
**The Somerset Hills School District
Public Input & Action Virtual Meeting - June 10, 2020**

Call to Order & Welcome

Mrs. Leiss called the meeting to order at 6:30pm.

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

Due to the public health emergency in the State of New Jersey, as declared in Executive Order 103, the Board will be suspending its normal meeting procedures this evening and conducting a virtual meeting. Directions for accessing the virtual public meeting were posted on the District website: www.shsd.org.

Roll Call

Present (Remotely):

Mr. Baker	Mrs. Santoro
Ms. Cooper	Mrs. Tober
Mrs. Frenda	Ms. Virtue
Mr. McDonald	Mrs. Wry
Ms. Nathans	Mrs. Leiss

Also Present:

Gretchen Dempsey
Coleen Butler
Heather Goguen

Executive Session

Mrs. Tober moved the following at 6:30pm, Mr. McDonald seconded:

WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the "circumstances" test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board's consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Ms. Virtue moved to return to Public Session at 7:30pm, Ms. Cooper seconded.

Pledge of Allegiance

Roll Call**Present (Remotely):**

Mr. Baker Mrs. Santoro
Ms. Cooper Mrs. Tober
Mrs. Frenda Ms. Virtue
Mr. McDonald Mrs. Wry
Ms. Nathans Mrs. Leiss

Also Present:

Gretchen Dempsey
Coleen Butler
Heather Goguen

Correspondence

None

Suspend policy for public meetings

Resolved, that the Somerset Hills Board of Education suspends its policies relating to in person board meetings and authorizes virtual board meetings to occur during this period of emergency due to the COVID 19 emergency as referenced in Executive Order 103 and pursuant to Bylaw 131.

Report of the Superintendent**1. Recognition of the Somerset Hills School District Student Representatives:**

BHS: Heilin Cordero-Pujols

BMS: Marley Beers, Ella Damratoski, John Tober, Victoria DeVito, Angus McDonald

2. Governor's Educator of the Year Teacher Recognition Program:

WHEREAS, the Somerset Hills School District subcommittee selected LuAnn Falletta, Teacher of Mathematics Bernards High School, Nicole Marashlian, Teacher of Science Bernardsville Middle School, and Sophia Seelig, Teacher of Elementary Bedwell Elementary School for recommendation to the Governor's Educator of the Year Program for the 2019 – 2020 school year, and

WHEREAS, LuAnn Falletta, Nicole Marashlian and Sophia Seelig have demonstrated their ability to inspire students of all backgrounds and abilities to learn, and

WHEREAS, LuAnn Falletta, Nicole Marashlian and Sophia Seelig have the respect and admiration of students, parents, administrators, and colleagues, and

WHEREAS, LuAnn Falletta, Nicole Marashlian and Sophia Seelig are exceptionally dedicated, knowledgeable and skilled professionals,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and Administration confirm the selection of LuAnn Falletta, Nicole Marashlian and Sophia Seelig for the Governor's Educator of the Year Program for the 2019 – 2020 school year, and

BE IT FURTHER RESOLVED that the Board of Education and the Administration commend LuAnn Falletta, Nicole Marashlian and Sophia Seelig for their outstanding qualities and the high caliber of the services they provide and,

BE IT FURTHER RESOLVED that the Board of Education and Administration enthusiastically approve and support the selection of LuAnn Falletta, Nicole Marashlian and Sophia Seelig for the Governor's Educator of the Year Program.

3. Governor's Educator of the Year Educational Service Provider Recognition Program:
WHEREAS, the Somerset Hills School District subcommittee selected Dianne Schaefer, Special Education Paraprofessional, Bedwell Elementary, for recommendation to the Governor's Educator of the Year Educational Service Provider Recognition Program for the 2019 – 2020 school year, and

WHEREAS, Dianne Schaefer has demonstrated the ability to inspire students of all backgrounds and abilities to learn, and

WHEREAS, Dianne Schaefer has the respect and admiration of students, parents, administrators, and colleagues, and

WHEREAS, Dianne Schaefer is an exceptionally dedicated, knowledgeable and skilled teacher assistant,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and Administration confirm the selection of Dianne Schaefer for the Governor's Educator of the Year Educational Service Provider Recognition Program for the 2019 – 2020 school year, and

BE IT FURTHER RESOLVED that the Board of Education and the Administration commend Dianne Schaefer for her outstanding qualities and the high caliber of service she provides, and

BE IT FURTHER RESOLVED that the Board of Education and Administration enthusiastically approve and support the selection of Dianne Schaefer for the Governor's Educator of the Year Educational Service Provider Recognition Program.

4. Staff Retirees
WHEREAS, Susan Horowitz has been employed from September 1, 1995 through June 30, 2020 as a Teacher; and

WHEREAS, Susan Horowitz exemplified expertise, commitment, and professionalism in her duties; and

WHEREAS, Susan Horowitz previously provided notice to the Somerset Hills School District of her intention to retire from employment effective July 1, 2020,

NOW THEREFORE BE IT RESOLVED, the Somerset Hills School District and Board of Education recognize Susan Horowitz's retirement effective July 1, 2020, and extend to her congratulations and best wishes for a happy, healthy, and enjoyable retirement.

5. Staff Retirees
WHEREAS, Cheryl Vassil has been employed from September 1, 2003 through June 30, 2020 as a Teacher; and

WHEREAS, Cheryl Vassil exemplified expertise, commitment, and professionalism in her duties; and

WHEREAS, Cheryl Vassil previously provided notice to the Somerset Hills School District of her intention to retire from employment effective July 1, 2020,

NOW THEREFORE BE IT RESOLVED, the Somerset Hills School District and Board of Education recognize Cheryl Vassil's retirement effective July 1, 2020, and extend to her congratulations and best wishes for a happy, healthy, and enjoyable retirement.

6. Staff Retirees

WHEREAS, Lisa Weber-Hummel has been employed from September 1, 1992 through June 30, 2020 as a Speech Language Specialist; and

WHEREAS, Lisa Weber-Hummel exemplified expertise, commitment, and professionalism in her duties; and

WHEREAS, Lisa Weber-Hummel previously provided notice to the Somerset Hills School District of her intention to retire from employment effective July 1, 2020,

NOW THEREFORE BE IT RESOLVED, the Somerset Hills School District and Board of Education recognize Lisa Weber-Hummel's retirement effective July 1, 2020, and extend to her congratulations and best wishes for a happy, healthy, and enjoyable retirement.

7. Staff Retirees

WHEREAS, Thomas DiMarco has been employed from December 1, 1984 through June 30, 2020 as a Teacher; and

WHEREAS, Thomas DiMarco exemplified expertise, commitment, and professionalism in his duties; and

WHEREAS, Thomas DiMarco previously provided notice to the Somerset Hills School District of his intention to retire from employment effective July 1, 2020,

NOW THEREFORE BE IT RESOLVED, the Somerset Hills School District and Board of Education recognize Thomas DiMarco's retirement effective July 1, 2020, and extend to him congratulations and best wishes for a happy, healthy, and enjoyable retirement.

8. Staff Retirees

WHEREAS, Teresa Vaught has been employed from July 1, 2011 through March 31, 2020 as a Supervisor of Student Services; and

WHEREAS, Teresa Vaught exemplified expertise, commitment, and professionalism in her duties; and

WHEREAS, Teresa Vaught previously provided notice to the Somerset Hills School District of her intention to retire from employment effective April 1, 2020,

NOW THEREFORE BE IT RESOLVED, the Somerset Hills School District and Board of Education recognize Teresa Vaught's retirement effective April 1, 2020, and extend to her congratulations and best wishes for a happy, healthy, and enjoyable retirement.

9. Staff Retirees

WHEREAS, Mark Prunty has been employed from September 1, 2000 through October 31, 2019 as a Manager of Technology; and

WHEREAS, Mark Prunty exemplified expertise, commitment, and professionalism in his duties; and

WHEREAS, Mark Prunty previously provided notice to the Somerset Hills School District of his intention to retire from employment effective November 1, 2019,

NOW THEREFORE BE IT RESOLVED, the Somerset Hills School District and Board of Education recognize Mark Prunty's retirement effective November 1, 2019, and extend to him congratulations and best wishes for a happy, healthy, and enjoyable retirement.

Public Questions & Comments for Actionable Agenda Items

1. Ilai Ben-Shimon asked why 8th graders weren't having an actual graduation ceremony. Dr. Dempsey replied that changes to numbers of gatherings were only given to us yesterday. Virtual graduation will be on scheduled graduation day, but the actual ceremony will most likely be in July.

Approval of Minutes*

Mrs. Frenda made a motion to approve the minutes from the May 12, 2020 meeting, Mrs. Santoro seconded. Minutes were approved by a roll call vote of 10-0.

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for May 12, 2020.

FINANCE

Committee Report & Discussion: Mr. Baker gave the report. The committee met on June 3, 2020.

Action Items: Mr. Baker moved items #1-28, Mrs. Tober seconded. Items #1-8, 10, 12-14, 16-20, and 24-27 were approved by a roll call vote of 10-0. Items #9, 11, 15, 21-23 and 28 were approved by a vote of 9-0.

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of May 2020 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$5,909,108.49	\$5,909,108.49
(20) Special Revenue Fund	\$78,841.37	\$78,841.37
(30) Capital Projects Fund	\$371,191.25	\$371,191.25
(40) Debt Service Fund	\$129,037.79	\$129,037.79
Total Government Funds	\$6,488,178.90	\$6,488,178.90

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. Approve 2019-2020 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for May 2020.

3. Payment of Bills*

WHEREAS, the Board Secretary has presented attached MAY check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$3,097,585.79
(20) Special Revenue Fund	--
(30) Capital Projects Fund	--
(40) Debt Service Fund	--
(60) Cafeteria Fund	\$8,718.77
(90) Agency Fund	\$1,098,484.57
TOTAL	\$4,204,789.13

4. Payment of Bills*

WHEREAS, the Board Secretary has presented attached JUNE check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$493,979.95
(20) Special Revenue Fund	\$18,107.09
(30) Capital Projects Fund	--
(40) Debt Service Fund	--
(60) Cafeteria Fund	--
(90) Agency Fund	--
TOTAL	\$512,087.04

5. Approve Alyssa's Law Grant for 2019-2020*

Resolved, that the Somerset Hills Board of Education authorizes application and approves funds for the 2019-2020 school year for the Alyssa's Law Grant Allocation as follows:

Somerset Hills: \$114,351

6. Approve CARES Grant for 2019-2020*

Resolved, that the Somerset Hills Board of Education authorizes application and approves funds for the 2019-2020 school year for the CARES Federal Grant Allocation as follows:

Grant	Somerset Hills (Public)	Far Hills (Nonpublic)	St. Elizabeth's (Nonpublic)	Total
CARES	\$42,424	\$6,046	\$3,336	\$51,806

7. Approve 2020-2021 ESSA Grant*

Resolved, that the Somerset Hills Board of Education authorizes application and approves funds for the 2020-2021 school year for the ESSA-ESEA Federal Grant Allocation for as follows:

Grant	Somerset Hills (Public)	Far Hills (Nonpublic)	St. Elizabeth's (Nonpublic)	Total
Title I, Part A	\$64,778	\$0	\$0	\$64,778
Title II, Part A	\$22,936	\$3,269	\$1,804	\$28,009
Title III	\$16,590	\$0	\$0	\$16,590
Title III i	\$7,258	\$376	\$125	\$7,759
Title IV	\$8,189	\$1,167	\$644	\$10,000

8. Approve IDEA Grant for 2020-2021*

Resolved, that the Somerset Hills Board of Education authorizes application and approves funds for the 2020-2021 school year for the IDEA Federal Grant Allocation as follows:

IDEA Basic Public:	\$406,464
IDEA Basic Non Public:	\$ 42,668
IDEA Preschool Public:	\$ 17,168
TOTAL	\$466,300

9. Approve School Lunch Prices

Resolved, that the Somerset Hills Board of Education approve the 2020-2021 school lunch prices:

School	Current Price	Recommended 2020-21 Price
Bedwell	\$2.95	\$3.25
Middle	\$3.05	\$3.35

10. Approve School Lunch Prices*

Resolved, that the Somerset Hills Board of Education approve the 2020-2021 school lunch price for Bernards High School:

School	Current Price	Recommended 2020-21 Price
High School	\$3.20	\$3.50

11. Approve Tuition Rates

Resolved, that the Somerset Hills Board of Education approve the 2020-2021 tuition rates:

Kindergarten	\$15,612.00
Bedwell	\$16,426.00
Middle School	\$17,481.00

12. Approve Tuition Rates*

Resolved, that the Somerset Hills Board of Education approve the 2020-2021 tuition rates:

High School	\$18,500
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13. Approve CARES Amendment to Plan Connect 403b/457b Plan*

Resolved, that the Somerset Hills Board of Education approve the update to the district's Tax Sheltered Annuities terms and conditions with Plan Connect, thereby incorporating the flexibilities as enacted by the Coronavirus Aid, Relief and Economic Security (CARES) Act.

14. Approve CARES Amendment to Ameriflex Flexible Spending and Dependent Care*

Resolved, that the Somerset Hills Board of Education approve the update to the district's plan with Ameriflex for Flexible Spending and Dependent Care Account terms and conditions, thereby incorporating the flexibilities as enacted by the Coronavirus Aid, Relief and Economic Security (CARES) Act. The carryover amount for the Flexible Spending Account is increased to \$550 for the year ending December 31, 2020 and in subsequent years.

15. Approve Transfers to Capital Reserve

Resolved, that the Somerset Hills Board of Education, approve transfers to Capital Reserve WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end,
And

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution,
And

WHEREAS, the Somerset Hills Board of Education wishes to transfer an amount not to exceed \$400,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Somerset Hills Board of Education has determined that a total amount not to exceed \$400,000 is available for such purpose of such transfers;

NOW THEREFORE BE IT RESOLVED by the Somerset Hills Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

16. Appointment of Professional Service Providers*

Resolved, that the Somerset Hills Board of Education approves the following appointments:

WHEREAS, there exists a need for auditing services, architectural services, legal services, and,
WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. Requires that the resolution authorizing the award for "Professional Services" without competitive bids must be publicly advertised,

WHEREAS, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for professional services fees, and;

WHEREAS, Somerset Hills Board of Education has established the following maximum dollar limits as required:

Provider	Service	Est. Amount Not to Exceed
Adams Gutierrez & Lattiboudere	Legal	\$95,000 (\$170/hr-attny; \$95/hr paralegal)
Gebhardt & Keifer	Legal	\$5,000 (\$200/hr)
Suplee, Clooney & Co.	Auditor	\$21,000
Parette, Somjen Architects LLC	Architect	\$25,000 (\$165/hr)
Pediatric Workshop	Physical Therapy	\$45,000
P.G. Chambers	Occupational Therapy	\$6,500
Cambridge Behavioral Health	ABA Training	\$50,000

These appointments are made without competitive bidding as "Professional Services" under the provisions of N.J.S.A. 40:11-1 et. seq. Because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the Bernardsville News as required by law, within ten (10) days of its passage, stating its nature, duration, service and amount, and that the resolution and contract are on file in the Business Office.

17. Extraordinary Unspecifiable Services (EUS) Professional Services Contract Awards*

Whereas the Somerset Hills Board of Education is in need of Extraordinary Unspecifiable Services exempt from competitive bids and awarded through the RFP process including technical criteria, management criteria, and cost criteria. And after determining that the following professionals best meet the needs of the Somerset Hills School District; Now Therefore be it Resolved, that the Board Secretary is authorized to execute contracts for the following EUS professional services for the 2020-2021 school year:

Provider	Service	Est. Amount Not to Exceed
Phoenix Financial Advisors, Inc.	Financial Advisory Services	\$3,000
Brown & Brown Benefit Advisors, Inc.	Broker of Record	\$11,000
CBIZ (includes fees to Utica, Travelers, Hanover, NJSIG, & Bollinger)	Broker of Record	\$50,000

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the Bernardsville News as required by law, within ten (10) days of its passage, stating its nature, duration, service and amount, and that the resolution and contract are on file in the Business Office.

18. Approve Additional Contract Awards*

Resolved, that the Somerset Hills Board of Education approve the 2020-2021 contracts:

Provider	Service	Est. Amount Not to Exceed
Wilentz Goldman & Spitzer, P.A.	Bond Counsel	\$10,000
Rullo & Juillet Associates, Inc.	Right to Know Consultant	\$6,600

19. Approve Insurance Renewals*

Resolved, that the Somerset Hills Board of Education approves the renewal of insurance policies for the 2020-2021 school year as follows:

Coverage Type	Carrier	Amount
Package	Utica	\$109,709.25
Umbrella	Utica	\$14,492.10
Worker's Compensation	NJSIG	\$184,408.16
School Board Legal Liability	NJSIG	\$84,696.35
Cyber Liability	Traveler's	\$9,100.02
Bonds	Hanover	\$1,973.70
Student Accident	Bollinger	\$56,956.90
TOTAL		\$461,336.48

20. Appointment of Officers*

Resolved, that the Somerset Hills Board of Education appoints the following officers for the period of July 1, 2020 to June 30, 2021:

Jinnee DeMarco	Board Secretary, Custodian of Records, Health and Safety Officer, Public Agency Compliance Officer, School Safety Specialist
Judy Favino	Treasurer of School Monies
Jamie Koransky	504 Officer, DCP&P Liaison, Homeless Liaison, Nursing Coordinator, Early Childhood Coordinator
Doug Lucas	Right-to-know and A.H.E.R.A. Representative, Integrated Pest Management Coordinator
Coleen Butler	Affirmative Action Officer, Title IX coordinator, ADA Officer
Jaimie Walker	Anti-Bullying Coordinator

21. Approve Student Settlement Agreement

Resolved, that the Somerset Hills Board of Education approves a settlement agreement for Student #2024276 for the 2020-2021 through the 2023-2024 school year.

22. Approve Student Agreement

Resolved, that the Somerset Hills Board of Education approves an agreement for Student #2024290 for ESY 2020.

23. Approve Special Education School

Resolved, that the Somerset Hill Board of Education approve the following school for the 2020-2021 School Year and/or ESY:

Student ID#	Provider	Location
2030040	Newmark School	Scotch Plains, NJ

24. Approve Extended School Year Service Providers *

Resolved, that the Somerset Hills Board of Education approve the following extended school year service providers for summer 2020 at their 2020-2021 per hour rate:

	Provider	Service	Est. Amount Not to Exceed
a	Therapy Source	Speech/Language Therapist	\$6300- \$90/hr x 70 hrs
b	Therapy Source	Occupational Therapist	\$5400- \$90/hr x 60 hrs.
c	Pediatric Workshop	Physical Therapy	\$3360- \$112/hr x 30 hrs.

25. Approve Amendment to 2019-2020 ESSA Grant*

Resolved, that the Somerset Hills Board of Education approves the amendment for the 2019-2020 school year for the ESSA-ESEA Federal Grant Allocation Title I funds as follows:

Title I - Summer SOAR Math Tutoring salaries 6/22 - 8/15				
	Name	Number of Hours	Hourly Rate	Total Amount Not To Exceed
a	Och, Laurie	56	\$72.67	\$4,070
b	O'Day, Lauren	56	\$49.37	\$2,765
c	Westfall, Sarah	56	\$42.93	\$2,404

Title I - Summer SOAR ELA Tutoring salaries 6/22 - 8/15				
	Name	Number of Hours	Hourly Rate	Total Amount Not To Exceed
a	Young, Meghan	56	\$44.78	\$2,508
b	Gutkin, Melissa	56	\$49.12	\$2,751
c	Boudreau, Derek	56	\$52.03	\$2,404

Title I - Translator salary 6/22-8/15				
	Name	Number of Hours	Hourly Rate	Total Amount Not To Exceed
	Mirando, Stephan	20	\$41.68	\$834

Title I - Supplies 6/22-8/15		Total Amount Not To Exceed
Texts for students		\$2,300
Digital Texts for students (Raz Kids Plus)		\$600
Writing toolkits		\$690

26. Approve Title I Salaries for 2019-2020 School Year*

Resolved, that the Somerset Hills Board of Education approve the following Title I Salaries for the 2019-2020 school year, to be paid out of ESEA Title I funds:

	Name	Salary
a	Zaborowski, Donna	\$9,086.96
b	Smith, Lauren	\$5,378

27. Approve SOAR Teacher Payment*

Resolved, that the Somerset Hills Board of Education approve the following SOAR teacher payments for the 2019-2020 school year, to be paid out of ESEA Title I funds:

	Name	Salary
a	Alvaro, Allison	\$679.78
b	De Roberts, Theresa	\$3,118.06
c	Engelmann, Amy	\$588.14
d	Leavenworth, Patrice	\$591.10
e	O'Day, Lauren	\$3,103.28
f	Sheehan, Carolyn	\$620.66
g	Young, Meghan	\$1,403.68

28. Approve Contract with Turn Key Technologies

Resolved, that the Somerset Hills Board of Education, approve technology upgrades, including security improvements, as named in the 2019-20 budget, through PEPPM 528897-026 for an amount not to exceed \$54,000.00 during the 19-20 school year.

FACILITIES & OPERATIONS

Committee Report & Discussion: Mr. Baker gave the report. The committee met on June 3, 2020.

Action Items: Mr. Baker moved items #1-4, Ms. Virtue seconded. Items #1-4 were approved by a roll call vote of 10-0.

1. Approve Extended School Year*

Resolved, that the Somerset Hills Board of Education approve the Extended School Year for June 22, 2020 to July 30, 2020.

2. Approve Safety and Security Manual, Crisis Intervention Procedures Manual and Emergency Response Management Plan*

Resolved, that the Somerset Hills Board of Education approves the Safety and Security Manual, Crisis Intervention Procedures Manual and Emergency Response Management Plan, on file in the Superintendent's office.

3. Approve Updated Health Related School Closure Plan*

Resolved, that the Somerset Hills Board of Education approve the updated Health-Related School Closure plan.

4. Approve dates for modified, in-person, outdoor BHS graduation ceremonies*

Resolved, that the Somerset Hills Board of Education approve dates for modified, in-person, outdoor BHS graduation ceremonies for the *Class of 2020*, scheduled for July 13 & 14 (Rain dates July 15 & 16).

CURRICULUM

- A. Committee Report & Discussion: Ms. Virtue gave the report. The committee met on June 2, 2020.
 B. Action Items: Ms. Virtue moved items #1-3, Ms. Cooper seconded. Item #1 was approved by a roll call vote of 10-0, items #2 and 3 were approved by a vote of 9-0.

1. Approve Summer Curriculum*

Resolved that the Somerset Hills Board of Education approve the following teachers and days for the 2021 summer curriculum projects in order to improve documents to meet New Jersey Standards and course requirements. As per SHEA contract, 1 day is defined as 5 hours of work at \$40/hour. BHS

	Course	Project	Days	Writer
a	3-D Ceramics and Sculpture	New elective	5	Crisman
b	Global Artisans	New elective	5	Crisman
c	United States History 1 A	Update to meet the LGBTQ and Disabilities requirements	1	Kaplan
d	United States History 1 AP	Update to meet the LGBTQ and Disabilities requirements	1	Kaplan
e	United States History 1 H	Update to meet the LGBTQ and Disabilities requirements	1	Kaplan
f	United States History 1 NL	Update to meet the LGBTQ and Disabilities requirements	1	Kaplan
g	United States History 2 A	Update to meet the LGBTQ and Disabilities requirements	1	Szostak
h	United States History 2 AP	Update to meet the LGBTQ and Disabilities requirements	1	Szostak
i	United States History 2 H	Update to meet the LGBTQ and Disabilities requirements	1	Szostak
j	United States History 2 NL	Update to meet the LGBTQ and Disabilities requirements	1	Szostak
k	World History A	Update to meet the LGBTQ and Disabilities requirements	1	Pietroluongo
l	World History H	Update to meet the LGBTQ and Disabilities requirements	1	Pietroluongo
m	World History NL	Update to meet the LGBTQ and Disabilities requirements	1	Pietroluongo

2. Approve Summer Curriculum

Resolved that the Somerset Hills Board of Education approve the following teachers and days for the 2021 summer curriculum projects in order to improve documents to meet New Jersey Standards and course requirements. As per SHEA contract, 1 day is defined as 5 hours of work at \$40/hour. BMS/BES

	Course	Project	Days	Writer
a	K Math	Update curriculum to align with new Ready Mathematics curriculum	3	Laurie Heppes, Phyllis DeStefano
b	1st grade Math	Update curriculum to align with new Ready Mathematics curriculum	3	Debbie Rokosky, Patricia Maddaluna
c	2nd grade Math	Update curriculum to align with new Ready Mathematics curriculum	3	Sarah Falzarano
d	3rd grade Math	Update curriculum to align with new Ready Mathematics curriculum	3	Jianna Grau, Lauren O'Day, Darcey Brooten
e	4th grade Math	Update curriculum to align with new Ready Mathematics curriculum	3	Truc-Lan Vu
f	5th grade Math	Update curriculum to align with new Ready Mathematics curriculum	3	Megan Froysland
g	3-D Ceramics and Sculpture BMS	Revision to BMS elective	1.5	Chaffee
h	Advanced ESL English	New course	10	FalkBMS/BES

3. Approve Paraprofessional Project

Resolved, that the Somerset Hills Board of Education approve the Rutgers Paraprofessional Behavioral Support Coaching Project for the 2020-2021 school year.

PERSONNEL AND POLICY

- A. Committee Report and Discussion: Mrs. Santoro gave the report. The committee met on June 2, 2020.

PERSONNEL

- B. Mrs. Santoro moved items #1-16, Mrs. Wry seconded. Items #1, 3, 5, 6, 8, 9, 13, 14 and 16 were approved by a roll call vote of 10-0. Items #2, 4, 7, 10-12 and 15 were approved by a vote of 9-0.

1. Approve Summer Work*

Resolved, that the Somerset Hills Board of Education approve the following summer work for staff members at their 2020-2021 per hour rate: BHS & District

	Name	Position	School	Not to Exceed	Hourly Rate
a	Ellis, Amanda	Counselor	BHS	10 days	\$56.34
b	Resnick, Victoria	Counselor	BHS	10 days	\$47.82
c	Sosely, Anna	Counselor	BHS	10 days	\$70.87

d	Lizabeth Stolarz	Counselor	BHS	10 days	\$53.57
e	Hayes, Kelly	Child Study Team	District	*4 days	\$44.43
f	Lavelle, Alexa	Child Study Team	BHS	*4 days	\$47.53
g	Connor, Anne	Nurse	BHS	8 days	\$76.03
h	LaBruno, Wendi	Child Study Team	BHS	*4 days	\$70.87

* days in excess of 4 and up to 8 can be approved through the Superintendent

2. Approve Summer Work

Resolved, that the Somerset Hills Board of Education approve the following summer work for staff members at their 2020-2021 per hour rate: BMS & BES

	Name	Position	School	Not to Exceed	Hourly Rate
a	Craver, Marcy	Counselor	BMS	5 days	\$76.03
b	Habermas, Christopher	Counselor	BMS	5 days	\$59.05
c	Pike, Emily	Counselor	BES	5 days	\$76.03
d	Mongno, Megan	Child Study Team	BMS	*4 days	\$60.68
e	Panik, Meredith	Child Study Team	BES	*4 days	\$62.63
f	Gandhi, Latisha	Child Study Team	BMS	*4 days	\$45.40
g	Ryan, Suzanne	Nurse	BMS	4 days	\$72.67
h	Worstell, Laura	P/T Nurse	BMS	4 days/ 5 hrs per day	\$41.32
i	Gomez, Melissa	P/T Nurse	BES	4 days/ 5 hrs per day	\$41.32
j	Pane, Patricia	Nurse	BES	4 days	\$52.94

* days in excess of 4 and up to 8 can be approved through the Superintendent

3. Approve Extended School Year Staff*

Resolved, that the Somerset Hills Board of Education approve the following extended school year staff for summer 2020 at their 2020-2021 per hour rate: District

	Name	Position	Hourly Rate
a	DeMarco, Monica	R.R. 3.5 hrs/day	\$52.02
b	Engelmann, Amy	STAR 3.5 hrs/day	\$44.77
c	Fabregas, Kelly	R.R. 3.5 hrs/day	\$46.02
d	Nelson, Ryan	STAR Science 1 hr/day	\$47.01
e	Cubicciotti, Julie	BCBA up to 10 hrs/week	\$44.43
f	Apirian, Franca	Speech/Language Therapist 4 hrs/day; 2 days per week	\$46.02

4. Approve Extended School Year Staff

Resolved, that the Somerset Hills Board of Education approve the following extended school year staff for summer 2020 at their 2020-2021 per hour rate: BMS/BES

	Name	Position	Hourly Rate
a	Clark, Michele	RR 3.5 hrs/day	\$41.68
b	d'Anunciacao, Jessica	ACE - 3.5 hrs/day	\$49.12
c	LaBruno, Wendi	PreK - Half day 3 hrs/day	\$70.86
d	Leo, Jenna	PreK - Full day 3.5 hrs/day	\$45.40
e	Stypolkowski, Emily	Grades 5-7 3.5 hrs/day	\$44.77
f	Ryan, Vanessa	MD - Elem. 3.5 hrs/day	\$48.60
g	Newton, Samantha	PreK - Full day - 3.5 hrs/day	\$41.34

5. Approve Appointment Employee*

Resolved, that the Somerset Hills Board of Education approve the appointment of the following employee for the 2020-2021 school year:

	Name	Position	Rate / Salary
a	Anthony, James	Residency Officer	\$50.00/Hr
b	Favino, Judy	Treasurer of School Monies	\$7,000

6. Approve Stipend Positions*

Resolved, that the Somerset Hills Board of Education approve the appointment of the following stipend positions for the 2020-2021 school year: BHS and District

	Name	Position	Stipend
a	Komsiri, Bhanca	Board Mail Person	\$5,245
b	Gonzalez, Didier	BHS Head/Lead Custodian	\$6,000

7. Approve Stipend Positions

Resolved, that the Somerset Hills Board of Education approve the appointment of the following stipend positions for the 2020-2021 school year: BMS & BES

	Name	Position	Stipend
a	Komsiri, Bhanca	BMS Head/Lead Custodian	\$3,500
b	Singsongkham, Khambone	BES Head/Lead Custodian	\$3,500

8. Approve Substitutes*

Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2020-2021 school year:

	Last	First	Substitute Position	Certification
a	Adler	Edward	Teacher / Paraprofessional	County Substitute Certificate
b	Ball	Karen	Teacher / Paraprofessional / Secretary	County Substitute Certificate

c	Beckerman	SuJin	Teacher / Paraprofessional	County Substitute Certificate
d	Brennan	Rosemary	Teacher / Paraprofessional / Transp. Bus Para	County Substitute Certificate
e	Brum	Rick	Teacher / Paraprofessional	Teaching Certificate (Standard)
f	Bosworth	Sharon	Teacher / Paraprofessional	Teaching Certificate (Standard)
g	Cannon	Steve	Teacher / Paraprofessional	Teaching Certificate (Standard)
h	Carle	Nancy	Teacher / Paraprofessional / Secretary	County Substitute Certificate
i	Carlisle	Christopher	Teacher / Paraprofessional	County Substitute Certificate
j	Clark	Janice	Teacher / Paraprofessional / Secretary	Teaching Certificate (Standard)
k	Clendenny	Marilyn	Teacher / Paraprofessional	Teaching Certificate (Standard)
l	Cohen	Wade	Teacher / Paraprofessional	Teaching Certificate (CE/CEAS)
m	Connell	Noelle	Teacher / Paraprofessional	County Substitute Certificate
n	D'Angola	Deborah	Teacher / Paraprofessional / Secretary	County Substitute Certificate
o	DiSabato	Felicia	Teacher / Paraprofessional / Transp. Bus Para	County Substitute Certificate
p	Feder	Caryn	Teacher / Paraprofessional	Teaching Certificate (Standard)
q	Fernando	Maria	Teacher / Paraprofessional	County Substitute Certificate
r	Ferrara	Samantha	Teacher / Paraprofessional	Teaching Certificate (Standard)
s	Furfaro	Antonina	Teacher / Paraprofessional	County Substitute Certificate
t	Gdula	Edward	Teacher / Paraprofessional	County Substitute Certificate
u	Glantz	Lawrence	Teacher / Paraprofessional	Teaching Certificate (Standard)
v	Gonella	Christine	Teacher / Paraprofessional / Secretary	Teaching Certificate (Standard)
w	Graves	Debra	Teacher / Paraprofessional	Teaching Certificate (Standard)
x	Gulbis	Daina	Teacher / Paraprofessional / Secretary	Teaching Certificate (Standard)
y	Hoosein	Sadique	Teacher / Paraprofessional	Teaching Certificate (Standard)
z	Kalamarides	Ruth	Teacher / Paraprofessional	Teaching Certificate (CE/CEAS)
aa	Koskinen	Birgitta	Teacher / Paraprofessional	County Substitute Certificate
bb	Luciano	Carlos	Teacher / Paraprofessional / Secretary	County Substitute Certificate
cc	McGee	Andrea	Teacher / Paraprofessional	County Substitute Certificate
dd	McMahon	Linda	Teacher / Paraprofessional	Teaching Certificate (Standard)
ee	Milde	Joe	Teacher / Paraprofessional	Teaching Certificate (Standard)

ff	Mitchell	Lynn	Teacher / Paraprofessional	Teaching Certificate (Standard)
gg	Morales	Gladys	Teacher / Paraprofessional	County Substitute Certificate
hh	Ober	Douglas	Teacher / Paraprofessional	County Substitute Certificate
ii	Pagel	Courtney	Teacher / Paraprofessional	Teaching Certificate (Standard)
jj	Palma	Joseph	Teacher / Paraprofessional / Custodian / Maintenance	Teaching Certificate (CE/CEAS)
kk	Panetta	Carolyn	Teacher / Paraprofessional / Secretary	County Substitute Certificate
ll	Perry	William	Teacher / Paraprofessional	County Substitute Certificate
mm	Personick	Carol	Teacher / Paraprofessional	County Substitute Certificate
nn	Petty	Joanne	Teacher / Paraprofessional	County Substitute Certificate
oo	Poandl	Diane	Teacher / Paraprofessional / Secretary	County Substitute Certificate
pp	Smith	Sandy	Teacher / Paraprofessional / Secretary	County Substitute Certificate
qq	Soell	Meghan	Teacher / Paraprofessional	Teaching Certificate (CE/CEAS)
rr	Stefani	LeeAnne	Teacher / Paraprofessional	County Substitute Certificate
ss	Struble	Alice	Teacher / Paraprofessional / Secretary	Teaching Certificate (CE/CEAS)
tt	Tosti	Frances	Teacher / Paraprofessional	Teaching Certificate (Standard)
uu	Turso	Kenneth	Teacher / Paraprofessional	Teaching Certificate (Standard)
vv	Wieczorek	Renee	Teacher / Paraprofessional	County Substitute Certificate
ww	Wrede	Randi	Teacher / Paraprofessional	County Substitute Certificate
xx	Zartler	Paul	Teacher / Paraprofessional	Teaching Certificate (CE/CEAS)
yy	Senior	Jennifer	Teacher / Paraprofessional	County Substitute Certificate
zz	Trabachino	John	Teacher / Paraprofessional	Teaching Certificate (Standard)
aaa	Lewis	Margaret	Teacher / Paraprofessional / Secretary	County Substitute Certificate
bbb	RegN	Meg	Teacher / Paraprofessional	Teaching Certificate (Standard)
ccc	Curcio	Marisa	Teacher / Paraprofessional	Teaching Certificate (CE/CEAS)
ddd	Olson	Trish	Teacher / Paraprofessional	County Substitute Certificate
eee	Ghodbane	Rachida	Teacher / Paraprofessional	County Substitute Certificate
fff	Klosk	Gregory	Teacher / Paraprofessional	County Substitute Certificate
ggg	Petitti	Priscilla	Teacher / Paraprofessional	Teaching Certificate (Standard)
hhh	Brower	Laura	Nurse	RPN
iii	Gabriele	Sharon	Nurse	RPN
jjj	Glen	Patricia	Nurse	RPN

kkk	Malwitz	Donna	Nurse	School Nurse
lll	Maurice	Kathy	Nurse	RPN
mmm	Pistilli-Urena	Jaclyn	Nurse	RPN
nnn	Cornier	Gabriella	Custodian	N/A
ooo	Melendez	Kelvin	Custodian	N/A
ppp	Phouthapadith	Chone	Custodian	N/A
qqq	Stanford	Richard	Custodian	N/A
rrr	Phengmany	Soutsakhone	Custodian	N/A
sss	Dilts	Tyler	Maintenance	N/A
ttt	Kneafsey	Matthew	Maintenance	N/A
uuu	Luik	Norman	Technology	N/A
vvv	Cooperstein	Rhonda	School Counselor	School Counselor (Standard)
www	Paltan	William	Transportation / Bus Driver	CDL

9. Approve Nonresident Students (Staff)*

Resolved, that the Somerset Hills Board of Education approve the following nonresident students of staff members for the 2020-2021 school year: BHS

a	Grade 11	Morgan Noonan
b	Grade 11	Lauren Sands

10. Approve Nonresident Students (Staff)

Resolved, that the Somerset Hills Board of Education approve the following nonresident students of staff members for the 2020-2021 school year: BMS / BES

a	Grade 1	Jacob Simoneau
b	Grade 2	Hailey Smith
c	Grade 6	Rylee Simoneau
d	Grade 8	Evelyn Noonan

11. Accept Resignation

Resolved, that the Somerset Hills Board of Education accept the resignation of the following employee:

	Name	School	Position	Effective
a	Pelley, Lauren	BMS	Para-Spec Ed B Hrly	6/30/20
b	Leo, Jenna	BES	Teacher	6/30/20

12. Approve Appointment Certificated Staff

Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2020-2021 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Level	Step	Salary	Effective
a	Gash, Adriane	BMS	Teacher / Library Media Specialist	Dunay	MA	9	\$71,110	Pending Clearance

b	Andrews Wright, Rebecca	BMS	Teacher	Fry	MA	6	\$66,885	Pending Clearance
c	Newton, Samantha	BES	Teacher	Callahan	BA	1-2	\$60,075	Pending Clearance

13. Approve the Attainment of the Superintendents' Merit Goals*

Resolved, that the Somerset Hills Board of Education, with the approval of the County Superintendent, approve the attainment of the Somerset Hills School District Superintendent's 2019-2020 Merit Goals.

1	To ensure that gifted and talented programming conforms to NJ Administrative Code requirements with consistency and fidelity throughout grades K-12.
2	To ensure the efficiency and efficacy of summer programming for primary ELL students through a detailed analysis of data.
3	To analyze BMS Sports from a cost-benefit standpoint in an effort to determine whether transportation is possible and identify opportunities to more fully align the program with BHS' philosophical approach.

14. Approve Summer ELL Staff*

Resolved, that the Somerset Hills Board of Education approve the following summer 2020 ELL Support staff to be paid out of 2020-2021 ESEA Title III funds:

	Name	Position	Effective	Hourly Rate	Total Amount Not To Exceed
a	Mirando, Stephan	Summer Support Program	6/22/20 - 8/15/20	\$41.68/ Hr	\$3,000.96
b	Westfall, Sarah	Summer Support Program	6/22/20 - 8/15/20	\$42.93/ Hr	\$3,090.96

15. Approve Internship

Resolved, that the Somerset Hills Board of Education approve the following internship for the 2020-2021 school year:

	Intern	School	Subject	Mentor	Date
a	McGinn, Jessica	BMS	Administration	Garofalo, Lisa	June 11, 2020 - June 30, 2021

16. Rescind Reappointment Transportation Employees*

Resolved, that the Somerset Hills Board of Education rescind the reappointment of the following transportation employees for the 2020-2021 school year:

	Last Name	First Name	Job Title	\$ Hourly Rate
a	Baird	Marilyn	Transp Para	18.00/hr
b	Bradley	Sandra	Transp Para	20.47/hr
c	Clarke	Ellen	Transp Para	19.92/hr

POLICY

Action Items: Mrs. Santoro moved item #1, Mrs. Frenda seconded. Item #1 was approved by a roll call vote of 10-0.

1. Second Reading*

Resolved, that the Somerset Hills Board of Education approve the second reading of the following bylaw, policy & regulation:

	Policy/Regulation #	Title
a	P8210	School Year (Revised)
b	P8220	School Day (M) (Revised)
c	R8220	School Closings (Revised)
d	P8462	Reporting Potentially Missing or Abused Children (M) (Revised)
e	P7510	Use of School Facilities (Revised)
f	R7510	Use of School Facilities (Revised)

COMMUNITY RELATIONS

Mrs. Tober gave the report. The committee met on June 4, 2020.

Mrs. Tober gave the 2020 Census update. Communication tools to be used with the public board headline piece that could be posted on the BOE page or Friday Folders enhancement of webpage. Discussed updates of BHS, BMS and BES ceremonies.

SUPPLEMENTARY MATTERS

Ms. Virtue said that the Bernardsville Environmental Commission wanted to recognize the Class of 2020 with a plaque and plants that would bloom every season. This would be at the corner of Olcott and Childsworth Ave.

PUBLIC QUESTIONS AND COMMENTS

1. Jim McCarron asked why there were no paraprofessionals listed on the agenda. Dr. Dempsey explained that we don't know what the fall will look like and we will wait for more direction.
2. Pam Crerand said that the paras are concerned about their healthcare and if they will lose it as of August 31st. Dr. Dempsey said the Board will continue to have meetings during the summer and share information as they become informed.
3. Lynn Weltler spoke to four other Somerset County districts. All have hired their paraprofessionals for the fall. Mrs. Leiss said we will give any information as soon as we know.
4. Julie Bosworth spoke as a concerned parent. Inconsistencies in teaching staff was difficult and her daughter's paraprofessional made a difference.
5. Beth Black has four children in district. Feels it is important for special needs students to have consistency to help them when they return to school.
6. Teresa Mastrobuoni- Understands what we are going through, but would like a contract and then be furloughed if need be.
7. Mark and Laurie Lichtenfeld, parents. Tough times for everyone. Some places shouldn't be cut. Son can't learn without paraprofessional. Please find another place to cut. They are grateful for son's para. Dr. Dempsey emphasized that the Board does not want to cut services or deny anything students need. We just need some time.
8. Sarah Falzarano- The longer we wait, paras will find other jobs. Sarah also spoke as a coach stating that athletes need their coaches.
Dr. Dempsey spoke of how we have a lot of unknowns for sports also. We are waiting for guidance in this

area also.

9. Wendi LaBruno- teachers rely on paras completely.
10. Marianne Parciak-Bedwell para- they are still working with students during virtual learning
11. Mr. Stanek- para- Doesn't know what to do, does he have a job or not?
12. Joe Foglia- why not give paras contracts and 30 days from now, give 30 day notice.
13. Keri Landers- They didn't know they weren't being hired until they didn't see names of agenda. Will we be coming back at our same level if we came back?
14. Rosemarie Rizzuto- should paras file for unemployment as of June 21st?
15. Mr. Stanek- you will need extra hands and eyes for social distancing.
16. Meredith Panik- We know the students need paraprofessionals.
17. Colleen Zuppa- BMS para- would have liked to get notice that they would not be on agenda.
18. Erin DeMelio- Two children in district. The kids lean on the paras.
19. Jim McCarron- thanked Dr. Dempsey for apologizing. He is angry how board is handling this and not offering contracts to paras.

ADJOURNMENT

Mr. Baker made a motion to adjourn the meeting at 9:22pm. Mrs. Tober seconded the motion. All were in favor. Meeting was adjourned.

Respectfully submitted,

 on behalf of HEB

Heather Goguen
Board Secretary

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.**

(cf: P.L.1996, c.103, s.1)