

**The Somerset Hills School District
Public Input & Action Meeting Minutes - January 29, 2020**

Call to Order

Mrs. Santoro called the meeting to order at 6:32pm

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

Roll Call

Present:

Mr. Baker	Mrs. Santoro
Ms. Cooper	Mrs. Tober
Ms. Frenda	Ms. Virtue (arrived at 6:35pm)
Mr. McDonald	Mrs. Wry
Ms. Nathans	Mrs. Leiss (arrived at 6:35pm)

Also Present:

Gretchen Dempsey
Coleen Butler
Heather Goguen

Executive Session

Mrs. Santoro moved the following at 6:31pm, Mrs. Tober seconded.

WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the "circumstances" test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board's consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. McDonald moved to adjourn Executive Session at 7:38pm, Mrs. Tober seconded. All approved. The Board entered Public Session at 7:39pm.

Pledge of Allegiance

Roll Call**Present:**

Mr. Baker Mrs. Santoro
Ms. Cooper Mrs. Tober
Ms. Frenda Ms. Virtue
Mr. McDonald Mrs. Wry
Ms. Nathans Mrs. Leiss

Also Present:

Gretchen Dempsey
Coleen Butler
Heather Goguen

Correspondence

1. Email from Debbie and Christian Infusino regarding 2020-21 District Calendar.

Report of the Superintendent

1. Student Representatives' Reports- BHS- Hailey Cordero and BMS - Victoria DeVito and Angus McDonald reported on student activities, academics and athletics at their respective schools.
2. Student/Staff Recognition
 - a. Varsity Cross Country - Girls and Boys-- Mike Hoppe presented the Varsity Cross County Coach, David Szostak, who recognized the team. The Board congratulated everyone on their Sectional Title.
3. Warren Korecky, CPA firm Suplee, Clooney & Co. - Audit Report
4. School Board Recognition Month WHEREAS, The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members;
and WHEREAS, The Somerset Hills Board of Education is one of more than 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and WHEREAS, The Somerset Hills Board of Education embraces the goal of high-quality education for all New Jersey public school students;
and WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade;
and WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education;
and WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs;
and WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools;
and WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it RESOLVED, that the Somerset Hills Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH;
and be it further RESOLVED, that the Somerset Hills Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

Public Questions & Comments for Actionable Agenda Items

None

Approval of Minutes*

Ms. Virtue made a motion to approve the minutes from the December 11 and January 2 Board of Education meetings, Mrs. Tober seconded. The December 11 minutes were approved by a vote of 8-0-2 and the January 2 minutes were approved by a 9-0-1 vote.

1. **Approval of Minutes**

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for December 11, 2019 and the Public Input & Action Reorganization meeting for January 2, 2020.

FINANCE

a.) Committee Report & Discussion: Mr. Baker gave the report. The committee met on January 22, 2020.

b.) Action Items: Mr. Baker moved items #1-17, Mrs. Santoro seconded. Items #1-5, 7-12, 14, 15 and 17 were approved by a roll call vote of 10-0. Items #6, 13, and 16 were approved by a vote of 9-0.

1. **Board Secretary & Treasurer Reports & Board Certification***

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of December 2019 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$7,559,297.13	\$7,559,297.13
(20) Special Revenue Fund	\$ 250,454.16	\$ 250,454.16
(30) Capital Projects Fund	\$ 500,191.25	\$ 500,191.25
(40)Debt Service Fund	\$ 796,137.79	\$ 796,137.79
Total Government Funds	\$9,106,080.33	\$9,106,080.33

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it **RESOLVED**, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it **FURTHER RESOLVED**, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. **Approve 2019-2020 Budget Transfers***

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for December 2019.

3. **Payment of Bills***

WHEREAS, the Board Secretary has presented attached December, 2019 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$3,144,927.18
(20) Special Revenue Fund	\$ 1,552.10
(30) Capital Projects Fund	--
(40) Debt Service Fund	--
(60) Cafeteria Fund	\$ 52,538.99
(90) Agency Fund	\$1,128,034.34
TOTAL	\$4,327,052.61

4. Payment of Bills*

WHEREAS, the Board Secretary has presented attached January, 2020 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$2,274,842.89
(20) Special Revenue Fund	\$ 49,561.15
(30) Capital Projects Fund	--
(40) Debt Service Fund	--
(60) Cafeteria Fund	\$ 43,743.59
(90) Agency Fund	\$ 392,283.70
TOTAL	\$2,760,431.33

5 Approve Parent Organization Fundraiser*

Resolved, that the Somerset Hills Board of Education approve the following parent organization fundraisers for the 2019-2020 school year:

	Organization	School	Event	Date
a	Boys Lacrosse	BHS	Percentage of Chipotle sales	Weekend in Mar, Apr or May
b	Boys Lacrosse	BHS	Percentage of Jersey Mike's sales	Weekend in Mar, Apr or May
c	Boys Lacrosse	BHS	Sale of banners	March
d	Girls Basketball	BHS	Free Throw Shoot-a-Thon	Jan. 31

6 Approve Parent Organization Fundraiser

Resolved, that the Somerset Hills Board of Education approve the following parent organization fundraisers for the 2019-2020 school year:

	Organization	School	Event	Date
a	HSA	BES	Percentage of Chipotle sales	Feb. 25

7. Approve Special Law Enforcement Officers Services*

Resolved, that the Somerset Hills Board of Education approve the contract with the Bernardsville Police Department for Special Law Enforcement Officer Services at a cost of \$50,250.00 for the time period of January through June 2020.

8. Acceptance of 2018-2019 Audit *

WHEREAS, the Somerset Hills Board of Education engaged the firm of Suplee, Clooney and Company to conduct a yearly audit of the district's financial records; and Whereas the firm audited these records for the 2018-2019 school year; NOW THEREFORE BE IT RESOLVED that the minutes reflect that the Somerset Hills Board of Education reviewed the 2018-2019 Audit

Report, and BE IT FURTHER RESOLVED that the Board Secretary be directed to file the necessary reports with the State Department of Education.

Recommendations:

2019-01 That the District maintain an analysis of the balance on deposit in the payroll agency account.

9. Approve Corrective Action Plan *

Resolved, that the Somerset Hills Board of Education approve the Corrective Action Plan for the 2018-2019 Audit.

Recommendation Number	Corrective Action to be Approved by the Board	Mention of Implementation	Person Responsible for Implementation	Completion Date of Implementation
2019-01	That the District maintain an analysis of the balance on deposit in the payroll agency account.	A detailed analysis of the payroll agency balances is being maintained on a monthly basis	Business Administrator/Business Office Assistant - Payroll	September 2019

10. Approve Pitney Bowes Agreement*

Resolved, that the Somerset Hills Board of Education approve renewed lease agreement for Olcott postage meter from Pitney Bowes with terms of agreement as 60 months, billed quarterly at \$480.45.

11. Approve Paraprofessional Agreement*

Resolved, that the Somerset Hills Board of Education approve the agreement with Aveanna Healthcare to provide paraprofessional services as needed for the 2019-2020 school year.

12. Approve Special Education Facilities*

Resolved, that the Somerset Hills Board of Education approves the following facilities to conduct evaluation services for the 2019-2020 school year and ESY program:

Provider	Service	Location
Stephanie Shaeffer, MS, CCC-SLP	Speech/Language Evaluations	Chester, NJ
Leah A. McGuire, PhD., LLC	Psychologist	Watchung, NJ

13. Approve Student Agreement

Resolved, that the Somerset Hills Board of Education approve the agreement for Student #2026009 for the 2019-2020 school year.

14. Approve Paraprofessionals Agreement*

Resolved, that the Somerset Hills Board of Education approve the agreement with ESC of New Jersey to provide paraprofessional services as needed for the 2019-2020 school year.

15. Approve Paraprofessionals and Substitute Nursing Services Agreement*

Resolved, that the Somerset Hills Board of Education approve the agreement with Horizon Staffing Resources to provide paraprofessional services and with Horizon Healthcare Staffing for substitute nursing services as needed for the 2019-2020 school year.

16. Approve Amendment to Tyler Technologies Agreement

Resolved, that the Somerset Hills Board of Education approve the amendment to the agreement with Tyler Technologies to provide additional transportation hardware and software services for the 2019-2020 school year.

17. Approve Independent Auditor To Prepare A41, A42 and Resource Room Actual Costs Per Pupil*

Resolved, that the Somerset Hills Board of Education approve Wiss, Co. as the independent auditor to prepare the A41, A42 and Resource Room Actual Costs Per Pupil from the 2018-2019 school year at a cost of \$7,500 to be shared with Bedminster Board of Education. The Somerset Hills Board of Education will be responsible for \$3,750.

FACILITIES & OPERATIONS

Committee Report & Discussion: Mr. Baker gave the report. The committee met on January 22, 2020.

Action Items: Mr. Baker moved items #1 and 2, Ms. Cooper seconded. Item # 1 was approved by a roll call vote of 9-0, item #2 was approved by a vote of 10-0.

1. HIB Report

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on December 11, 2019 and upheld the findings and/or consequences recommended by the Superintendent.

- BMS #3,4

2. Memorandum of Agreement*

Resolved, that the Somerset Hills Board of Education approve the Law Enforcement Memorandum of Agreement, signed 12/09/19, on file in the Superintendent's Office.

CURRICULUM

Committee Report & Discussion: Ms. Virtue gave the report. The committee met on January 21, 2020.

Action Items: Ms. Virtue moved items #1-5, Ms. Santoro seconded. Items #1, 3 and 5 were approved by a roll call vote of 10-0. Items #2 and 4 were approved by a vote of 9-0.

1. Approve Field Trips*

Resolved, that the Somerset Hills Board of Education approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	STARs: Yogi Berra Stadium - Montclair, NJ	15	5	0
b	BHS	Odyssey of the Mind: Odyssey of the Mind Competition - Branchburg, NJ	7	1	0
c	BHS	STARs: King Willy Studios - Bernardsville, NJ	6	3	0

2. Approve Field Trips

Resolved, that the Somerset Hills Board of Education approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BES	Second Grade: Fairview Farm - Bedminster, NJ	100	9	15

b	BES	Kindergarten: Trailside - Mountainside, NJ	120	6	18
c	BMS	Grade 7: Franklin Institute Science Museum - Philadelphia, PA	137	10	7
d	BMS	BMS Robotics Club: TCNJ - Ewing, NJ	20	2	2
e	BMS	Eighth Grade Students: Somerset County Vo-Tech - Bridgewater, NJ	34	3	0

3. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Date	Est. Cost
a	BHS	Tripp, Amanda	Motivation, Mindset and Grit - West Orange, NJ	1/31/20	\$279
b	BHS	LaBruno, Wendi	Section 504 Update and Planning - Parsippany, NJ	2/27/20	\$249.99
c	BHS	LaBruno, Wendi	Autism Symposium - New Providence, NJ	3/4, 3/23, 5/11/20	\$27.30
d	District	Lucas, Doug	NJSBGA Conference / Expo - Atlantic City, NJ	3/23-3/25/20	\$427
e	District	Edgerton, Olga	How to Support Teachers in an NGSS Aligned Classroom - Monroe Twp, NJ	1/13/20	0
f	BHS	Edgerton, Olga	2020 Statewide DTC and Dtech Coord. Training - Hanover, NJ	2/27/20	0
g	BHS	Neigel, Scott	After School Sports and Special Events Security - Morristown, NJ	1/15/20	0
h	BHS	Hoppe, Mike	After School Sports and Special Events Security - Morristown, NJ	1/15/20	0
i	BHS	Walker, Jaime	SOS Suicide Prevention Training-Morristown, NJ	1/21/20	0
j	District	Butler, Coleen	Violence and Trauma Training - Somerville, NJ	1/24/20	0
k	District	Latzke, Sarah	NJPSA: Human Resources: New Requirements, Best Practices & the Law - Webinar	4/14/20	\$40
l	District	Latzke, Sarah	NJPSA: What's New in School Employment Law - Webinar	2/12/20	\$40
m	BHS	Pasqua, Jacki	Growing your Global Garden - Iselin, NJ	3/7/20	\$185
n	BHS	Miranda, Jennifer	School Support Network Meeting - Hillsborough, NJ	2/5/20	0
o	District	Fischer, Susan	Hot Issues in School Law - New Providence, NJ	1/30/20	0
p	BHS	Brothers, David	NJSIAA Wrestling State Tournament - Atlantic City, NJ (Pending qualification of students)	3/5-3/6/20	\$832.70
q	BHS	McCarthy, Quentin	NJSIAA Wrestling State Tournament - Atlantic City, NJ (Pending qualification of students)	3/5-3/6/20	\$165
r	BHS	Vitollo, Michael	NJSIAA Wrestling State Tournament - Atlantic City, NJ (Pending qualification of students)	3/5-3/6/20	\$165
s	BHS	LaValle, Alexa	Signs of Suicide Training - Morristown, NJ	1/21/20	0
t	District	Slockbower, Jeremy	2020 Statewide DTC and Dtech Coord. Training - Hanover, NJ	2/27/20	0
u	District	Goguen, Heather	Long Range Facility Plan - Robbinsville, NJ	2/5/20	0

v	District	Dempsey, Gretchen	Tenure and Seniority Seminar 2020- West Caldwell,NJ	4/3/20	\$325
w	BHS	Hoppe, Mike	County Vice Principal Meetings-Watchung Hills, NJ	1/24/20	0
x	BHS	Corbett, Mike	County Vice Principal Meetings-Watchung Hills, NJ	1/24/20	0

4. Approve Professional Development

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Date	Est. Cost
a	BMS	Dunay, Diane	Library Media Center Programs and Use of Space - Kinnelon & Summit, NJ	2/17/20	\$41.30
b	BES	Palmieri, Jeremy	2020 NJAHPERD Convention-Long Branch, NJ	2/24/20	\$150
c	BMS	Habermas, Chris	Schools Support Network - Convent Station, NJ	2/12/20	0
d	BES	Panik, Meredith	Youth Mental Health First Aid Training - North Branch, NJ	5/11-5/15/20	\$5.15
e	BES	Panik, Meredith	Supporting Social Skills Development by Facilitating Peer Interactions for Students with Disabilities - New Providence, NJ	3/6/20	\$114
f	BMS	Habermas, Chris	School Support Network SEL Model School - Convent Station, NJ	1/15/20	0
g	BMS	DeAngelo, Stephanie	Effectively Dealing With Disruptive Students: Practical Classroom - Proven Techniques: West Orange, NJ	2/27/20	0
h	BMS	DeAngelo, Stephanie	Growing our Global Garden (FLENJ Conference) - Islin, NJ	3/27/20	\$135
i	BES	Grau, Jianna	TCNYC: Drama, Talk, and Play the Secret Ingredients of Success for Young Writers	3/10/20	\$106.70

5. Approve 2020-2021 District Calendar*

Resolved, that the Somerset Hills Board of Education approve the district calendar for the 2020-2021 school year.

PERSONNEL AND POLICY

Committee Report and Discussion. Mrs. Santoro gave the report. The committee met on January 21, 2020.

PERSONNEL

Mrs. Santoro moved items #1-21, Ms. Cooper seconded. Items #1, 4-6, 9-12, 14, 16, 18 and 21 were approved by a roll call vote of 10-0. Items #2, 3, 7, 13, 15, 17, 19 and 20 were approved by a vote of 9-0. Item #8 was approved by a vote of 8-0-1.

1. Accept Retirement*

Resolved, that the Somerset Hills Board of Education accept the retirement of the following employee:

	Name	School	Position	Effective
a	Vaught, Teresa	District	Supervisor of Student Services	3/31/20

2. Accept Resignation

Resolved, that the Somerset Hills Board of Education accept the resignation of the following Employee:

	Name	School	Position	Effective
a	Grimm-Bolle, Ana	BES	Paraprofessional Special Education-B (Part-Time)	1/16/2020
b	Hall, Rachel	BES	Nurse (PT)	2/13/2020

3. Approve Leave Replacement Teacher

Resolved, that the Somerset Hills Board of Education approve the following Leave Replacement Teachers for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Level	Step	Salary	Effective
a	Dodge, Tierney	BES	Teacher - Leave Replacement	Jaeger	MA	4	\$63,070 prorated	1/30/20 - 6/30/20 (+2 shadow days)
b	Pepe, Michael	BES	Teacher - Leave Replacement	Vu	MA	2-3	\$62,080 prorated	2/11/20 - 6/30/20 (+2 shadow days)

4. Approve Substitutes*

Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Last	First	Substitute Position	Certification	Effective
a	Melendez	Kelvin	Custodian	N/A	1/30/20
b	Milde	Joe	Teacher / Paraprofessional	Standard	1/30/20
c	Benedetti- Majeed	Maria	Custodian	N/A	Pending Clearance
d	Dodge	Tierney	Teacher / Paraprofessional	Standard	1/30/20
e	Gribben	Stephen	Teacher / Paraprofessional	Substitute Certificate	Pending Clearance
f	Palkar	Pallavi	Teacher / Paraprofessional	Substitute Certificate	Pending Clearance
g	Soell	Meghan	Teacher / Paraprofessional	Substitute Certification	Pending Clearance
h	Eorio	Lori-Ann	Teacher / Paraprofessional	Standard	Pending Clearance

5. Approve Volunteer*

Resolved, that the Somerset Hills Board of Education approve the following volunteer for the 2019-2020 school year:

	Name	School	Volunteer
a	Urba, Kim	BHS	Musical Spring: Assistant Director

6. Approve Co-Curricular Positions*

Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Last	First	School	Co-Curricular Positions	Stipend	Effective
a	Urba	Kim	BHS	Musical Spring: Assistant Director	\$2,225	1/30/2020

7. Approve Co-Curricular Positions

Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2019-2020 school year:

	Last	First	School	Co-Curricular Positions	Stipend
a	Porter	Shane	BMS	Team Leader: Grade 8	\$2,750

8. Approve Observations

Resolved, that the Somerset Hills Board of Education approve the following staff from St. John's Nursery School to observe the Kindergarten program for the 2019-2020 school year:

	Observer	Date
a	Kane, Carey & Bosworth, Julie	3/16/20
b	Diemar, Lauren & Porter, Patricia	3/23/20

9. Home Instructor*

Resolved, that the Somerset Hills Board of Education approve the following home instructor for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Name	Position	Certification	Effective
a	Gonella, Christine	Home Instructor	Standard:Teacher Of The Handicapped / Elementary School Teacher	1/30/20

10. Amend Approval Leave Replacement Teachers*

Resolved, that the Somerset Hills Board of Education approve the following leave replacement teachers for the 2019-2020 school year:

	Name	School	Position	Replace	Level	Step	Salary	Effective
a	Rizzo, Elissa	BHS	Teacher - Leave Replacement	Murphy	MA+30	4	\$67,340.00 prorated	1/21/20 - 4/10/20

11. Amend Bernards High School Overloads*

Resolved, that the Somerset Hills Board of Education amend the following overloads for the 2019-2020 school year.

	Certification	Teacher	Periods per Week	Term	Salary	OVERLOAD Salary
a	SIP	Paula Gray	5 Periods per Week	Extension	\$109,592.00	\$91.34 per diem until completed as determined by BHS Principal

12. Amend Reappointment Tenured Administrators*

Resolved, that the Somerset Hills Board of Education amend the reappointment of the following administrators for the 2018-2019 school year: District & BHS

	Last Name	First Name	Location	Job Title	Salary
a	Butler	Coleen	District	Director of Guidance, K-12	\$126,690
b	Catelli	Michael	District	Supervisor - Social Studies	\$101,075
c	Corbett	Michael	BHS	Assistant Principal - BHS	\$148,580
d	Hoppe	Michael	BHS	Assistant Principal - BHS	\$158,765
e	Neigel	Scott	BHS	Principal - BHS	\$167,932
f	Vaught	Teresa	District	Supervisor - Student Services	\$161,025

13. Amend Reappointment Tenured Administrators

Resolved, that the Somerset Hills Board of Education amend the reappointment of the following administrators for the 2018-2019 school year: BES & BMS

	Last Name	First Name	Location	Job Title	Salary
a	Latzke	Brian	BMS	Assistant Principal - BMS	\$100,296
b	Phelan	Amy	BES	Principal - BES	\$175,389

14. Amend Approval Non-Tenured Administrator*

Resolved, that the Somerset Hills Board of Education amend the approval of the following administrators for the 2018-2019 school year: District

	Last Name	First Name	Location	Job Title	Salary
a	Fischer	Susan	District	Supervisor - Language Arts	\$102,901

15. Amend Approval Non-Tenured Administrator

Resolved, that the Somerset Hills Board of Education amend the approval of the following administrators for the 2018-2019 school year: BES

	Last Name	First Name	Location	Job Title	Salary
a	Friedman	April	BES	Assistant Principal -BES	\$114,946

16. Amend Reappointment Tenured Administrators*

Resolved, that the Somerset Hills Board of Education amend the approval of the reappointment of the following administrators for the 2019-2020 school year: District & BHS

	Last Name	First Name	Location	Job Title	Salary
a	Catelli	Michael	District	Supervisor - Social Studies	\$104,107
b	Corbett	Michael	BHS	Assistant Principal - BHS	\$153,037
c	Hoppe	Michael	BHS	Assistant Principal - BHS	\$163,528
d	Neigel	Scott	BHS	Principal - BHS	\$172,732
e	Vaught	Teresa	District	Supervisor - Student Services	\$165,825

17. Amend Reappointment Tenured Administrators

Resolved, that the Somerset Hills Board of Education amend the approval of the reappointment of the following administrators for the 2019-2020 school year: BES & BMS

	Last Name	First Name	Location	Job Title	Salary
a	Latzke	Brian	BMS	Assistant Principal - BMS	\$103,305
b	Phelan	Amy	BES	Principal - BES	\$180,189

18. Amend Approval Tenure Contracts Administrators*

Resolved, that the Somerset Hills Board of Education amend the approval of the reappointment of the following administrators for the 2019-2020 school year: District

	Last Name	First Name	Location	Job Title	Salary
a	Fischer	Susan	District	Supervisor - Language Arts	\$105,988

19. Amend Approval Tenure Contracts Administrators

Resolved, that the Somerset Hills Board of Education amend the approval of the reappointment of the following administrators for the 2019-2020 school year: BES

	Last Name	First Name	Location	Job Title	Salary
a	Friedman	April	BES	Assistant Principal -BES	\$118,394

20. Amend Approval Non-Tenured Administrator

Resolved, that the Somerset Hills Board of Education amend the approval of the reappointment of the following administrators for the 2019-2020 school year: BMS

	Last Name	First Name	Location	Job Title	Salary
a	Garofalo	Lisa	BMS	Principal - BMS	\$131,840

21. Approve Unpaid Absences*

Resolved, that the Somerset Hills Board of Education approve the following unpaid absences for the 2019-2020 school year:

	Name	School	Position	# of Requested days	Dates
a	Walley, Joy	BHS	Paraprofessional	4	3/9-3/12/20
b	Mastrobuoni, Teresa	BHS	Paraprofessional	6	3/11-3/13, 3/30-4/1

POLICY

Action Items: Mrs. Santoro moved items #1 and 2, Mrs. Tober seconded. Items #1 and 2 were approved by a roll call vote of 10-0.

1. First Reading*

Resolved, that the Somerset Hills Board of Education approve the first reading of the following bylaw, policy & regulation:

	Policy / Regulation #	Title
a	R 1400	Job Descriptions (M)
b	R 2312	Class Size

2. Second Reading*

Resolved, that the Somerset Hills Board of Education approve the second reading of the following bylaw, policy & regulation:

	Policy / Regulation #	Title
a	P 8600	Student Transportation (M) (Revised)
b	R 8600	Student Transportation (Revised)

ORGANIZATIONAL ACTION

Mrs. Leiss moved item #1, Ms. Virtue seconded. Item #1 was approved by a roll call vote of 10-0.

1. Board Representative Appointments

Resolved, that the Somerset Hills Board of Education approves the following group representative appointments:

N.J. School Board Association

Delegate: Heather Santoro

Alternate: Janis Virtue

Somerset County School Board Association

Delegate: Robert Baker

Alternate: Jamie Leiss

Somerset Hills Education Foundation

Delegate: Sam Frenda

Alternate: Kathy Tober

HSA of Somerset Hills

BES Representative: Sam Frenda

Alternate: Nicole Cooper

BMS Representative: Heather Santoro

Alternate: Sam Frenda

BHS Representative: Jamie Leiss

Alternate: Sam Frenda

Municipal Alliance

Member: Nicole Cooper

Alternate: Heather Santoro

COMMUNITY RELATIONS

Mrs. Tober gave the report. The committee met on January 23, 2020.

SUPPLEMENTARY MATTERS

Ms. Virtue commented about the calendar and how change can be difficult and emotional.

PUBLIC QUESTIONS AND COMMENTS

1. Janine Silbertberg is glad that the Board is going to look at multiple years at a time for the calendar. Half day closures for Professional Development are difficult for parents.
2. Sama Habibi asked for a copy of the policy with class sizes

ADJOURNMENT

Mr. McDonald moved to adjourn at 8:44pm, Ms. Virtue seconded. All were in favor. Meeting was adjourned.

Respectfully submitted,



Heather Goguen
Board Secretary

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of**

professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

(cf: P.L.1996, c.103, s.1)