
**The Somerset Hills School District
Regular Meeting Agenda -
Executive Session - 6:30 P.M.
Public Input & Action - 7:30 P.M.
Bernards High School Community Room**

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

II. Roll Call

III. Executive Session

WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the "circumstances" test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board's consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

IV. Pledge of Allegiance

V. Roll Call

VI. Correspondence

VII. Report of the Superintendent

1. Student Representatives' Reports
2. Academic report- Strategic Planning

VIII. Public Questions & Comments for Actionable Agenda Items

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second

time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

IX. Approval of Minutes*

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for October 30, 2019.

FINANCE, FACILITIES & OPERATIONS

Committee Report & Discussion:

X. FINANCE

Action Items:

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of OCTOBER showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$8,039,174.84	\$8,039,174.84
(20) Special Revenue Fund	\$142,822.48	\$142,822.48
(30) Capital Projects Fund	\$500,191.25	\$500,191.25
(40) Debt Service Fund	\$298,544.79	\$298,544.79
Total Government Funds	\$8,980,733.36	\$8,980,733.36

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. Approve 2019-2020 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for October 2019.

3. Payment of Bills*

WHEREAS, the Board Secretary has presented attached October check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$1,383,220.93
(20) Special Revenue Fund	\$ 118.22
(30) Capital Projects Fund	--
(40) Debt Service Fund	--
(60) Cafeteria Fund	\$ 5,036.19
(90) Agency Fund	\$ 710,504.39
TOTAL	\$2,098,879.73

4. Payment of Bills*

WHEREAS, the Board Secretary has presented attached November check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$1,658,285.60
(20) Special Revenue Fund	\$ 40,872.34
(30) Capital Projects Fund	--
(40) Debt Service Fund	--
(60) Cafeteria Fund	--
(90) Agency Fund	\$ 379,189.94
TOTAL	\$2,078,347.88

5. Approve Teachers College, Columbia University Contracts

Resolved, that the Somerset Hills Board of Education approve the following contracts for Professional Development at Teachers College, Columbia University for the 2019-2020 school year:

K-2 Staff Development	\$14,900
3-5 Staff Development	\$14,900
6-8 Staff Development	\$15,400

6. Approve Special Education School

Resolved, that the Somerset Hill Board of Education approve the following school for the 2019-2020 School Year and/or ESY:

Student ID#	Provider	Location
7712323425	Montgomery Academy	Basking Ridge, NJ

7. Approve Carryover Funds for Non Public IDEA Grant for 2019-2020*

Resolved, that the Somerset Hills Board of Education approves amended funds to include carryover from the 2018-2019 school year to the 2019-2020 school year for the IDEA Federal Grant Allocation as follows:

IDEA Basic Carryover Non Public:	\$ 37,811
IDEA Basic Non Public:	<u>\$ 43,870</u>
TOTAL Basic Non Public	\$ 81,681

8. Approve the Cancellation of Outstanding Checks*

Resolved, that the Somerset Hills Board of Education approves the cancellation of the following outstanding checks:

General Fund Check Issue Date	Check Number	Amount
2/27/17	39668	\$ 884.00
2/27/17	39717	\$ 442.00
3/1/17	39855	\$ 200.00
3/29/17	39947	\$ 884.00
3/29/17	39960	\$ 39.00
6/8/17	40445	\$ 879.84
6/8/17	40456	\$ 17.96
6/30/17	40780	\$ 1,391.00
7/28/17	60054	\$ 15.10
7/28/17	60103	\$ 4,943.66
7/28/17	60121	\$ 1,775.00
7/28/17	60137	\$ 39.99
7/28/17	60140	\$ 15.01
9/21/17	60435	\$ 1,654.69
10/12/17	60705	\$ 210.00
11/7/17	60872	\$ 48.51
11/30/17	61074	\$ 600.00
1/29/18	61477	\$ 248.49
2/14/18	61560	\$ 1,000.00
2/14/18	61597	\$ 1,000.00
2/14/18	61614	\$ 500.00
2/14/18	61745	\$ 133.33
2/14/18	61780	\$ 199.00
4/19/18	62082	\$ 114.23
4/19/18	62110	\$ 426.59
5/8/18	62279	\$ 124.45
5/8/18	62291	\$ 436.00
6/7/18	62488	\$ 56.00
6/14/18	62570	\$ 157.50
6/27/18	62768	\$1,000.00

6/27/18	62805	\$1,000.00
6/27/18	62825	\$ 500.00
6/27/18	62927	\$1,000.00
6/27/18	62971	\$12,180.00
6/27/18	62994	\$ 24.70
8/28/18	63341	\$ 306.36
9/20/18	63715	\$1,400.00
9/20/18	63793	\$ 320.00

Payroll Check Issue Date	Check Number	Amount
3/20/17	602189	\$ 1,632.03
6/21/17	602397	\$ 162.21
6/21/17	602835	\$ 2,644.28
11/15/17	602977	\$ 4,507.29
12/22/17	603438	\$ 275.47
5/15/18	603667	\$ 82.20
8/15/18	604116	\$ 1,183.58
9/15/18	604159	\$ 37.19
12/15/18	604670	\$ 333.85

Cafeteria Check Issue Date	Check Number	Amount
10/2/18	1273	\$ 20.40

XI. FACILITIES & OPERATIONS

Action Items:

1. HIB Report

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on October 30, 2019 and upheld the findings and/or consequences recommended by the Superintendent.

- BMS #1

2. Approve Change Orders

Resolved, that the Somerset Hills Board of Education approves the following change orders for the 2019-2020 school year:

Company	Project	Amount
a) V and K Construction	Middle School Recess Area	Reduce contract by \$20,000

XII. CURRICULUM

A. Committee Report & Discussion:

B. Action Items:

1. Approve Field Trips*

Resolved, that the Somerset Hills Board of Education approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	BHS Jazz Ensemble: Steel Stacks Arts Center - Bethlehem, PA	21	2	0
b	BHS	Madrigals: Carnegie Hall - New York, NY	25	1	1
c	BHS	STARs: Palmer School - Bernardsville, NJ	2	2	0

2. Approve Field Trips

Resolved, that the Somerset Hills Board of Education approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BES	Third Team Parts 1,2 & 3: Environmental Education Center at Lord Stirling Park - Basking Ridge, NJ	120	7	19
b	BMS	7th & 8th Band, Orchestra, Jazz Ensemble, Select Choir (6,7,8 grades): Dorney Park - Bethlehem, PA	207	4	30

3. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Date	Est. Cost
a	District	Goguen, Heather	Somerset County Annual Law Enforcement Educators Conference - Branchburg, NJ	12/2/19	0
b	District	Lucas, Doug	Indoor Air Quality Training - Bridgewater, NJ	4/3/20	0
c	District	Lucas, Doug	Integrated Pest Management Training - Bridgewater, NJ	4/17/20	0
d	District	Vaught, Teresa	Legal One: Hot Issues in School Law - New Providence, NJ	1/30/20	0
e	District	Walker, Jaime	Principal and Counselor's Program - Branchburg, NJ	12/5/19	0
f	BHS	Dolson, Margaret	NJ Association of School Librarians Annual Conference - East Brunswick, NJ	12/9-12/10/19	\$200
g	BHS	Stolarz, Lizabeth	EEO/EOF Counselor Event - Union, NJ	12/6/19	\$17.67
h	District	Dempsey, Gretchen	Somerset County Annual Law Enforcement Educators Conference - Branchburg, NJ	12/2/19	0
i	District	Dempsey, Gretchen	Cybersecurity Risk Management Summit for NJ Schools - Trenton, NJ	12/12/19	0
j	BHS	Drew, Lisa	Suicide Conference - Piscataway, NJ	12/5/19	\$95

4. Approve Professional Development

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Date	Est. Cost
a	BES	Anthony, Lydia	NJMEA State Conference 2020 - Atlantic City, NJ	2/21/20	\$361.85
b	BES	Phelan, Amy	Somerset County Annual Law Enforcement Educators Conference - Branchburg, NJ	12/2/19	0
c	BES	Friedman, April	National Association of Elementary Principals Academy Cohort 1 Meeting 2 - Alexandria, VA	12/9-12/12/19	\$864.00
d	BES	Koletar, Jenny	Conference for School-Based Speech Language Pathologists - Fairfield, NJ	12/5 & 12/6/19	\$509.18
e	BES	Russoniello, Lucy	Powerschool SIS Enterprise Reporting Certification - online	12/12 & 12/13/19	\$400
f	BMS	McGovern, Danielle	TC-NYC: The Fascinating and Generating Intersection of Identity Construction, Social Comprehension, and Reading Workshop	1/15/20	\$103.62
g	BMS	LaChac, Luke	NCss International Assembly 2019 Annual Meeting - Austin, TX	11/21 & 11/22/19	\$375
h	BMS	Terraciano, Vincent	Anxiety and School Avoidance - Paramus, NJ	3/19/20	\$40
i	BMS	Habermas, Chris	Don't Get Vaped In Training - Bridgewater, NJ	11/22/19	0
j	BMS	Carreiro, Olivia	Teaching Reading in Spanish - New York, NY	1/10/20	\$110
k	BMS	Habermas, Chris	Foundation for a Thriving School Community - Convent Station, NJ	12/11/19	0
l	BMS	Habermas, Chris	Recognizing Signs and Symptoms of Students at Risk of Hate Behavior - Paramus, NJ	12/6/19	0
m	BMS	Terraciano, Vincent	Youth Mental Health First AID - Paramus, NJ	6/8/20	\$150
n	BMS	Malwitz, Carrie	Co-Teaching Strategies - Newark, NJ	1/29/20	\$296.50
o	BMS	Craver, Marcella	Writing Effective HIB Reports - New Providence, NJ	12/10/19	\$154.76
p	BMS	Calabrese, Eric	TC-NYC: Teaching for Transfer	12/11/19	\$70
q	BMS	Georgiana, Michael	Classroom Culture and Social Interactions - Madison, NJ	12/6/19	0
r	BMS	Tresslar, Kristene	Classroom Culture and Social Interactions - Madison, NJ	12/6/19	0
s	BMS	Wells, Kelly	Classroom Culture and Social Interactions - Madison, NJ	12/6/19	0
t	BMS	Garofalo, Lisa	Classroom Culture and Social Interactions - Madison, NJ	12/6/19	0
u	BMS	Carreiro, Olivia	Classroom Culture and Social Interactions - Madison, NJ	12/6/19	0
v	BMS	Garofalo, Lisa	Somerset County Annual Law Enforcement Educators Conference - Branchburg, NJ	12/2/19	0

5. Approve Rutgers Cooperative Extension Program*

Resolved, that the Somerset Hills Board of Education approve the Grow Healthy with Family & Community Health Sciences Project of Somerset County, Rutgers Cooperative Extension.

PERSONNEL AND POLICY**XIII. PERSONNEL**

A. Committee Report and Discussion.

1. Approve Appointment Paraprofessional

Resolved, that the Somerset Hills Board of Education approve the appointment of the following Paraprofessional for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Salary	Effective
a	Pingle, Mamata	BES	Paraprofessional Special Education - B (Part-Time)	\$16.56/Hr	Pending Clearance
b	Peralta, Grace	BES	Paraprofessional Special Education - B (Part-Time)	\$16.56/Hr	Pending Clearance

2. Approve Co-Curricular Positions*

Resolved, that the Somerset Hills Board of Education approve the following BHS co-curricular positions for the 2019-2020 school year:

	Last	First	School	Co Curricular Positions	Stipend
a	Passaro	Joseph	BHS	Basketball: Men's Assistant (FR)	\$6,650
b	McCarthy	Quentin	BHS	Wrestling Assistant (JV) 50%	\$3,562.50
c	Hemans	Nick	BHS	Assistant AD: Winter	\$2,137 (1/2 of \$4,274)
d	Locatelli	Thomas	BHS	Basketball: Men's Assistant (JV)	\$7,125
e	LaChac	Luke	BHS	Winter Track: Assistant	\$5,400
f	Falzarano	Sarah	BHS	Assistant AD: Spring	\$1,900 (50% of 3,800)
g	Habermas	Chris	BHS	Assistant AD: Spring	\$1,900 (50% of 3,800)
h	Falzarano	Jeffrey	BHS	Baseball: Head	\$8,000
i	Simoneau	Jon	BHS	Baseball: Assistant (JV)	\$6,000
j	Locatelli	Thomas	BHS	Baseball: Assistant (FR)	\$5,600
k	Milde	Joseph	BHS	Golf: Head	\$7,200
l	Palek	Timothy	BHS	Golf: Assistant	\$5,400
m	Brothers	David	BHS	Lacrosse: Men's Head	\$8,000
n	Passaro	Joseph	BHS	Lacrosse: Men's Assistant (JV)	\$6,000
o	Hemans	Nick	BHS	Lacrosse Men's Assistant (FR)	\$5,600
p	McGinn	Jessica	BHS	Lacrosse: Women's Head	\$8,000

q	Maestas	Alyssa	BHS	Lacrosse: Women's Assistant (JV)	\$6,000
r	Maddaluna	John	BHS	Open Gym: Spring	\$1,750
s	O'Connor	Leslie	BHS	Softball: Head	\$8,000
t	Froysland	Megan	BHS	Softball: Assistant (JV) 50%	\$3,000 (50% of \$6,000)
u	Palmieri	Jeremy	BHS	Softball: Assistant (JV) 50%	\$3,000 (50% of \$6,000)
v	McMillan	Patricia	BHS	Tennis: Men's Head	\$7,200
w	Koch	Kevin	BHS	Tennis: Men's Assistant	\$5,400
z	Carmon	David	BHS	Track & Field: Men's Head	\$8,000
y	Szostak	David	BHS	Track & Field: Women's Head	\$8,000
z	Pfingst	Matthew	BHS	Track & Field: M/W Assistant	\$6,000
aa	Tynan	Jessica	Spring	Track & Field: M/W Assistant	\$6,000
bb	LaChac	Luke	BHS	Track & Field: M/W Assistant	\$6,000
cc	Simoneau	Jon	BHS	Weight Training: Summer	\$1,750
dd	Lau	Dawn	BHS	Musical Spring: Assistant Director	\$2,225

3. Approve Co-Curricular Positions*

Resolved, that the Somerset Hills Board of Education approve the following BHS co-curricular positions for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Last	First	School	Co Curricular Positions	Stipend	Effective
a	Carlin	Jessica	BHS	Lacrosse: Women's (FR)	\$5,600	Pending Clearance

4. Approve Home Instructor*

Resolved, that the Somerset Hills Board of Education approve the following home instructor for the 2019-2020 school year:

	Name	Position	Certification
a	Lewis, Danette	Home Instructor	Standard Teacher of the Handicapped / Elementary School Teacher

5. Amend Approval Co-Curricular Positions*

Resolved, that the Somerset Hills Board of Education approve the following BHS co-curricular positions for the 2019-2020 school year:

	Last	First	School	Co Curricular Positions	Stipend
a	Vitolla	Michael	BHS	Wrestling Assistant (JV) 50%	\$7,125 \$3562.50
b	Mrak	Michael	BHS	Fencing: Assistant (FR) (50%)	\$2,700 (1/2 of \$5,400) \$5,400

6. Amend Approval Appointment Paraprofessional

Resolved, that the Somerset Hills Board of Education approve the appointment of the following Paraprofessional for the 2019-2020 school year:

	Name	School	Position	Salary
--	------	--------	----------	--------

a	Nigro, Marc	BMS	Paraprofessional Special Education - B	\$16.56 \$16.75
---	-------------	-----	--	-----------------

7. Amend Approval Family Medical Leave of Absence

Resolved, that the Somerset Hills Board of Education approve the following family medical leave of absence dates for the 2019-2020 school year:

Name	School	Position	Start Date	End Date
Froysland, Megan	BMS	Teacher	End of the 2018-2019 school year	First day of the third marking period / January 2020 First Day of the Fourth Marking Period (4/13/20)

8. Approve Translator/Interpreter*

Resolved, that the Somerset Hills Board of Education approve the following Translators/ Interpreters for the 2019-2020 school year, *subject to further investigation pursuant to law:*

	Name	Position	Rate	Effective
a	Salas-Rodriguez, Norma	Translator /Interpreter	\$59.11/Hr	Pending Clearance
b	Ayala, Frida	Translator /Interpreter	\$59.11/Hr	Pending Clearance

9. Approve Substitutes*

Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2019-2020 school year, *subject to further investigation pursuant to law:*

	Last	First	Substitute Position	Certification	Effective
a	Ngai	Donna	Teacher / Paraprofessional	Standard	Pending Clearance
b	Morales	Gladys	Teacher / Paraprofessional	Substitute Certification	11/21/2019

10. Approve Updated Job Descriptions*

Resolved, that the Somerset Hills Board of Education approve the following Job Descriptions:

	Job Description
a	<i>Part Time Central Office Secretary - confidential</i>
b	<i>Business Office Assistant - confidential</i>
c	<i>Secretary to the Superintendent - confidential</i>

XIV. POLICY

Action Items:

1. First Reading*

Resolved, that the Somerset Hills Board of Education approve the first reading of the following bylaw, policy & regulation:

	Policy / Regulation #	Title
a	P 8600	Student Transportation (M) (Revised)
b	R 8600	Student Transportation (Revised)

2. Second Reading*

Resolved, that the Somerset Hills Board of Education approve the second reading of the following bylaw, policy & regulation:

	Policy / Regulation #	Title
a	P 3218	Use, Possession, or Distribution of Substances (M) (Revised)
b	R 3218	Use, Possession, or Distribution of Substances (M) (Revised)
c	P 4218	Use, Possession, or Distribution of Substances (M) (Revised)
d	R 4218	Use, Possession, or Distribution of Substances (M) (Revised)

XV. COMMUNITY RELATIONS

XVI. SUPPLEMENTARY MATTERS

XVII. PUBLIC QUESTIONS AND COMMENTS

XVIII. ADJOURNMENT

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.**

(cf: P.L.1996, c.103, s.1)

Somerset Hills School District

November 20, 2019

ADDENDUM

IX. Facilities & Operations

3. Bus Evacuation Drills

Resolved, that the Somerset Hills Board of Education approves the Bus Evacuation Drills for The 2019-2020 School Year. Reports for drills are on file in the Business Office:

School	Date
Bedwell Elementary School	10/23, 10/28, 10/30, 11/4, 11/15, 11/19

XII. Curriculum

2. Approve Additional Field Trips

Resolved, that the Somerset Hills Board of Education approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
c	BMS	Forensics Club: Montville H.S. - Montville, NJ	8-12	1	0

3. Approve Additional Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Date	Est. Cost
k	BHS	Ellis, Amanda	Montclair State University Counselor Workshop - Montclair, NJ	12/6/19	0
l	BHS	Neigel, Scott	Somerset County Annual Law Enforcement Educators Conference - Branchburg, NJ	12/2/19	0
m	BHS	Edgerton, Olga	Somerset County Curriculum Consortium Meetings - Somerville, NJ	12/6/19 & 2/21/20	0
n	BHS	Pasqua, Jacki	Increase Motivation and Learning in your World Language Classroom - West Orange, NJ	1/23/20	\$280.43
o	BHS	Violillo, Maddalena	ADHD: Brain Function and Educational Intervention - Princeton, NJ	1/23/20	\$185.23
p	District	Butler, Coleen	Equity Leadership Symposium: Empowering Cultures of Voice and Advocacy - West Windsor, NJ	12/10/19	\$185
q	District	Dempsey, Gretchen	Equity Leadership Symposium: Empowering Cultures of Voice and Advocacy - West Windsor, NJ	12/10/19	\$185
r	District	Goguen, Heather	School and Campus Preparedness, Response, and Recovery to Active Shooters - Dover, NJ	12/10/19	0

Somerset Hills School District

November 20, 2019

ADDENDUM

4. Approve Additional Professional Development

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Date	Est. Cost
w	BES	Klebaur, Grace	Conquer Math Workshop - Pompton Plains, NJ	2/24/20	0
x	BES	Sheehan, Carolyn	Conquer Math Workshop - Pompton Plains, NJ	2/24/20	0

XIII. Personnel

7. Amend Additional Approval Family Medical Leave of Absence

Resolved, that the Somerset Hills Board of Education approve the following family medical leave of absence dates for the 2019-2020 school year:

	Name	School	Position	Start Date	End Date
b	Jaeger, Jamie	BES	Teacher	End of school year 18-19	First day of third Marking Period 19-20 school year Start of the 2020-2021 school year

9. Approve Additional Substitutes*

Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Last	First	Substitute Position	Certification	Effective
c	DeSimone	David	Teacher / Paraprofessional	Substitute Certificate	Pending Clearance
d	Madden	David	Teacher / Paraprofessional	Substitute Certificate	Pending Clearance

STUDENT TRANSPORTATION (M)

8600

M

The Board of Education shall transport eligible students to and from school and school related activities in accordance with N.J.S.A. 18A:39-1 et seq., N.J.A.C. 6A:27-1 et seq., and Board policy. Transportation shall be provided only to eligible public and nonpublic school students, authorized school staff members, and adults serving as approved chaperones.

Nonpublic school transportation or aid in lieu of transportation shall be provided for resident students in accordance with N.J.S.A. 18A:39-1 et seq. and N.J.A.C. 6A:27-2.1 et seq.

Charter or renaissance school transportation or aid in lieu of transportation shall be provided for resident students in accordance with N.J.S.A. 18A:39-1 et seq. and N.J.A.C. 6A:27-3.1 et seq.

The Board may provide transportation to and from school for public school students less than remote.

Students with special needs shall be provided transportation in accordance with N.J.S.A. 18A:39-1 et seq., and with their Individualized Education Program (IEP) pursuant to N.J.A.C. 6A:27-5.1.

The Board will approve all bus routes each school year. Bus routes for all non-remote students who must walk to and from school along hazardous routes will be designated and approved by the Board. The Board may consider, but shall not be limited to, the criteria outlined in N.J.S.A. 18A:39-1.5 in determining "Hazardous Routes."

The Board will not be responsible for the transportation of nonresident students to or from school, except that transportation to and from school will be provided for homeless students; students residing in group homes; students residing in resource family homes; and students residing in shared custody homes pursuant to N.J.A.C. 6A:27-6.2, 6.3, 6.4, and 6.5.

When the schools of this district are closed for inclement weather or other conditions, no transportation will be provided for students enrolled in any public, nonpublic, charter school, and/or renaissance school.

The Board shall utilize cooperative/coordinated transportation services in accordance with the provisions of N.J.S.A. 18A:39-11.1 et seq. and N.J.A.C. 6A:27-10.1 et seq. The Board shall utilize one of the agencies prior to determining to pay aid in lieu of transportation if in the prior year payments in lieu of transportation were provided. The

Board will provide to the cooperative/coordinated transportation services any unique limitations or restrictions of the required transportation.

Vehicles used to transport students to and from school or school related activities shall meet standards, registration, and inspection requirements of the New Jersey Department of Education (NJDOE), the New Jersey Motor Vehicle Commission (NJMVC), and any applicable Federal regulations. The operation and fiscal management of the district's transportation system shall be conducted in strict accordance with rules of the New Jersey State Board of Education and the NJDOE.

In addition to the provisions of any State law, rule, or regulation containing more stringent requirements, provided that those requirements are compatible with Federal law, and notwithstanding the provisions of any State law, rule, or regulation to the contrary, school bus operations in the State shall comply with the requirements outlined in N.J.S.A. 39:3B-27.

N.J.S.A. 18A:18A-1 et seq.; 18A:39-1 et seq.; 18A:39-11.1 et seq.

N.J.S.A. 27:15-16

N.J.S.A. 39:3B-1 et seq.; 39:3B-2.1; 39:3B-10; 39:3B-27

N.J.A.C. 6A:27-1.1 et seq.; 6A:27-2.1 et seq.;

6A:27-3.1 et seq.; 6A:27-4.1 et seq.; 6A:27-5.1;

6A:27-6.2 through 6.5;

6A:27-7.1 et seq.; 6A:27-9.1 et seq.;

6A:27-10.1 et seq.; 6A:27-11.1 et seq.;

6A:27-12.1 et seq.

Adopted:

STUDENT TRANSPORTATION

R 8600

General Requirements - Students Remote From School

- A. The Board will transport:
1. Students who reside remote, as defined in N.J.S.A. 18A:39-1. and N.J.A.C. 6A:27-1.4(a)1. and (a)2., from their assigned district school of attendance;
 2. Nonpublic school students who reside remote from their school of attendance and meet the eligibility criteria of N.J.A.C. 6A:27-2.1 et seq.;
 3. Charter school or renaissance school students pursuant to N.J.A.C. 6A:27-3.1 et seq.;
 4. Students with special needs shall be provided transportation in accordance with N.J.S.A. 18A:39-1 et seq. and with their Individualized Education Program (IEP) pursuant to N.J.A.C. 6A:27-5.1;
 5. School choice students pursuant to N.J.A.C. 6A:27-4.1 et seq.; and
 6. Special population students pursuant to N.J.A.C. 6A:27-6.2 through 6.5.

Hazardous Routes

The Board will approve all bus routes each school year. Bus routes for all non-remote students who must walk to and from school along hazardous routes will be designated and approved by the Board. The Board will approve a list of hazardous routes in the district requiring the courtesy busing of students and the criteria used in designating the hazardous routes. In adopting Policy and Regulation 8600 and the list of hazardous routes, the Board may consider, but shall not be limited to, the criteria outlined in N.J.S.A. 18A:39-1.5 as follows:

1. Population density;
2. Traffic volume;
3. Average vehicle velocity;
4. Existence or absence of sufficient sidewalk space;
5. Roads and highways that are winding or have blind curves;

6. Roads and highways with steep inclines and declines;
7. Drop-offs that are in close proximity to a sidewalk;
8. Bridges or overpasses that must be crossed to reach the school;
9. Train tracks or trestles that must be crossed to reach the school; and
10. Busy roads or highways that must be crossed to reach the school.

A school district shall work in conjunction with municipal officials in determining the criteria necessary for the designation of a hazardous route.]

Cooperative/Coordinated Transportation Services

- A. The Board shall utilize cooperative/coordinated transportation services in accordance with the provisions of N.J.S.A. 18A:39-11.1 et seq. and N.J.A.C 6A:27-10.1 et seq.

School Bus Use and Standards

- A. All school buses bid or purchased shall be equipped in accordance with the requirements of N.J.S.A. 39:3B-10 – School Bus Safety Equipment.
- B. School bus drivers and all school bus passengers shall be required to wear seat belts when transported in school buses so equipped. Seat belts shall be fastened when the driver and passengers board the vehicle and they shall be kept fastened at all times while on board the vehicle. Seat belts may be unfastened only when the individual is departing the vehicle. The Board further requires that drivers and passengers using private vehicles to transport students wear seat belts in the same manner.
- C. There shall be displayed on every bus subject to the provisions of N.J.S.A. 39:3B-1, signs or legends which will, insofar as practicable, inform the driver of any vehicle concerning the duty imposed upon him/her by law with respect to passing a bus, while it is loading or unloading. The signs or legends shall be in a color, form, and design as will meet the requirements prescribed by the State Board of Education.

An agency, Board of Education, nonpublic school, or school bus contractor operating a school bus subject to the provisions of N.J.S.A. 39:3B-1 shall display across the rear of the school bus a telephone number, website address, or other identifying information which shall allow the public to report a bus driver's misconduct while operating the school bus to the Board of Education or nonpublic

school for which the school bus provides transportation. The lettering shall be of a color that contrasts with the color of the school bus.

The Board of Education or nonpublic school shall comply with New Jersey Department of Education (NJDOE) regulations regarding: the appropriate Board of Education or nonpublic school official or designee to address and respond to a complaint of school bus driver misconduct; the appropriate actions which a Board of Education or nonpublic school may take to respond to a complaint of school bus driver misconduct; and the time period during which a Board of Education or nonpublic school may act to respond to a complaint of school bus driver misconduct in accordance with the provisions of N.J.S.A. 39:3B-2.1.

- D. The Board requires every school bus bid or purchased that is used to transport public, non-public, charter, and/or renaissance school students will be equipped with a crossing control arm at the right front corner of the bus. The arm must open and extend out from the bus at least five feet each time the bus door is opened.
- E. School bus purchase, use, and standards must meet Federal and State standards and must be in accordance with N.J.A.C. 6A:27-7.1 et seq. and N.J.S.A. 18A:18A-1 et seq. – Public School Contracts Law.

Operation and Management of Transportation System

- A. The School Business Administrator shall
 - 1. Prepare a map of the district on which each bus stop and bus route is indicated or, alternatively, prepare an itinerary of bus routes that may be used in conjunction with a map of the school district;
 - 2. Prepare and promulgate procedures to be followed in the event of a bus emergency, bus safety, bus driver training and rules governing the conduct of all students transported by the Board in accordance with N.J.A.C. 6A:27-11.1 et seq. and 6A:27-12.1 et seq.;
 - 3. Maintain such records and make such reports regarding school transportation as are required by the State Board of Education; and
 - 4. Prepare the specifications for each bus route or contract for which proposals will be sought by the Board in accordance with N.J.A.C. 6A:27-9.1 et seq.
- B. The operation and fiscal management of the district's transportation system shall be conducted in strict accordance with rules of the State Board of Education and the NJDOE.

Issued: 1 October 2008

Revised: 9 December 2105