

**The Somerset Hills School District
Public Input & Action Meeting Minutes- September 25, 2019**

Call to Order & Welcome

Mrs. Leiss called the meeting to order at 6:30pm

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

Roll Call

Present:

Mr. Baker

Ms. Burch

Ms. Cooper (arrived at 6:36pm)

Mr. DiGiacchino

Mrs. Leiss

Mr. Mayle

Mr. McDonald

Mrs. Santoro

Mrs. Tober (arrived at 6:35pm)

Ms. Virtue (arrived at 6:36pm)

Also Present:

Gretchen Dempsey

Coleen Butler

Heather Goguen

Executive Session

Mrs. Santoro moved the following, Mr. McDonald seconded.

WHEREAS the "Open Public Meetings Act." (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the "circumstances" test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in

Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board's consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mrs. Tober moved to enter Public Session at 7:36pm, Ms. Burch seconded. All approved. The Board entered Public Session at 7:36pm.

Pledge of Allegiance

Roll Call**Present:**

Mr. Baker	Mrs. Leiss	Also Present:
Ms. Burch	Mr. Mayle	Gretchen Dempse
Ms. Cooper	Mr. McDonald	Coleen Butler
Mr. DiGiacchino	Mrs. Santoro	Heather Goguen
(left meeting at 8:34pm, returned at 8:37pm)	Mrs. Tober	
	Ms. Virtue	

Correspondence

Thank you note from Kelly Wells

Report of the Superintendent

1. Student Representatives' Reports- BHS-Hailey Cordero; BMS-Marlee Beers and Ella Damratoski reported on student activities, academics and athletics.
2. Academic Report- Olga Edgerton gave the State Testing Report

Public Questions & Comments for Actionable Agenda Items

None

Approval of Minutes*

Mr. McDonald made a motion to approve the August 28, 2019 Board minutes, Ms. Burch seconded. Minutes were approved by a roll call vote of 9-0-1

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for August 28, 2019.

FINANCE, FACILITIES & OPERATIONS

Committee Report & Discussion: Mr. Baker gave the report. The Committee met on September 18, 2019.

FINANCE

Action Items: Mr. Baker moved items #1-11, Mr. DiGiacchino seconded. Items # 1-9 and 11 were approved by a roll call vote of 10-0; item #10 was approved by a vote of 9-0.

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Revised Reports of the Secretary and Treasurer for the month of JUNE 2019 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$5,612,924.22	\$5,612,924.22
(20) Special Revenue Fund	\$ 270,567.54	\$ 270,567.54
(30) Capital Projects Fund	\$ 890,095.43	\$ 890,095.43
(40)Debt Service Fund	\$ 41,934.49	\$ 41,934.49
Total Government Funds	\$6,815,521.68	\$6,815,521.68

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of JULY 2019 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$5,803,600.52	\$5,803,600.52
(20) Special Revenue Fund	\$ 375,424.49	\$ 375,424.49
(30) Capital Projects Fund	\$ 890,095.43	\$ 890,095.43
(40)Debt Service Fund	\$ 290,730.99	\$ 290,730.99
Total Government Funds	\$7,359,851.43	\$7,359,851.43

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

3. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of AUGUST 2019 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$6,667,507.19	\$6,667,507.19
(20) Special Revenue Fund	\$ 222,441.12	\$ 222,441.12
(30) Capital Projects Fund	\$ 890,095.43	\$ 890,095.43
(40)Debt Service Fund	\$ 584,210.99	\$ 584,210.99
Total Government Funds	\$8,364,254.73	\$8,364,254.73

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. Approve 2019-2020 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for July and August, 2019.

5. Payment of Bills*

WHEREAS, the Board Secretary has presented attached JULY check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$80,165.28
(20) Special Revenue Fund	
(30) Capital Projects Fund	
(40) Debt Service Fund	
(60) Cafeteria Fund	
(90) Agency Fund	
TOTAL	\$80,165.28

6. Payment of Bills*

WHEREAS, the Board Secretary has presented attached AUGUST check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$2,231,681.15
(20) Special Revenue Fund	\$ 108,786.54
(30) Capital Projects Fund	-
(40) Debt Service Fund	-
(60) Cafeteria Fund	\$ 1,550.00
(90) Agency Fund	\$ 232,853.14
TOTAL	\$2,574,870.83

7 Approve Parent Organization Fundraiser*

Resolved, that the Somerset Hills Board of Education approve the following parent organization fundraisers for the 2019-2020 school year:

	Organization	School	Event	Date
a	Booster Club/Girls Soccer	BHS	Chipotle percentage of profit- 5-9:00pm	10/22

b	Booster Club/Girls Soccer	BHS	Goal-a-thon	10/26
c	Boys Basketball	BHS	Parent/Coach mixer	TBD
d	Ice Hockey (SHIHA)	BHS	Dining nights with portion of proceeds to team	ongoing
e	Ice Hockey (SHIHA)	BHS	Selling of ads for an ad journal	Until 11/15
f	Ice Hockey (SHIHA)	BHS	Selling tickets for a NJ Devils game	12/27/19
g	Ice Hockey (SHIHA)	BHS	Selling gift cards-portion goes to team	ongoing
h	Boys Basketball	BHS	Bagging groceries at ShopRite for donations	11/23
i	Boys Lacrosse	BHS	Taco Dinner for adults	Mar. 2020
j	Boys Lacrosse	BHS	Canning and sell merchandise	TBD- Mar/Apr
k	Boys Lacrosse	BHS	Percentage of lacrosse spiritwear	Mar 2020

8. Approve 2019-20 Non-Public Aid Programs*

Resolved, that the Somerset Hills Board of Education approve the Non-Public Aid Program orders for the following schools:

School	Program	Description	Total
St. Elizabeth School	Technology Aid	15 Acer Chromebooks II 15 Google Chrome Management License	\$4870.65

9 Approve Special Education School*

Resolved, that the Somerset Hills Board of Education approve the following school for the 2019-2020 school year and/or ESY:

Student ID#	Provider	Location
3365687651	East Mountain School	Belle Meade, NJ

10. Approve Special Education School

Resolved, that the Somerset Hill Board of Education approve the following school for the 2019-2020 School Year and/or ESY:

Student ID#	Provider	Location
2024313	DLC - Warren	Warren, NJ

11. Approve Home Instructors*

Resolved, that the Somerset Hills Board of Education approve Dr. L. Hanes & Associates for Home Instruction for the 2019-2020 school year.

FACILITIES & OPERATIONS

Action Items: Mr. Baker moved items #1-4, Mr. Mayle seconded. Items #1 and 3 were approved by a roll call vote of 8-0-1, items #2 and 4 were approved by a vote of 10-0.

1. HIB Report

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on August 28, 2019 and upheld the findings and/or consequences recommended by the Superintendent.

- BMS #14 (18/19)

2. Rescind Award of Construction Project for Bernards High School Walkway*

Resolved, that the Somerset Hills Board of Education rescinds the award of the Bernards High School Walkway Construction Project to Diamond Construction.

3. Bus Evacuation Drills

Resolved, that the Somerset Hills Board of Education approves the Bus Evacuation Drills for The 2019-2020 School Year. Reports for drills are on file in the Business Office:

School	Date
Bernardsville Middle School	9/10, 9/11

4. Bus Evacuation Drill*

Resolved, that the Somerset Hills Board of Education approves the Bus Evacuation Drill for the 2019-2020 School Year. Reports for drills are on file in the Business Office:

School	Date
Bernards High School	9/10, 9/11

CURRICULUM

A. Committee Report & Discussion: Ms. Virtue gave the report. The Committee met on September. 17, 2019

B. Action Items: Ms. Virtue moved items #1-4, Ms. Santoro seconded. Item #1 was approved by a roll call vote of 10-0. Items # 2 & 4 were approved by a vote of 9-0. Item #3, dd,ee,ff,gg, and hh each were approved by a vote of 9-0-1 (board members abstaining from their own Professional Development). All other listings in item #3 were approved by a vote of 10-0.

1. Approve Field Trips*

Resolved, that the Somerset Hills Board of Education approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Madrigals: Matheny, Roxiticcus, Bernardsville Library, Center for Hope Hospice - Various	25	1	1
b	BHS	Madrigals: Somerville Carolin Center - Somerville, NJ	25	1	1
c	BHS	Madrigals: Rutgers NJACDA Festival - New Brunswick, NJ	25	1	1
d	BHS	Madrigals: Hershey Park - Hershey, PA	100	3	6
e	BHS	Marching Band: Piscataway HS - Piscataway, NJ	50	3	1
f	BHS	Marching Band: Somerville HS - Somerville, NJ	50	3	1
g	BHS	Marching Band: NYC Columbus Day Parade, New York, NY	50	3	1
h	BHS	Marching Band: Ridge HS - Basking Ridge, NJ	50	3	1
i	BHS	Marching Band: NJ All States - New Brunswick, NJ	50	3	1
j	BHS	Robotics Club: Bridgewater Raritan MS - Bridgewater, NJ	10	2	0
k	BHS	Anatomy Class: Liberty Science Center - Jersey City, NJ	83	1	5

l	BHS	Theater Classes: McCarter Theater - Princeton, NJ	9	1	0
m	BHS	Ski Race Team: Killington Ski Resort- Killington, VT	14	2	0
n	BHS	Theater Classes: Little Shop Broadway - New York, NY	9	1	0
o	BHS	BHS Band and Orchestra: Disneyland - Anaheim, CA	73	7	0
p	BHS	Journalism and Yearbook: Rutgers - Piscataway, NJ	6	2	0
q	BHS	STARS: Black Horse Pub and Animal Shelter - Mendham, NJ	2	3	0
r	BHS	STARS: Circle Bowl: Ledgewook, NJ	3	3	0
s	BHS	STARS: MPAC and Diner - Morristown, NJ	5	3	0

2. Approve Field Trips

Resolved, that the Somerset Hills Board of Education approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BES	Grade 4: Bronx Zoo - New York, NY	121	13	20
b	BES	Grade 4: NJ State House, Old Barracks, NJ Planetarium - Trenton, NJ	121	13	20
c	BMS	Student Council: NJASC Conference - Trenton, NJ	11	1	0
d	BMS	Robotics Club: Bridgewater Middle School - Bridgewater, NJ	10	2	0

3. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Date	Est. Cost
a	District	Butler, Coleen	Assistant Superintendent Roundtables - Somerville, NJ	Various	0
b	District	Fischer, Susan	NCTE Annual Convention - Baltimore, MD	11/21-11/26	\$1,517
c	District	Butler, Coleen	Chamber of Commerce Meeting - Bernardsville, NJ	09/17	0
d	District	Catelli, Michael	National Council of Social Studies Conference - Austin, TX	11/21-11/22	\$1603.50
e	BHS	Daben, Jose	AF Spanish Language Culture - New York, NY	11/15	\$277.97
f	BHS	Vassil, Cheryle	AF French Language and Culture - New York, NY	11/15	\$277.90
g	BHS	Boyce, Nicole	Educators Workshop on Supporting Students Affected by Forced Migration - Trenton, NJ	9/27, 10/22, 10/23	\$63.56
h	BHS	Edgerton, Olga	Collaborate 2019 FEA/NJPSA/NJASCD Fall Conference - Long Branch, NJ	10/17, 10/18	\$320
i	District	Dempsey, Gretchen	Human Resource Professionals -Avoiding Pitfalls - Trenton, NJ	1/23, 4/1	\$300
j	District	Latzke, Sarah	Human Resource Professionals -Avoiding Pitfalls - Trenton, NJ	1/23, 4/1	\$400
k	District	Neigel, Scott	County Legal Training, Watchung Hills Reg HS- Warren, NJ	7/18/19	0

l	District	Hoppe, Mike	County Legal Training, Watchung Hills Reg HS- Warren, NJ	7/18/19	0
m	District	Butler, Coleen	MUJC Curriculum Council Subcommittee - New Providence, NJ (9/18, 10/30, 12/11, 1/15, 3/18, 5/11)	Various	0
n	District	Catelli, Michael	County Roundtable Meetings for Supervisors (10/18, 12/6, 2/21)	Various	0
o	BHS	Engelmann, Amy	Transition Subcommittee Meetings -New Providence, NJ (10/22, 1/15, 3/24, 5/12)	Various	0
p	District	Fischer, Susan	MUJC - Supervisors Subcommittee - New Providence, NJ (10/2, 2/11, 4/28)	Various	0
q	District	Catelli, Michael	NJ Council for the Social Studies Conference - Piscataway, NJ	10/21	\$105
r	BHS	Ferrara, James	Improving Physics Instructional Lab Experiments - Middletown, CT	10/18-10/19	\$356.45
s	BHS	Babicke, Dennis	Photo Plus 2019 - NYC, NY	10/25	\$90.50
t	BHS	Trumpy, Fred	The Midwest Clinic /International Band & Orchestra Conference - Chicago, IL	12/19-12/20	\$730
u	BHS	Weltler, Lynn	2019 NCTE Annual Convention - Baltimore, MD	11/21-11/22	\$360
v	BHS	Falletta, LuAnn	AP computer science consortium (NJAPCSC) - Morris Plains, NJ	10/15	0
w	BHS	Ellis, Amanda	Strengthening Our Schools - Bridgewater, NJ	10/18	0
x	BHS	Monroe, Sky	AP English Summit - Roxbury, NJ	10/23	0
y	BHS	Engelmann, Amy	Basking Ridge Business Alliance Meeting (9/27, 10/8 and TBD) -	Various	0
z	BHS	Engelmann, Amy	Chamber of Commerce Meeting -Bernardsville, NJ	9/17	0
aa	District	Dempsey, Gretchen	School Boards Convention - Atlantic City, NJ	10/21-10/24	\$597
bb	District	Butler, Coleen	School Boards Convention - Atlantic City, NJ	10/21-10/24	\$597
ff cc	District	Goguen, Heather	School Boards Convention - Atlantic City, NJ	10/21-10/24	\$641.05
dd	District	Bob Baker	School Boards Convention - Atlantic City, NJ	10/21-10/24	\$597
ee	District	Jamie Leiss	School Boards Convention - Atlantic City, NJ	10/21-10/24	\$597
ff	District	Janis Virtue	School Boards Convention - Atlantic City, NJ	10/21-10/24	\$597
gg	District	Kathy Tober	School Boards Convention - Atlantic City, NJ	10/21-10/24	\$597
hh	District	Heather Santoro	School Boards Convention - Atlantic City, NJ	10/21-10/24	\$597
ii	District	Goguen, Heather	Comprehensive Active Shooter Incident Management, Burlington Township, NJ	10/3	0
jj	District	Pedota, Patti	Semi Training - East Orange, NJ	10/18	0
kk	BHS	Pietroluongo, Jade	Educators workshop supporting Students Affected by Force Migration - Trenton, NJ (9/27, 10/22, 10/23)	Various	\$82.60
ll	BHS	Hunkele, Heather	Garden state Scholastic Press Association Fall Conference Awards Ceremony - Piscataway, NJ	10/28	\$65

m m	BHS	O'Brien, Janice	Garden state Scholastic Press Association Fall Conference Awards Ceremony - Piscataway, NJ	10/28	\$50
nn	District	Vaught, Teresa	Semi Training - East Orange, NJ	10/18	0
oo	District	Butler, Coleen	Semi Training - East Orange, NJ	10/18	0
pp	District	Butler, Coleen	Basking Ridge Business Association - Basking Ridge, NJ	10/8	0
qq	District	Fischer, Susan	Northern NJ ELA Supervisors Mtg - Parsippany, NJ	10/25, 1/24	0
rr	District	Vaught, Teresa	Basking Ridge Business Association - Basking Ridge, NJ	10/8	0
ss	BHS	Falzarano, Jeff	2019-2020 AP English Summit - Succasunna, NJ	10/23	0
tt	BHS	Ellis, Amanda	FDU Latino Promise Workshop- Teaneck, NJ	10/24	0
uu	District	Hoppe, Mike	Football Conference - Clark, NJ	10/9	0
vv	District	Walker, Jaime	County Directors of Guidance Meetings - Various locations (10/11, 11/1, 12/6, 1/3, 2/7, 3/6, 4/3, 6/12)	Various	0

4. Approve Professional Development

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Date	Est. Cost
a	BES	Cubicciotti, Julie	Safety Crisis Prevention and Intervention Training - Edison, NJ	10/22-10/25	\$3,249
b	BES	Cubicciotti, Julie	Autism, NJ - Atlantic City, NJ	10/17	\$275
c	BMS	Garofalo, Lisa	County Principals Roundtable - Somerville, NJ (9/9, 10/17, 11/28, 1/16, 2/20, 3/19, 4/16, 5/21)	Various	0
d	BMS	Ryan, Suzanne	NJ American Academy of Pediatrics School Health Conference - Somerset, NJ	10/16	\$208.02
e	BMS	Latzke, Brian	County Legal Training, Watchung Hills Reg HS-Warren, NJ	7/18/19	0
f	BES	McCarron, Jim	PDP-Art Ed of NJ Conference - Long Branch, NJ	10/7	\$225
g	BES	Gelsing, Allison	TC-NYC: When Kids Are Stuck - How Can We Support Growth?	12/10	\$104
h	BES	Maddaluna, Penny	TC-NYC: Helping Kids Reading Below Grade Level	1/22	\$161.50
i	BES	DeRoberts, Theresa	TC-NYC: When Children Are Barely Reading, How Do We Teach Reading?	1/31	\$122
j	BES	Pike, Emily	MUJC - Social-Emotional Learning and Character Development- New Providence, NJ	1/27, 2/3	\$398
k	BES	Brooten, Darcey	TC-NYC: Teaching and Talking About Race	10/29	\$85
l	BES	Brooten, Darcey	TC-NYC: Using Books and Literary Conversations	12/13	\$84

m	BMS	McMillan, Patricia	TC-NYC: Deepening Essential Research and Note-Taking Skills	11/8	\$95
n	BES	Smith, Lauren	2019 Gifted Ed Conference - Somerset, NJ	11/22	\$199
o	BES	Leonard, Melissa	2019 Gifted Ed Conference - Somerset, NJ	11/22	\$199
p	BMS	Habermas, Chris	United Way School Support Network - Convent Station, NJ	10/16	0
q	BMS	Szesko, Julie-Ann	Student Press Day Conference - New Brunswick, NJ	10/28	\$50
r	BES	Davis, Emma	Grade 2 Conquer Math Workshops - Pompton Plains, NJ (10/29, 12/4, 2/12)	Various	\$480
s	BES	Ziolkowski, Maureen	Grade 2 Conquer Math Workshops - Pompton Plains, NJ (10/29, 12/4, 2/12)	Various	\$480
t	BMS	Habermas, Chris	United Way School Support Network - Convent Station, NJ	9/25	0
u	BMS	Malwitz, Carrie	Educators workshop supporting Students Affected by Force Migration - Trenton, NJ (9/27, 10/22, 10/23)	Various	0
v	BMS	Garofalo, Lisa	NJ Middle School Principal's Group - Mountainside, NJ	10/16	0
w	BES	Phelan, Amy	Somerset County Principal Meetings - Somerville, NJ (10/17, 11/01, 1/16, 2/20, 3/19, 4/16, 5/21)	Various	0

PERSONNEL AND POLICY

A. Committee Report and Discussion. Mrs. Santoro gave the report. The Committee met on September 17, 2019.

PERSONNEL

B. Action Items: Mrs. Santoro moved items #1-23, Ms. Cooper seconded. Items #1,2,4,6,8,9,12,15,17-19,21, and 23 were approved by a roll call vote of 10-0. Items #3,5,7,10,11,13,14,16,20, and 22 were approved by a vote of 9-0.

1. Accept Resignation*

Resolved, that the Somerset Hills Board of Education accept the resignation of the following Employee:

	Name	School	Position	Effective
a	Rufino, John	District	Maintenance	10/11/2019

2. Approve Family Medical Leave of Absence*

Resolved, that the Somerset Hills Board of Education approve the following family medical leave of absence dates for the 2019-2020 school year:

Name	School	Position	Start Date	End Date
Murphy, Theresa	BHS	Teacher	February 3, 2019	April 10, 2020

3. Approve Leave Replacement Teachers

Resolved, that the Somerset Hills Board of Education approve the following Leave replacement teachers for the 2019-2020 school year:

	Name	School	Position	Replace	Level	Step	Salary	Effective
a	Tolley, Elizabeth	BMS	Teacher (LR)	Froysland	BA	1	\$57,310 prorated	9/10/19-1/24/20
b	Alvaro, Allison	BES	Teacher (LR)	Jablonski	BA	1	\$57,310 prorated	9/6/19 - 1/24/20

4. Approve Appointment Non-Certified Staff*

Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Salary	Effective
a	Slockbower, Jeremy	District	Information Technology Manager	\$81,000 prorated	11/25/19 or sooner
b	Fetzer, Jean	District	Transportation Driver	\$30.00/HR	10/1/2019
c	Duchantier, Cynthia	District	Confidential Secretary (Part-Time)	\$25,000 prorated	10/25/19 or sooner

5. Approve Appointment Paraprofessional

Resolved, that the Somerset Hills Board of Education approve the appointment of the following Paraprofessional for the 2019-2020 school year:

	Name	School	Position	Salary
a	Griggs, Tarik	BES	Paraprofessional Full Time	\$16.75/ Hr
b	Beckerman, Sujin	BES	Regular Education Paraprofessional - B *1 day per week*	\$16.81/ Hr

6. Approve Co-Curricular Positions*

Resolved, that the Somerset Hills Board of Education approve the following BHS co-curricular positions for the 2019-2020 school year:

	Last	First	School	Co Curricular Positions	Stipend
a	Luik	Norman	BHS	PAC Light and Sound Operator	\$40.60/Hr
b	Ferrara	Jim	BHS	PAC Light and Sound Operator	\$40.60/Hr

7. Approve Co-Curricular Positions

Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2019-2020 school year:

	Last	First	School	Co-Curricular Positions	Stipend
a	Megan	Mogno	BMS	Kindness Club	\$2,778
b	Marcy	Craver	BMS	Peer Leadership	\$2,778
c	Pike	Emily	BES	Be Well Girls (Municipal Alliance Funded)	\$59.11/Hr
d	Och	Laurie	BES	Be Well Girls (Municipal Alliance Funded)	\$59.11/Hr

e	DeRoberts	Theresa	BES	Be Well Girls (Municipal Alliance Funded)	\$59.11/Hr
f	Klebaur	Grace	BES	Be Well Girls (Municipal Alliance Funded)	\$59.11/Hr
g	O'Day	Lauren	BES	Be Well Girls (Municipal Alliance Funded)	\$59.11/Hr
h	O'Halloran	Annie	BMS	Math Lab	\$43.11/ Hr
i	Russo	Dawn	BMS	Writing Lab	\$43.11/ Hr

8. Approve Translator/Interpreter*

Resolved, that the Somerset Hills Board of Education approve the following Translators/ Interpreters for the 2019-2020 school year:

Name	Position	Rate
Salome, Escobar-Chaffee	Translator /Interpreter	\$59.11/Hr

9. Approve Volunteers*

Resolved, that the Somerset Hills Board of Education approve the following volunteer for the 2019-2020 school year:

Name	School	Volunteer
Boudreau, Derek	BHS	Girls Soccer
DeLeon, Ryan	BHS	Boys Football, Basketball, Baseball

10. Approve Overloads

Resolved, that the Somerset Hills Board of Education approves the following overloads for the 2019-2020 school year: BES/BMS

	Certification	Teacher	Periods per Week	Term	Sections	Salary	OVERLOAD Salary
a	Physical Education	McGinn, Jessica	3	FY	1	\$71,510.00	\$8,581.20
b	ESL	Carreiro, Olivia	5	FY	1	\$66,215.00	\$9,934.20
c	World Language	Furbish, Mary Ellen	2.5	FY	1	\$76,063.00	\$6,339.85

11. Approve Unpaid Absences

Resolved, that the Somerset Hills Board of Education approve the following unpaid absences for the 2019-2020 school year:

	Name	School	Position	# of Requested days	Dates
a	Kostelak, Andrea	BES	Teacher	1	10/21/19

12. Approve Substitutes*

Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Last	First	Substitute Position	Certification
a	Lorio	August	Substitute Teacher / Paraprofessional	Standard
b	Tietze	Fred	Substitute Teacher / Paraprofessional	Substitute Certification

13. Amend Reappointment Non-Tenured Teachers

Resolved, that the Somerset Hills Board of Education amend the approval of the reappointment of the following non-tenured teachers for the 2018-2019 school year: Bedwell Elementary & Bernardsville Middle School

	Last Name	First Name	School	Level	Step	\$ Salary
a	Byers	Mary Frances	BMS	Teacher MA	12 11	\$70,694

14. Amend Reappointment Non-Tenured Teachers

Resolved, that the Somerset Hills Board of Education amend the approval of the reappointment of the following non-tenured teachers for the 2019-2020 school year: Bedwell Elementary & Bernardsville Middle School

	Last Name	First Name	School	Year	Level	Step	\$ Salary
a	Byers	Mary Frances	BMS	2	TEACHER MA	13 12	73,758.00

15. Amend Reappointment Transportation Employees*

Resolved, that the Somerset Hills Board of Education amend the approval of the reappointment of the following transportation employees for the 2019-2020 school year:

Last Name	First Name	Job Title	\$ Hourly Rate
Clarke	Ellen	Transportation Paraprofessional	19.92/hr 19.82/Hr

16. Amend Reappointment Paraprofessionals

Resolved, that the Somerset Hills Board of Education amend the approval of the reappointment of the following paraprofessionals for the 2019-2020 school year: Bedwell Elementary & Bernardsville Middle School

	Last Name	First Name	School	Year	Step	\$ Salary
a	Guedez	Carol	BES	19/20	3 2	\$16.94 \$16.75

17. Amend approval Bernards High School Overloads*

Resolved, that the Somerset Hills Board of Education amend the approval of the following overloads for the 2019-2020 school year.

	Certification	Teacher	Periods per Week	Term	Sections	Salary	OVERLOAD Salary
a	Math	Gray	5	S1	0.5	\$109,592.00	\$18,268.99 \$9,134.49
b	Math	Camuto	5	FY	1	\$71,635.00 \$69,775.00	\$11,941.55 11,631.49

18. Approve Job Description*

Resolved, that the Somerset Hills Board of Education approve the following job description:

- *Assistant Superintendent*

19. Approve Organizational Chart*

Resolved, that the Somerset Hills Board of Education approve the Somerset Hills District Organizational Chart.

20. Approve Family Medical Leave of Absence

Resolved, that the Somerset Hills Board of Education approve the following family medical leave of absence dates for the 2019-2020 school year:

Name	School	Position	Start Date	End Date
Gandhi, Latisha	BMS	School Psychologist	November 26, 2019	March 16, 2020

21. Approve Mentors*

Resolved, that the Somerset Hills Board of Education approve the following mentors for the 2019-2020 Provisional Teacher Program to be paid at the rate of \$550 for the year:

- Patricia Maddaluna- a mentor for Allison Alvaro
- Luann Falletta - a mentor for Kyle O'Brien
- Niicole Marshlian - a mentor for Elissa Rizzo
- Rosemarie Rizzutto - a mentor for Elizabeth Tolley

22. Approve SOAR Teachers

Resolved, that the Somerset Hills Board of Education approve the following SOAR teachers for the 2019-2020 school year, to be paid out of ESEA Title I funds:

	Name	Position	Effective	Rate/Hr
a	DeRoberts, Teresa	Teacher	October - June	\$59.11 (Max 3 hours / week)
b	O'Day, Lauren	Teacher	October - June	\$59.11 (Max 3 hours / week)
c	Young, Meghan	Teacher	October - June	\$59.11 (Max 3 hours / week)
d	Engelmann, Amy	Translator	October - June	\$59.11 (Max 3 hours / week)
e	Jastrabek, Linda	Substitute	October - June	\$59.11 (Max 3 hours / week)
f	Leavenworth, Patrice	Teacher	October - June	\$59.11 (Max 3 hours / week)
g	Alvaro, Allison	Teacher	October - June	\$59.11 (Max 3 hours / week)

23. Approve Leave Replacement Teacher*

Resolved, that the Somerset Hills Board of Education approve the following

Leave replacement teachers for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Level	Step	Salary	Effective
a	Resnick, Victoria	BHS	Guidance Counselor (LR)	Dooley	MA	7	\$66,505 prorated	10/21/19-6/30/20

POLICY

Action Items: Mrs. Santoro made a motion to remove Policy 9210 from agenda, Mrs. Leiss seconded. Motion passed by a roll call vote of 10-0. Mrs. Santoro moved items #1 and 2, Ms. Virtue seconded.

Mr. McDonald moved to remove Policies and Regulations 3218 and 4218 from agenda, Mr. Mayle seconded. Motion was approved by a roll call vote of 9-1. Items #1 and 2, without Policies 9210, 3218, 4218 and Regulations 3218 and 4218, were approved by a roll call vote of 10-0.

1. First Reading*

Resolved, that the Somerset Hills Board of Education approve the first reading of the following bylaw, policy & regulation:

Policy / Regulation #	Title
P 3159	Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
P & R 3218	Use, Possession, or Distribution of Substances (M) (Revised)
P & R 4218	Use, Possession, or Distribution of Substances (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
P & R 7440	School District Security (M) (Revised)
R 5530	Substance Abuse (M) (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 8670	Transportation of Special Needs Students (M) (Revised)
P 9210	Parent Organizations (Revised)
P 9400	Media Relations (Revised)

2. Second Reading*

Resolved, that the Somerset Hills Board of Education approve the second reading of the following bylaw, policy & regulation:

Policy / Regulation #	Title
P 1642	Earned Sick Leave (M)
R 1642	Earned Sick Leave (M)
R 5131	Student Random Drug Testing

COMMUNITY RELATIONS -

Mrs. Tober gave the report. The Committee met on September 19, 2019

SUPPLEMENTARY MATTERS

Heather Goguen suggested starting Board meetings in the Community Room and then adjourning to Room 115 for Executive Session. This would more closely follow policy.

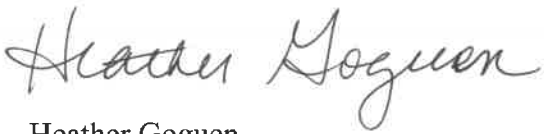
PUBLIC QUESTIONS AND COMMENTS

None

ADJOURNMENT

Mr. Baker made a motion to adjourn at 9:35pm, Ms. Burch seconded. All were in favor. Meeting was adjourned.

Respectfully submitted,



Heather Goguen
Board Secretary

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.
(cf: P.L.1996, c.103, s.1)**