
The Somerset Hills School District
Regular Meeting Agenda – February 27, 2019
Executive Session – 6:30 P.M.
Public Input & Action – 7:30 P.M.
Community Room at Bernards High School

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

II. Pledge of Allegiance

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Report of the Superintendent

1. Student/Staff Recognition: Academic volunteer recognition
2. Student Safety Data System Report Period 1: September 1-December 31, 2018
3. Student Representative Reports

VI. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

VII. Approval of Minutes*1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for January 23, 2019 and Executive meeting minutes for February 4, 2019.

FINANCE, FACILITIES AND OPERATIONS

A. Committee Report & Discussion

VIII. Finance Action Items:1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of January 2019 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$6,729,686.40	\$6,729,686.40
(20) Special Revenue Fund	-\$64,855.07*	-\$64,855.07*
(30) Capital Projects Fund	\$1,044,296.36	\$1,044,296.36
(40) Debt Service Fund	\$952,275.55	\$952,275.55
Total Government Funds	\$8,661,403.24	\$8,661,403.24

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the Year.

*Note: Negative balance for (20) Special Revenue Fund reflects request from state for reimbursement for IDEA funds that has not been realized.

2. Approve 2018-2019 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for January 2019.

3. Payment of Bills*

WHEREAS, the Board Secretary has presented attached **January** check registers with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$1,795,735.65
(20) Special Revenue Fund	\$3,750.00
(30) Capital Projects Fund	-
(40) Debt Service Fund	-
(60) Cafeteria Fund	-
(90) Agency Fund	\$713,553.47
TOTAL	\$2,513,039.12

4. Payment of Bills*

WHEREAS, the Board Secretary has presented attached **February** check registers with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$1,780,963.35
(20) Special Revenue Fund	\$71,581.31
(30) Capital Projects Fund	\$62,672.59
(40) Debt Service Fund	-
(60) Cafeteria Fund	\$149.08
(90) Agency Fund	\$358,667.76
TOTAL	\$2,274,034.09

5. Approve Parent Organization Fundraiser*

Resolved, that the Somerset Hills Board of Education approve the following parent organization fundraisers for the 2018-2019 school year:

Organization	School	Event	Date
Tennis	BHS	Chipotle's Fundraiser	Feb. 11
Lax Backers	BHS	Using "SNAP" players will ask parents/relatives for donations	Mar/Apr
Lax Backers	BHS	Make Your Own Taco Dinner for adults	Mar 1

6. Accept Gift of Scientific Equipment

Resolved, that the Somerset Hills Board of Education accept a gift from Clive Norton, Mondelez International, of various scientific equipment with a value of approximately \$1500.00.

7. Approve New Copier Lease

Resolved, that the Somerset Hills Board of Education approves to enter into a new lease agreement with Image Systems for Business utilizing ESCNJ/AEPA Contract IFB #017-B (Digital Multi-function Devices Copiers Printers & Related Services). The new lease will lower the current expense of Multifunction Copiers with all-inclusive on-site service and supplies from \$84,331.76 annually to \$78,331.76.

8. Approve Budgeted Bedminster Tuition Rate*

Resolved, that the Somerset Hills Board of Education approve the budgeted tuition rate for 2019-2020 Bedminster students at Bernards High School in the amount of \$17,905.

9. Approve Non Public Security Aid Program

Resolved, that the Somerset Hills Board of Education approve the New Jersey Nonpublic Security Aid Program order for Far Hills Country Day School in the amount of \$21,975.

10. Acceptance of 2017-2018 Audit *

WHEREAS, the Somerset Hills Board of Education engaged the firm of Suplee, Clooney and Company to conduct a yearly audit of the district's financial records; and Whereas the firm audited these records for the 2017-2018 school year; NOW THEREFORE BE IT RESOLVED that the minutes reflect that the Somerset Hills Board of Education reviewed the 2017-2018 Audit Report, and BE IT FURTHER RESOLVED that the Board Secretary be directed to file the necessary reports with the State Department of Education.

Recommendations:

2018-01 That the District maintain adequate surety bond coverage for the Treasurer of School Monies as required by N.J.S.A. 18A:17-32.

11 Approve Corrective Action Plan *

Resolved, that the Somerset Hills Board of Education approve the Corrective Action Plan for the 2017-2018 Audit.

Recommendation Number	Corrective Action to be Approved by the Board	Mention of Implementation	Person Responsible for Implementation	Completion Date of Implementation
2018-01	That the District maintain adequate surety bond coverage for the Treasurer of School Monies as required by N.J.S.A. 18A:17-32.	Treasurer is bonded.	Business Administrator	July 2018

IX. Facilities and Operations Action Items:1. HIB Report*

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on January 23, 2019 and upheld the findings and/or consequences recommended by the Superintendent.

- BES 18_19 #2
- BMS 18_19 #4

2. Student Safety Data System Report - 2018-2019 (Period 1)*

Resolved, that the Somerset Hills Board of Education approve the report of the Student Safety Data System (SSDS) for period 1 (September 1 - December 31, 2018).

CURRICULUM

A. Committee Report & Discussion

X. Curriculum Action Items:1. Approve Field Trips*

Resolved, that the Somerset Hills Board of Education approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Multiply Disabled Class: Play rehearsal - BMS	8	5	0
b	BHS	Multiply Disabled Class: NYBG - New York, NY	7	4	0
c	BHS	Junior/Senior Female Stem Students: Pfizer - Peapack, NJ	25	2	0
d	BHS	Multiply Disabled Class: RVCC - Branchburg, NJ	8	6	0

2. Approve Field Trips

Resolved, that the Somerset Hills Board of Education approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BES	OPT Students (3&4 grade): Liberty Science Center - Jersey City, NJ	24	3	0
b	BMS	Science Classes (8th grade): Mine Brook - Bernardsville, NJ	121	4	4
c	BMS	Sixth Grade: Adventure Aquarium and Battleship - Camden, NJ	135	6	11
d	BMS	Forensics Club: Randolph HS - Randolph, NJ	15	1	1
e	BMS	Math Club: Pingry School - Basking Ridge, NJ	7	1	0

3. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Est. Cost
a	BHS	Hoppe, Michael	NJILL - Scotch Plains, NJ	\$11.45
b	BHS	Stolarz, Lizabeth	Creating an Empathetic Environment - Morristown, NJ	\$125
c	BHS	Hoppe, Michael	Big Central Football Conference - Phillipsburg, NJ	0
d	BHS	Ferrara, James	AP Physics Reading / Grading - Kansas City, MO	0
e	BHS	Hoppe, Michael	Athletic Directors Conference - Atlantic City, NJ	\$1242.98
f	BHS	Whitlock, Christine	AP Chemistry Reading / Grading - Salt Lake City, UT	0
g	BHS	Cerza, Angela	AP Psychology Reading / Grading - Tampa, FL	\$675
h	District	Dempsey, Gretchen	NJPSA/FEA - Monroe, NJ	\$150
i	District	Dempsey, Gretchen	Regional Women's Educational Leadership Forum - Garwood, NJ	\$40

j	District	Lucas, Doug	Integrated Pest Management, Indoor Air Quality - Bridgewater, NJ	0
k	BHS	Engelmann, Amy	Job Coaching for Community Employment - Morris Plains, NJ	0
l	BHS	Simoneau, John	Player Safety and College Recruiting - Boston, MA	0
m	BHS	Catelli, Michael	Elementary ESL program visit - Franklin, NJ	0
n	BHS	Worstell, Laura	Narcan Training - Summit, NJ	\$6.13
o	BHS	Monroe, Sky	NJWA Regional Conference Seton Hall- South Orange, NJ	\$30
p	District	Latzke, Sarah	Somerset County Administrative Assistant meeting - Somerville, NJ	0
q	District	Shouffler, Jen	Link It Presentation - Lambertville, NJ	0
r	District	Dempsey, Gretchen	Research re Internship Program Bridgewater Raritan School District - Bridgewater, NJ	0
s	District	Shouffler, Jen	Research re Internship Program Bridgewater Raritan School District - Bridgewater, NJ	0
t	BHS	Butler, Coleen	Research re Internship Program Bridgewater Raritan School District - Bridgewater, NJ	0
u	District	Lucas, Doug	Security Seminar	0
v	District	Goguen, Heather	NJSBA Finance Workshop	\$50
w	BOE	Leiss, Jamie	NJSBA Finance Workshop	\$50
x	BOE	Baker, Bob	NJSBA Finance Workshop	\$50
y	BHS	Ryerson, Kathleen	Workplace Literacy - West Orange, NJ	\$259

4. Approve Professional Development

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Est. Cost
a	BES	Friedman, April	Affirmative Action training - Monroe, NJ	0
b	BES	d'Anunciacao, Jessica	Technology for Reading and Writing - Hackensack, NJ	\$100
c	BES	Kusnic, Cassandra	Technology for Reading and Writing - Hackensack, NJ	\$100
d	BES	Falzarano, Sarah	TC, NYC - Tracking Questions about Reading & Writing	\$134.97
e	BMS	Craver, Marcella	Motivating the Unmotivated - West Orange, NJ	\$273.27
f	BMS	Calabrese, Eric	NJ Association for Middle Level Education - Union, NJ	\$123.34
g	BMS	Marashlian, Nicole	Building Success Strategies I&RS - New Providence, NJ	\$185
h	BMS	Sands, Stephen	Observe ELL programs (Elem.) - Various Locations, NJ	0
i	BMS	Wells, Kelly	Motivating the Unmotivated - West Orange, NJ	\$259
j	BMS	McGovern, Courtney	Maker Day III - Montclair, NJ	\$140.76
k	BMS	Wells, Kelly	101 Best Strategies for teaching Social Studies - West Orange, NJ	\$269
l	BMS	Porter, Shane	101 Best Strategies for teaching Social Studies - West Orange, NJ	\$269
m	BES	Thurlow, Allen	Maker Day III - Montclair, NJ	\$160.85
n	BMS	Ryan, Suzanne	Narcan Training - Summit, NJ	\$12.40
o	BMS	McGinn, Jessica	School Culture and Climate PLC - Lincoln Park, NJ	0

PERSONNEL AND POLICY**A. Committee Report & Discussion****XI.****Personnel Action Items:**1. Accept Resignation*

Resolved, that the Somerset Hills Board of Education accept the resignation of the following employee:

Name	School	Position	Effective
Cheatham, Qua'D	BHS	Custodian	3/7/2019

2. Accept Retirement

Resolved, that the Somerset Hills Board of Education accept the retirement of the following employees:

Name	School	Position	Effective
Brum, Sharon	BES	Teacher	7/1/2019
Angri, David	BES	Teacher	7/1/2019

3. Approve Termination

Resolved, that the Somerset Hills Board of Education approve the termination of the following employee:

Name	School	Position	Effective Date
Employee # 9538	BES	Teacher	4/1/19

4. Approve Appointment Non-Certified Staff

Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2018-2019 school year, subject to further investigation pursuant to law:

Name	School	Position	Replace	Level/Step	Salary	Effective
Hunashimarad, Deepa	BES	Paraprofessional PT	Bhattacharjee	1	15.70/Hr	2/28/19

5. Approve Co-Curricular Positions*

Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2018-2019 school year, subject to further investigation pursuant to law:

Name	School	Position	Stipend
Palmieri, Jeremy	BHS	Softball Assistant: JV (50%) of \$6000	\$3000
Simoneau, John	BHS	Baseball Assistant: (JV)	\$6000
Falzarano, Sarah	BHS	Assistant AD: Spring \$(50%) of 3800	\$1900
Habermas, Chris	BHS	Assistant AD: Spring \$(50%) of 3800	\$1900
Maddaluna, John	BHS	Open Gym: Spring	\$1,750

6. Amend Co-Curricular Position*

Resolved, that the Somerset Hills Board of Education amend the following co-curricular positions for the 2018-2019 school year:

Name	School	Position	Stipend
Froysland, Megan	BHS	Softball Assistant: JV (50%) of \$6000	\$3000

7. Approve Volunteer Positions*

Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2018-2019 school year, subject to further investigation pursuant to law:

Name	School	Position
Carlin, Jessica	BHS	Lacrosse Women's: Volunteer

8. Approve Family Medical Leave of Absence*

Resolved, that the Somerset Hills Board of Education approve the following family medical leave of absence dates for the 2018-2019 school year:

Name	School	Position	Start Date	End Date
Horel, Kelly	District	Speech Teacher (PT)	4/12/2019	First day of Second Marking Period 19-20 school year

9. Approve Substitutes*

Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2018-2019 school year, subject to further investigation pursuant to law:

Name	Substitute Position	Certification
Koskinen, Birgitta	Teacher / Paraprofessional	Substitute Credential
Davis, Margaret	Teacher / Paraprofessional	Standard
Cannon, Steven	Teacher / Paraprofessional	CE
Pagel, Courtney	Teacher / Paraprofessional	Standard
Malwitz, Donna	Nurse	School Nurse
Ritter, Jan	Teacher / Paraprofessional	Standard

10. Home Instructor*

Resolved, that the Somerset Hills Board of Education approve the following home instructor for the 2018-2019 school year, subject to further investigation pursuant to law:

Name	Position	Certification
Prothero, Ruth	Home Instructor: Annex Program	Standard: English

11. Approve Unpaid Absences:

Resolved, that the Somerset Hills Board of Education approve the following unpaid absences for the 2018-2019 school year:

Name	School	Position	# of Requested days	Dates
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Morin, Jackie	BES	Paraprofessional (PT)	1	3/8/19
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12. Approve Translator/Interpreter*

Resolved, that the Somerset Hills Board of Education approve the following Translators/Interpreters for the 2018-2019 school year:

Name	Position	Rate
Cannon, Steve	Translator /Interpreter	\$59.11/Hr
All certified world language teachers	Translator /Interpreter	\$59.11/Hr

13. Approve Job Descriptions*

Resolved, that the Somerset Hills Board of Education approve the following job description:

- Translator/Interpreter

XII.

Policy Action Items:

1. First Reading*

Resolved, that the Somerset Hills Board of Education approve the first reading of the following policies and regulations:

Policy/Regulation #	Title
P 7510	Use of School Facilities
R 7511	Use of Athletic Fields
R 2330	Homework

2. Second Reading*

Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of the following policies and regulations:

Policy/Regulation #	Title
P 0169.02	Board Member Use of Social Networks
P 1631	Residency Requirement for Person Holding School District Office, Employment, or Position
P 6511	Direct Deposit
P 8311	Managing Electronic Mail
P 8350	Records Retention
P 8454	Management of Pediculosis
P 8508	Lunch Offer Versus Serve (OVS)
P 8635	Student Transportation Vehicles and School Buses
R 8690	Monitoring Devices on School Vehicles
R 5131	Student Random Drug Testing
P 2422	Health and Physical Education (M)
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities

P 2610	Educational Program Evaluation (M)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M)
P 5111	Eligibility of Resident/Nonresident Students (M)
R 5111	Eligibility of Resident/Nonresident Students (M)
P 5330.04	Administering an Opioid Antidote
R 5330.04	Administering an Opioid Antidote (M)
P 5337	Service Animals
P 5756	Transgender Students (M)
P 7440	School District Security (M)
R 7440	School District Security (M)
P 8561	Procurement Procedures for School Nutrition Programs (M)
P 8860	Memorials
P 2415.06	Unsafe School Choice Option (M)
R 2460.8	Special Education – Free and Appropriate Public Education (M)
R 5530	Substance Abuse (M)
P 5600	Student Discipline/Code of Conduct (M)
R 5600	Student Discipline/Code of Conduct (M)
P 5611	Removal of Students for Firearms Offenses (M)
R 5611	Removal of Students for Firearms Offenses (M)
P 5612	Assaults on District Board of Education Members or Employees (M)
R 5612	Assaults on District Board of Education Members or Employees (M)
P 5613	Removal of Students for Assaults with Weapons Offenses (M)
R 5613	Removal of Students for Assaults with Weapons Offenses (M)
P 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)
R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)

XIII. Community Relations Committee

XIV. Public Questions & Comments

XV. Correspondence

XVI. Supplementary Matters

XVII. Adjournment**Resolutions:**

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.**

(cf: P.L.1996, c.103, s.1)

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ADDENDUM

FINANCE, FACILITIES AND OPERATIONS

VIII. Finance Action Items:

12. Approve IDEA Non-Public Basic Grant Amendment FY2019

Resolved, that the Somerset Hills Board of Education approve the carry over amendment to the FY2019 application for the IDEA Non-Public Basic funds in the amount of \$20,028.00.

IX. Facilities and Operations Action Items:

3. HIB Report

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on January 23, 2019 and upheld the findings and/or consequences recommended by the Superintendent.

- BES 18_19 #1

4. Approve Olcott Field Bleacher Improvements*

Resolved, that the Somerset Hills Board of Education approve the changes to the Olcott Field Bleachers at Bernards High School in the amount \$57,071.51: \$40,571.51 is for bleacher improvements by Guardian Gym Equipment (ESCNJ Bid #14/15-61 Athletic Equipment & Supplies NJ- State Approved CO-OP # 65 MCECCPS) to comply with ADA standards, and Harrington Construction will pave the footings in the amount of \$16,500.

5. Approve Amendment to Long Range Facility Plan*

Resolved, that the Somerset Hills Board of Education, in the County of Somerset, New Jersey authorizes an amendment to the Long Range Facility Plan regarding improvements to the Olcott Field Bleachers at Bernards High School; and Be it resolved, this project shall be an "Other Capital" project and the Board of Education is NOT seeking State funding by will fund the Project through the District's Capital Projects Funds.

X. Curriculum

5. Approve Professional Development

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Est. Cost
a	BMS	Cosimano, Nicholas	NJASC Advisors Conference- Ewing, NJ	\$38.99

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b	BMS	Gutkin, Melissa	NJASC Advisors Conference - Ewing, NJ	\$30
c	BMS	O'Halloran, Anne	NJASC Advisors Conference - Ewing, NJ	\$30
d	BMS	McGovern, Danielle	TC - NYC: Brining Literacy and Critical Thinking to Classics	\$112.07
e	BMS	Craver, Marcella	School Culture and Climate PLC - Lincoln Park, NJ	\$10.79
f	BES	Weber Hummel, Lisa	NJHSA Convention - Long Branch, NJ	\$163.45

6. Approve Wellness Week Activity

Resolved, that the Somerset Hills Board of Education approve three (3) therapy dogs from Creature Comforts Pet Therapy to meet with small groups of Bernardsville Middle School students on March 4, 2019 as an activity for Wellness Week. Cost is \$100.00.

PERSONNEL AND POLICY

XI. Personnel Action Items:

14. Accept Resignation

Resolved, that the Somerset Hills Board of Education accept the resignation of the following employee:

Name	School	Position	Effective
Kirchner, Karil	BES	Paraprofessional (PT)	2/25/2019

15. Approve Volunteer Positions*

Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2018-2019 school year:

Name	School	Position
Goldstein, Neil	BHS	Lacrosse Women's: Volunteer
Femenella, Mathew	BHS	Lacrosse Men's: Volunteer
Kaufman, Justin	BHS	Baseball: Volunteer
Crisman, Gillian	BHS	Golf: Volunteer

16. Approve Substitutes*

Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2018-2019 school year, subject to further investigation pursuant to law:

Name	Substitute Position	Certification
Bower, Laura	Nurse	RPN

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17. Approve Job Description*

Resolved, that the Somerset Hills Board of Education approve the following job description:

- Treasurer

XII. Policy Action Items

XV. Correspondence

