17)	MS	BA	1	\$52,435
l) Driska, Sheila	Bedwell	MA+45	8 50%	\$34,515
m) Jandoli, Denise	MS	BA	3-4	\$54,435
n) LaPine, Matthew	HS	MA	3-4	\$58,435
o) Stolarz, Lizabeth	HS	MA+45	2 50%	\$31,718

Action

4. Approve Non-Tenured Teacher

Resolution Resolved, that the Somerset Hills Board of Education approve a non-tenured contract for Jose Daben, Spanish Teacher at Bernards High School, Level MA+45, Step 12 at an annual salary of \$76,930 for the 2013-2014 school year.

Action 5. Reappointment/ Technology Employees  
Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of the following technology employees for the 2013-2014 school year.

<u>Name</u>	<u>Salary</u>	<u>Step</u>
a) Luik, Norman	Salary \$33/hour (not to exceed 8 hours)	11
b) Prunty, Mark	Salary Microsoft MCSA Longevity <b>Total Salary</b>	18
c) Saez, Rickey	Salary Microsoft MCP Longevity <b>Total Salary</b>	16

Action 6. Reappointment/Custodial Employees  
Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of the following custodial employees for the 2013-2014 school year:

<u>Name</u>	<u>Step</u>	<u>Salary</u>	<u>Longevity</u>	<u>Total Salary</u>
a) Barron, Maria	1B	\$25,000	n/a	\$25,000
b) Cardona, Olimpia	1B	\$25,000	n/a	\$25,000
c) Chandara, Soukan	11	\$45,671	787	\$46,458
d) Chwiedosiuk, Wiktor	12	\$47,876	787	\$48,663
e) Connolly, Patrick	1B	\$25,000	n/a	\$25,000
f) Komsiri, Bhanca	6	\$38,021	393	\$38,414
g) Miles, Tossapon	5	\$37,328	393	\$37,721
h) Panyanouvong, Hong	11	\$45,671	393	\$46,064
i) Salazar, Aida	1	\$25,000	n/a	\$25,000
j) Singsongkham, Khambone	12	\$47,876	787	\$48,663
k) Sysongdeth, Manaswee	11	\$45,671	787	\$46,458
l) Sysongdeth, Somdy	12	\$47,876	787	\$48,663
m) Vongsouthy, Visavanh	10	\$43,691	787	\$44,478
n) Vongvilay, Bobknuck	12	\$47,876	1,049	\$48,925
o) Vongvilay, Wannapha	7	\$39,101	393	\$39,494

Action 7. Reappointment/ Maintenance Employees  
Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of the following maintenance employees for the 2013-2014 school year:

Step



a) Fulper, James	Base Salary	\$55,695	12
	System Maintenance	\$16,774	
	Assistant Heating Controls	\$2,472	
	Boiler License	\$1,206	
	Longevity (prorated)	\$786 (7/1/13-8/13/13)	
	<b>Total Salary</b>	<b>\$76,933</b>	
b) Lucas, Douglas	Base Salary	\$55,695	12
	System Maintenance	\$16,774	
	Boiler License	\$1,206	
	Plaster Mason	\$1,830	
	Longevity	\$2,097	
	<b>Total Salary</b>	<b>\$77,602</b>	
c) Rodaligo, Thomas	Base Salary	\$50,385	9
	Longevity	\$786	
	<b>Total Salary</b>	<b>\$51,171</b>	
d) Vought, Rufus	Base Salary	\$55,695	12
	System Maintenance	\$16,774	
	Assistant Heating Controls	\$2,472	
	Boiler License	\$1,206	
	Longevity	\$2,621	
	<b>Total Salary</b>	<b>\$78,768</b>	

Action  
Resolution

8. Reappointment/ Secretarial Staff  
Resolved, that the Somerset Hills Board of Education approve the reappointment of the following secretarial staff for the 2013-2014 school year:

Name	Location	Step	Salary	Longevity	Total Salary
a)Acuff, Anne	BHS	18	\$59,671	\$1,434	\$61,105
b)Collins, Virginia	BHS	18	\$59,671	\$1,434	\$61,105
c)Grant, Christine	Olcott	18	\$59,671	\$1,434	\$61,105
d)Malzone, Emilia	BHS	11	\$51,971	n/a	\$51,971
e)Mehan, Kathleen	Olcott	10	\$50,971	n/a	\$50,971
f)Meyer, Deborah	BMS	16	\$57,346	n/a	\$57,346
g)Nickell, Robin	BHS	8	\$49,046	n/a	\$49,046
h)Pedota, Patricia	BMS	14	\$55,121	n/a	\$55,121
i)Roehr, Dolores	BES	3	\$44,671	n/a	\$44,671
j)Russoniello, Lucy	BES	18	\$59,671	\$1,434	\$61,105
k)Shannon, Joan	BHS	18	\$59,671	\$1,434	\$61,105

Action  
Resolution

9. Reappointment Regular/Special Education Paraprofessionals  
**Appointments to be made at June 2013 Board of Education Meeting**

Action  
Resolution

10. Reappointment/ Confidential Employees  
Resolved, that the Somerset Hills Board of Education approve the reappointment

of the following confidential employees for the 2013-2014 school year:

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Longevity</b>	<b>Total Salary</b>
a)Clark, Ellen	Secretary to the Superintendent	\$72,973	\$1,434	\$74,407
b)Kudelko, Violetta	Personnel Assistant	\$60,907	n/a	\$60,907
c)Mitchell, Margaret	Assistant Information Systems Manager	\$87,895	n/a	\$87,895
d)Sheehan, Pamela	Confidential/Secretary/Bookkeeper	\$67,037	\$1,434	\$68,471
e)Thorp, Deborah	Accounts Payable Clerk	\$55,480	\$1,790	\$57,270
f)Zonfrillo, Mary Joyce	Assistant Board Secretary	\$82,113	\$2,146	\$84,259

Action Resolution

11. Reappointment of Administrators

Resolved, that the Somerset Hills Board of Education approve the reappointment of the following administrators for the 2013-2014 school year:

<b>Name</b>	<b>Position</b>	<b>Salary</b>
a)Butler, Coleen	Supervisor of Instruction K-8	\$85,296
b)Corbett, Michael	Assistant Principal-High School	\$130,813
c)Dempsey, Gretchen	Assistant Principal-Bedwell	\$87,125
d)Hoppe, Michael	Assistant Principal-High School	\$140,466
e)Hunter, Nancy Lee	School Business Administrator	\$170,819
f)Kelly, Shawn	Assistant Principal-Middle School	\$87,125
g)Kratz, Lynn	Principal-Middle School	\$174,161
h)Neigel, Scott	Principal-High School	\$144,525
i)Phelan, Amy	Principal-Bedwell	\$157,368
j)Piparo-Walls, Barbara	Assistant Superintendent	\$160,699
j)Shouffler, Jennifer	Director of Curriculum and Instruction	\$127,904
k)Smith, Richard	Supervisor-High School	\$93,264

Action Resolution

12. Reappointment of Information Technology Manager

Resolved, that the Somerset Hills Board of Education approve the reappointment of Charles Young, information technology manager, at an annual salary of \$102,231 for the 2013-2014 school year.

Action Resolution

13. Reappointment of Custodial Foreman

Resolved, that the Somerset Hills Board of Education approve the reappointment of Daniel Beam, custodial foreman, at an annual salary of \$74,410 for the 2013-2014 school year.

Action Resolution

14. Reappointment of Maintenance Foreman

Resolved, that the Somerset Hills Board of Education approve the reappointment of Alan Yunghahn, maintenance foreman, at an annual salary of \$99,102 for the 2013-2014 school year.

Action

15. Reappointment of Lead Counselors

Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of lead counselors at Bernards High School for the 2013-2014 school year:

<u>Name</u>	<u>Salary</u>	<u>Stipend</u>	<u>Total Salary</u>
a) Dooley, Megan	\$64,279 (11 months)	\$4,750	\$69,029
b) Janosko, Ashley	\$71,979 (11 months)	\$4,750	\$76,729

Action 16. Reappointment of College & Career Specialist

Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of Rebecca Labus, part time (70%) college & career specialist at Bernards High School, at an annual salary of \$43,911 for the 2013-2014 school year.

Action 17. Reappointment of Registered Nurse

Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of Melissa Jordan, part time district registered nurse (not to exceed 19.5 hours per week) at an hourly rate of \$35.71 for the 2013-2014 school year:

Action 18. Reappointment of Security Officer

Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of John McMahon district security officer at Bernards High School, at an annual salary of \$51,540 for the 2013-2014 school year.

Action 19. Reappointment of Treasurer of School Monies

Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of Thomas Venanzi, treasurer of school monies, at an annual salary of \$5,303 for the 2013-2014 school year.

Action 20. Reappointment of Transportation Manager

Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of Thomas DeAngelo, part time transportation manager at an annual salary of \$26,000 for the 2013-2014 school year.

Action 21. Reappointment of Board Messenger/Board Mail Person

Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of Bhanca Komsiri as a board messenger/board mail person for the 2013-2014 school year.

Board Messenger Stipend \$1,218

Board Mail Person Stipend \$5,245

Action 22. Reappointment of Attendance Officer

Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of John McMahon as district attendance officer at a stipend of \$4,198 for the 2013-2014 school year.

Action 23. Approve Reappointment of Energy Coordinator

Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of Mariel O'Brien as district energy coordinator at an hourly rate of \$32.80 for the 2013-2014 school year.

Action 24. Approve Bus Driver and Bus Paraprofessional Hourly Rates

Resolution Resolved, that the Somerset Hills Board of Education approve the following bus driver and bus paraprofessional hourly rates:

Bus Driver		Bus Paraprofessionals	
Years of District Service	Hourly Rate	Years of District Service	Hourly Rate
3	\$21.00	3	\$19.00

Action  
Resolution

25. Reappointment of Bus Drivers

Resolved, that the Somerset Hills Board of Education approve the reappointment of the following bus drivers for the 2013-2014 school year (hours to be determined):

- a) Bartow, Lillian                 \$21.00/hour
- b) DeAngelo, Frances             \$21.00/hour
- c) Fetzer, Jean                     \$20.50/hour
- d) Vail, Peggy                     \$21.00/hour

Action  
Resolution

26. Reappointment of Bus Paraprofessionals

Resolved, that the Somerset Hills Board of Education approve the reappointment of the following bus paraprofessionals for the 2013-2014 school year (hours to be determined):

- a) Bradley, Sandra     \$18.50
- b) Clarke, Ellen        \$19.00

Action  
Resolution

27. Approve Home Instructors

Resolved, that the Somerset Hills Board of Education approve all district certificated staff members to provide home instruction as assigned for the 2013-2014 school year.

Action  
Resolution

28. Approve Employee Drivers

Resolved, that the Somerset Hills Board of Education approve the following staff members to drive district buses for the 2013-2014 school year:

- a) Calabrese, Eric
- b) Ferrara, James
- c) Grund, John
- d) Habermas, Christopher
- e) Milde, Joseph
- f) Smith, Richard
- g) Szostak, David

Action  
Resolution

29. Approve Substitute Rates

Resolved, that the Somerset Hills Board of Education approve the following substitute rates for the 2013-2014 school year:

Teacher with Substitute Credential	\$95.00
Teacher with Standard Certificate	\$105.00
Teacher with Substitute Certificate	\$190.00 (Extended Assignment)
Teacher with Standard Certificate	\$210.00 (Extended Assignment)
Nurse	\$185.00
Nurse – Field Trip	\$235.00
Nurse - Overnight Field Trip	\$470.00
Secretary	\$13.00/hr
Paraprofessional	\$13.00/hr

Custodian	\$13.00/hr
Maintenance	\$18.50/hr
Technology	\$20.00/hr
Bus Driver	\$20.00/hr
Bus Paraprofessional	\$18.00/hr
Seasonal Custodian	\$13.00/hr
Seasonal Maintenance	\$14.00/hr
Seasonal Technology	\$15.00/hr

**Approval of Minutes****Action** 1. **Approval of Minutes\*****Resolution** Mrs. Palazzolo moved that the Public Input & Action Meeting minutes and Executive session minutes of April 17, 2013 be approved as printed and distributed. Mrs. Hawkins seconded the motion. Roll call vote 9-0.**Finance****Committee Report****No report.****Action Items**

Mrs. Coons moved Finance resolutions #1-5, seconded by Mr. Palma. Finance resolutions #1-5 were approved by a roll call vote of 9-0.

**Action** 1. **Board Secretary & Treasurer Reports & Board Certification\*****Resolution** WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month April 2013 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	\$5,804,030.83	\$5,804,030.83
(20) Special Revenue Fund	(\$169,369.25)	(\$169,369.25)
(30) Capital Projects Fund	(\$108,521.95)	(\$108,521.95)
(40)Debt Service Fund	(\$581,042.45)	(\$581,042.45)
Total Government Funds	\$4,945,097.18	\$4,945,097.18

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**Action** 2. **Approve 2012-2013 Budget Transfers\*****Resolution** Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for April 2013.**Action** 3. **Payment of Bills\*****Resolution** WHEREAS, the Board Secretary has presented a check register dated April 2012 covering checks 28280 to 28410 in the amount of \$with the recommendation that it be paid, and Now, therefore, be it Resolved that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>Fund</b>	<b>Amount</b>
(10) General Fund	\$2,797,451.51
(20) Special Revenue Fund	\$59,605.83
(30) Capital Projects Fund	\$1,723.15
(40) Debt Service Fund	0
(60) Cafeteria Fund	\$804.64
<b>TOTAL</b>	<b>\$2,859,585.13</b>

Action  
Resolution

4. Accept Whole Kids Foundation Garden Grant  
Resolved, that the Somerset Hills Board of Education accept the School Garden Grant in the amount of \$2,000 for the school garden at Bedwell Elementary School. Congratulations to Mr. McCarron.

Action  
Resolution

5. Approval of 2013-2014 Health Insurance Renewal Contract\*  
Resolved, that the Somerset Hills Board of Education approves the renewal of our 2013/2014 Medical rates with Oxford Liberty Access and Dental with Delta Dental:

	2012/2013	2013/2014
<b>Liberty Access PPO</b>		
Single	\$9,128.04	\$9,675.72
Parent/Child	\$13,281.24	\$14,078.16
2 Adults	\$19,816.56	\$21,005.52
Family	\$23,190.13	\$24,581.52
<b>Liberty Classic POS</b>		
Single	\$8,215.20	\$8,708.16
Parent/Child	\$11,953.08	\$12,670.32
2 Adults	\$17,834.88	\$18,904.92
Family	\$20,871.48	\$22,123.80
<b>Oxford High Deductible Health Plan with Health Savings</b>		
Single	\$7,302.48	\$7,740.60
Parent/Child	\$10,625.04	\$11,262.60
2 Adults	\$15,853.20	\$16,804.44
Family	\$18,552.12	\$19,665.24
<b>Delta Dental All Coverages</b>	\$725.64	\$856.27

Curriculum

Committee Report

Mrs. Palazzolo gave the report. Meetings were held on April 23<sup>rd</sup> and May 7<sup>th</sup>, 2013.

Action Items

Mrs. Palazzolo moved Curriculum resolutions #1-4, seconded by Mr. Palma. Curriculum resolutions #1-4 were approved by a roll call vote of 9-0.

Action  
Resolution

1. Approve Field Trips\*  
Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date	# of Students	# of Faculty	# of Chaperones
BHS	a) Peer Leadership Camp Cromwell, Martinsville NJ	5/31/13	46	2	2
BHS	b) AP Statistics Bronx Zoo, Bronx NY	6/5/2013	61	4	2
BHS	c) BHS Math League Math-a Thon Matheny School, Peapack NJ	5/29/13	4 to 5	1	1
BHS	d) BHS Jazz Ensemble Music Festival Six Flags Great Adventure	5/31/201 3	16	2	0
BHS	e) Choir & Trumpeters Memorial Day Ceremony Olcott Square Bernardsville	5/22/201 3	22	3	0
BED	f) Bedwell/Bedminster MD Classes Wayne Auto Spa/Chicken Coop Garden, Wayne NJ	5/24/13  Raindate 5/28/13	6	6	1
BED	g) 4 <sup>th</sup> Grade Bronx Zoo, Bronx NY	6/3/13	157	12	25
BHS	h) AP Environmental Science Minebrook Road, Bernardsville Monitor the water quality	5/28/13 Period 5 & 4 5/29/13 Period 3&4	Period 5 – 21 Period 3 – 25	1	0
BHS	i) BHS Track Team NC A&T University Greensboro, NC New Balance Nationals Track Meet	6/15- 17/13	8	1	2

Action  
Resolution

2. Approve District Travel

Resolved, that the Somerset Hills Board of Education approves the following district travel:

School	Name	Workshop/Conference	Est. Cost	Date
Olcott	a) Hunter, Nancy	National Green Ribbon School Award Ceremony	\$750.00	6/2-6/4/13
Olcott	b) O'Brien, Mariel	National Green Ribbon School Award Ceremony	\$750.00	6/2-6/4/13
BES	c) Phelan, Amy	National Green Ribbon School Award Ceremony	\$800.00	6/2-6/4/13
BHS	d) Ryersen, Kathleen	Cutting Edge Technology Tools for Strengthening Student Learning	\$215.00	5/23/13
Olcott	e) Vaught, Teresa	The Essentials of HIB Investigations	\$125.00	5/15/13
Olcott	g) Peter Miller	NJASA	\$350.00	5/21-22/13



**22013 – 2014 School Year**

<b>School</b>	<b>Name</b>	<b>Workshop/Conference</b>	<b>Est. Cost</b>	<b>Date</b>
BES	f) Leavenworth, Patrice	The Reading and Writing Project: Reading Institute	\$700.00	\$7/1-6/13

Action Resolution 3. HIB Report  
Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on May 8, 2013 and upheld the findings and/or consequences recommended by the superintendent.

Action Resolution 4. Approve Title I Summer Program  
Resolved, that the Somerset Hills Board of Education approve the implementation Title 1 Summer program for identified students for July 8-11, 2013 at Bernardsville Middle School. The following teachers for the program will be paid at the contracted per diem rate. Brian Latzke, Michael Georgiana, Coleen Butler, Kristene Both, and Kristen MacGorman (4 days each)

**Facilities & Operations****Committee Report**

No report.

**Action Items**

Mr. Palma moved Facilities & Operations items #1-3, seconded by Mr. Baker. Facilities & Operations items #1-3 were approved by a roll call vote of 9-0.

Action Resolution 1. Approve Resolution to Amend NJSBAIG Bylaws  
WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on March 20, 2013 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and  
WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and  
WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:  
NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Somerset Hills Board of Education hereby approve the proposed amendments to the NJSBAIG Bylaws.

Action Resolution 2. Approve i-Energy Partners  
Resolved, that the Somerset Hills Board of Education approve i-Energy partners to provide class 5 utility tracking software and to analyze results from July 1, 2013 to June 30, 2014 for a fee of \$2,500.

Action Resolution 3. Approve Opposing Proposed FY 2014 SDA Assessments  
Resolved that the Somerset Hills Board of Education approve the opposing of the proposed FY 2014 SDA assessments:

WHEREAS, beginning in Fiscal Year 2011, the State began assessing a fee equal to 15 percent of the debt service it incurred to provide construction grants to regular operating districts through the Educational Facilities Construction and Financing Act of 2000; and

WHEREAS, the School Development Authority (SDA) assessment for FY2013 totaled \$20.9 million for all regular operating districts; and

WHEREAS, the proposed budget for FY2014 includes an SDA assessment of \$33.95 million, an increase of 62 percent; and

WHEREAS, for a significant number of school districts, the assessment results in a net loss in available revenue to fund educational programs; and

WHEREAS, the Educational Facilities Construction and Financing Act of 2000, at N.J.S.A. 18A:7G-14h, gives the state authority to charge only for administrative and organizational costs related to the financing of its grants; and

WHEREAS, neither the aforementioned act nor any subsequent law authorizes the state to assess fees associated with the principal and interest incurred in financing the construction grants; and

WHEREAS, the so-called SDA assessments run contrary to the stated goals of the 2000 construction act, which included providing non-Abbott districts with up-front grants to reduce the long-term debt incurred by local property taxpayers to support school construction and renovations; and

WHEREAS, the proposed FY 2014 SDA assessments are based on calculations made in December 2012 and not in January 2013, when the state's debt service payments had been substantially lowered through refinancing of some of the debt; and

WHEREAS, using the more recent estimates would result in a statewide SDA assessment of \$25.8 million for regular operating districts, a reduction of over \$8 million from the assessment included in the proposed FY2014 budget, and

WHEREAS, the state Senate and General Assembly are currently deliberating over the proposed FY2014 budget. Now, therefore be it

RESOLVED, that the Somerset Hills Board of Education urges the state Legislature to amend the proposed FY2014 state budget to relieve regular operating school districts from the burdensome SDA assessments now reflected in appropriations act; and be it further

RESOLVED, that copies of this resolution be forwarded to Governor Chris Christie, Senate President Steve Sweeney, Assembly Speaker Sheila Oliver, Senate Budget and Appropriations Committee Chairman Paul Sarlo, Assembly Budget Committee Chairman Vincent Prieto, state Senator Anthony R. Bucco and Assembly Representatives Anthony M. Bucco and Michael Patrick Carroll; and be it further

RESOLVED, that that copies of this resolution also be forwarded to the New Jersey School Boards Association and the Somerset Hills County School Boards Association.

### Policy

No report.

### Personnel

#### Committee Report

#### Action Items

Mrs. Hawkins moved Personnel resolutions #1-28, seconded by Mr. Palma. Personnel resolutions #1-29 were approved by a roll call vote of 9-0.

Mr. Miller thanked Mrs. Burnett for her years of service to the district.

All personnel action is on the recommendation of the Superintendent

**2012-2013**

- Action  
Resolution 1. Approve Appointment of Paraprofessional  
Resolved, that the Somerset Hills Board of Education approve the appointment of Tonya Edlow, part time special education paraprofessional, step 1B, at an hourly rate of \$14.91(not to exceed 25 hours per week) effective May 1, 2013 for the 2012-2013 school year. (Gansler)
- Action  
Resolution 2. Approve Appointment of Paraprofessional  
Resolved, that the Somerset Hills Board of Education approve the appointment of Sarah Apgar, part time special education paraprofessional, step 1B, at an hourly rate of \$14.91(not to exceed 25 hours per week) effective May 3, 2013 for the 2012-2013 school year. (new)
- Action  
Resolution 3. Approve Appointment of Custodian  
Resolved, that the Somerset Hills Board of Education approve the appointment of Angel Gimenez, full time custodian, step 1B, at an annual salary of \$25,000 (prorated) effective May 13, 2013 for the 2012-2013 school year. (Salazar)
- Action  
Resolution 4. Approve Appointment of Custodian  
Resolved, that the Somerset Hills Board of Education approve the appointment of Jefferson Villasis, full time custodian, step 1B, at an annual salary of \$25,000 (prorated) effective May 13, 2013 for the 2012-2013 school year. (Roberts)
- Action  
Resolution 5. Accept Resignation  
Resolved, that the Somerset Hills Board of Education accept the resignation of Alice Rose, part time executive director of development effective June 30, 2013.
- Action  
Resolution 6. Accept Resignation  
Resolved, that the Somerset Hills Board of Education accept the resignation of Kevin Mulcahy, part time social studies teacher at Bernards High School effective June 30, 2013.
- Action  
Resolution 7. Accept Retirement  
Resolved, that the Somerset Hills Board of Education accept, with regret, the retirement of Sherilyn Burnett, speech/language specialist at Bedwell Elementary School effective June 30, 2013 with thanks for 18 years of service.
- Action  
Resolution 8. Approve Long Term Substitute  
Resolved, that the Somerset Hills Board of Education approve Maddelena Piscitelli, art long term substitute at Bernardsville Middle School effective April 23, 2013 through May 28, 2013 or until the end of assignment at a per diem rate of \$260. (LaCotta)
- Action  
Resolution 9. Amend Parenthood Leave Start Date  
Resolved, that the Somerset Hills Board of Education amend the parenthood leave start date for Carolyn Coppola, art teacher at Bernards High School from May 13, 2013 to April 18, 2013.

Action 10. Amend Appointment  
Resolution Resolved, that the Somerset Hills Board of Education amend the appointment of Katherine LaCotta, digital photography club advisor at Bernardsville Middle School from March 1, 2013 until April 11, 2013.

Action 11. Amend Appointment  
Resolution Resolved, that the Somerset Hills Board of Education amend the appointment of Katherine LaCotta, art club advisor at Bernardsville Middle School from March 1, 2013 until April 11, 2013.

Action 12. Approve Co-Curricular Positions  
Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions at Bernardsville Middle School for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
a) Kawecki, Cloe	Digital Photography	\$43/hour (4/29/13-5/31/13)
b) Piscitelli, Maddelena	Art Club	\$43/hour (4/29/13-5/31/13)

Action 13. Approve Job Description  
Resolution Resolved, that the Somerset Hills Board of Education approve the Registered Nurse job description. (replaces Nurse Clerk)

Action 14. Approve Teaching Practicum/Field Experience  
Resolution Resolved, that the Somerset Hills Board of Education approve the following teaching practicum/field experience:

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Dates</u>
Griffith, Christopher	Kean University	BES	May-June 2013

Action 15. Approve Appointment of Substitutes  
Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2012-2013 school year:

<u>Name</u>	<u>Substitute Position</u>	<u>Certificate</u>
a) Piscitelli, Maddelena	Teacher	CEAS
b) Turso, Kenneth	Teacher	Standard

### **2013-2014**

Action 16. Approve Appointment of School Counselor  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Marcella Craver, school counselor at Bernardsville Middle School, level MA+45, step 17 at an annual salary of \$92,184 for the 2013-2014 school year. (Rigler)

Action 17. Approve Appointment of English Teacher  
Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of Julie Anderson, English teacher at Bernard High School, level MA, step 3-4 at an annual salary of \$58,435 for the 2013-2014 school year. (Cutler)

Action 18. Approve Reappointment of Custodial Employees  
Resolution Resolved, that the Somerset Hills Board of Education approve the reappointment of the following custodial employees for the 2013-2014 school year:

<b>Name</b>	<b>Step</b>	<b>Salary</b>	<b>Longevity</b>	<b>Total Salary</b>
a) Gimenez, Angel	1B	\$25,000	n/a	\$25,000
b) Villasis, Jefferson	1B	\$25,000	n/a	\$25,000

Action 19. Approve Parenthood Leave  
Resolution Resolved, that the Somerset Hills Board of Education approve a parenthood leave for Melissa Leonard, elementary teacher at Bedwell Elementary School from September 17, 2013 through June 30, 2014.

Action 20. Approve Leave Replacement Position  
Resolution Resolved, that the Somerset Hills Board of Education approve Alyssa Dragon, physical education teacher leave replacement at Bernardsville Middle School, level BA, step 1 at an annual salary of \$52,435 (prorated), effective September 1, 2013 through March 31, 2014.(McGinn)

Action 21. Approve Leave Replacement Position  
Resolution Resolved, that the Somerset Hills Board of Education approve Jessica Mariani, elementary teacher leave replacement at Bedwell Elementary School, level BA, step 9 at an annual salary of \$60,780, effective September 1, 2013 through June 30, 2014.(Ziolkowski)

Action 22. Approve Leave Replacement Position  
Resolution Resolved, that the Somerset Hills Board of Education approve Jianna Spadaccini, elementary teacher leave replacement at Bedwell Elementary School, level BA, step 3-4 at an annual salary of \$54,43 effective September 1, 2013 through June 30, 2014.(Leonard)

Action 23. Approve Longevity Increase  
Resolution Resolved, that the Somerset Hills Board of Education approve the longevity increase for the following staff member:

<u>Name</u>	<u>Position</u>	<u>Longevity</u>
Fulper, James	Maintenance	\$1,574 (prorated, 8/14/13-6/30/14)

Action 24. Approve Summer Work  
Resolution Resolved, that the Somerset Hills Board of Education approve summer work for the following staff members at their per diem rate:

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Not to Exceed</b>
a) Ayres, Karen	Child Study Team	District	8 days
b) Connor, Anne	Nurse	BHS	8 days
c) Craver, Marcy	Counselor	BMS	5 days
d) Davis-Campbell, Malinda	Counselor	Bedwell	1 day
e) Davitt, Roberta	Nurse	Bedwell	2 days
f) Dubois, Louise	Child Study Team	District	8 days
g) Habermas, Christopher	Counselor	BMS	5 days
h) Haspel, Mary	Child Study Team	District	8 days
i) Jordan, Melissa	Registered Nurse	District	5 days
j) LaBruno, Wendi	Child Study Team	District	8 days
k) Labus, Rebecca	College/Career Specialist	BHS	6 days
l) Morawick, Amanda	Counselor	BHS	5 days
m) Roll, Jill	Occupational Therapist	BES	8 days
n) Ryan, Suzanne	Nurse	BMS	4 days
m) Sosely, Anna	Counselor	BHS	8 days
o) Stolarz, Lizabeth	Counselor	BHS	4 days
p) TBD (for Craver)	Child Study Team	District	8 days
q) Vilela, Jennifer	Child Study Team	District	4 days

Action  
Resolution

25. Approve Seasonal Employees

Resolved, that the Somerset Hills Board of Education approve the following seasonal employees from June 24 through August 30, 2013:

<b>Name</b>	<b>Area</b>	<b>Hourly Rate</b>
a) Fulper, James Jr.	Custodian	\$13
b) Grant, Kevin	Maintenance	\$14
c) Mutillo, Paul	Technology	\$15
d) Pike, Maxwell	Technology	\$15
e) Radon, Marcin	Custodian	\$13
f) Vought, Ryan	Maintenance	\$14
g) Yunghahn, Alan Jr. (6/17-8/23/13)	Maintenance	\$14
h) Zepeda, Margaret	Custodian	\$13

Action  
Resolution

26. Approve Teaching Practicum

Resolved, that the Somerset Hills Board of Education approve the following teaching practicum:

<b>Name</b>	<b>College</b>	<b>School</b>	<b>Dates</b>
Froisland, Kristi	Kean University	BHS	Fall Semester

Action 27. Approve Fall Athletic Positions  
Resolution Resolved, that the Somerset Hills Board of Education approve the following fall athletic positions for the 2013-2014 school year:

**BHS Athletic Positions**

<b>Position</b>	<b>Coach</b>	<b>Stipend</b>
a) Assistant AD: Fall	Hemans, Nick	\$4,029
b) Cheerleading: Fall Head	Porter, Amanda	\$5,053
c) Cheerleading: Fall Assistant	Pietroluongo, Jade	\$3,801
d) Cross Country: Head	Szostak, David	\$7,428
e) Cross Country: Assistant	DiMarco, Thomas	\$4,857
f) Field Hockey: Head	Falzarano, Sarah	\$7,428
g) Field Hockey: Assistant (JV)	O'Connor, Leslie	\$6,246
h) Field Hockey: Assistant (FR)	Burns, Lynda	\$5,014
i) Football: Head	Simoneau, Jon	\$10,775
j) Football: Assistant	Carmon, David	\$8,035
k) Football: Assistant (JV)	Dokus, Samuel	\$8,035
l) Football: Assistant (JV)	Baldwin, Bryce	\$8,035
m) Football: Assistant (FR)	Milde, Joseph	\$7,366
n) Football: Assistant (FR)	Latzke, Brian	\$7,366
o) Open Gym: Fall	McMahon, John	\$1,856
p) Men's Soccer: Head	LaSpada, Joseph	\$8,035
q) Men's Soccer: Assistant (JV)	Daben, Jose	\$6,246
r) Men's Soccer: Assistant (FR)	Thurlow, Allen	\$5,014
s) Women's Soccer: Head	Habermas, Christopher	\$8,035
t) Women's Soccer: Assistant (JV)	Wilkinson, Philip	\$6,246
u) Women's Soccer: Assistant (FR)	Couch, Andrew	\$5,014
v) Women's Tennis: Head	Clark, Kelly	\$7,142
w) Women's Tennis: Assistant	TBD	\$4,631

Action 28. Accept Resignation  
Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of Eileen Wotanowski, special education teacher at Bedwell Elementary School effective June 30, 2013.

**Community Relations**

No report.

**Supplementary Matters**

**Public Questions & Comments**

None

**Adjournment**

Mrs. Hawkins moved to adjourn the meeting at 9:00 p.m., seconded by Ms. Kragie. The motion was approved by a roll call vote of 9-0.

Respectfully submitted,

*Nancy Lee Hunter*

Board Secretary

**Resolutions:**

**\*Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the ending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**