
**The Somerset Hills School District
Public Input & Action Meeting Minutes - October 30, 2019**

Call to Order

Mrs. Leiss called the meeting to order at 5:09pm.

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. Board goal setting shall take place in the first section of the meeting of the Board of Education of Somerset Hills.

Roll Call

Present:

Mr. Baker
Ms. Burch
Ms. Cooper
Mr. DiGioacchino (arrived at 5:15pm)
(left at 6:33pm, returned at 6:39pm)
Mrs. Leiss

Mr. Mayle
Mr. McDonald
Mrs. Santoro
Mrs. Tober
Ms. Virtue

Also Present:

Gretchen Dempsey
Coleen Butler
Heather Goguen

Board Goal Setting

Gwen Thornton of New Jersey School Boards Association facilitated reviewing with the Board their self-evaluations and setting board goals for 2019-2020.

Public Questions & Comments

None

Executive Session

Ms. Burch motioned to enter Executive Session at 6:44pm. Mr. Mayle seconded.

WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the "circumstances" test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board's consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Return to Public Session

Mr. McDonald motioned to return to Public Session at 7:34pm, Ms. Burch seconded. All approved.

Call to Order & Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard.

Pledge of Allegiance**Roll Call**

Present:

Mr. Baker
Ms. Burch
Ms. Cooper
Mr. DiGiacchino
Mrs. Leiss

Mr. Mayle
Mr. McDonald
Mrs. Santoro
Mrs. Tober
Ms. Virtue

Also Present:

Gretchen Dempsey
Coleen Butler
Heather Goguen

Correspondence

None

Report of the Superintendent

1. Student Representatives' Reports- BMS-Marlee Beers and Ella Damratoski, and BHS- Hailey Cordero gave reports on their respective school's academics, student activities and athletics.
2. Student/Staff Recognition
 - a. National Merit Commended and Semifinalist Students - the Board recognized and congratulated National Merit Semi-Finalist Ritika Manathara and Commended Students Christopher Cody, Grace DiScala, Edith Po, Nicholas Scaperdas, Sean St.Clair, Lauren Sugarmann and Gordon Wu.
3. Presentation
 - a. Bernards High School Principal, Dr. Scott Neigel, gave a presentation on the *Rotate and Drop* Schedule

Public Questions & Comments for Actionable Agenda Items

None

Approval of Minutes*

Mrs. Tober made a motion to approve the September 25, 2019 Board minutes. Ms. Burch seconded. Minutes were approved by a roll call vote of 10-0.

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for September 25, 2019.

FINANCE, FACILITIES & OPERATIONS

Committee Report & Discussion: Mr. Baker gave the report. The Committee met on October 29, 2019.

FINANCE

Action Items: Mr. Baker moved items #1-10, Mr. DiGioacchino seconded. Items # 1-5, 7 and 10 were approved by a roll call vote of 10-0; items #6, 8 and 9 were approved by a vote of 9-0.

1. **Board Secretary & Treasurer Reports & Board Certification***

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of September 2019 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$7,721,329.04	\$7,721,329.04
(20) Special Revenue Fund	\$ 299,582.12	\$ 299,582.12
(30) Capital Projects Fund	\$ 890,095.43	\$ 890,095.43
(40)Debt Service Fund	\$ 46,961.49	\$ 46,961.49
Total Government Funds	\$8,957,968.08	\$8,957,968.08

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. **Approve 2019-2020 Budget Transfers***

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for September 2019.

3. **Payment of Bills***

WHEREAS, the Board Secretary has presented attached September check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$3,012,745.54
(20) Special Revenue Fund	\$ 3,098.58
(30) Capital Projects Fund	-
(40) Debt Service Fund	\$ 826,010.00
(60) Cafeteria Fund	-
(90) Agency Fund	\$1,053,698.25
TOTAL	\$4,895,552.37

4. **Payment of Bills***

WHEREAS, the Board Secretary has presented attached October check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$1,972,466.02
(20) Special Revenue Fund	\$ 179,540.79
(30) Capital Projects Fund	-
(40) Debt Service Fund	-
(60) Cafeteria Fund	-
(90) Agency Fund	\$ 396,259.99
TOTAL	\$2,548,266.80

5 Approve Parent Organization Fundraiser*

Resolved, that the Somerset Hills Board of Education approve the following parent organization fundraisers for the 2019-2020 school year:

	Organization	School	Event	Date
a	Bernards Baseball	BHS	Bagging for customers at ShopRite-Bernardsville	Jan/Feb 2020
b	Bernards Baseball	BHS	Canning outside Kings Supermarket	Jan/Feb 2020
c	Bernards Baseball	BHS	Claremont Tavern Burgers & Beverages	Feb 2020
d	Bernards Baseball	BHS	Tricky Tray/Raffles	Winter 2020
e	Bernards Baseball	BHS	Chipotle percentage for sales for day	March 2020
f	Senior Class	BHS	Car Magnet sale	School year
g	Senior Class	BHS	Dine to Donate @ Nicoletta Pizza	12/2/19
h	PAC Parents	BHS	Shopping at Bling & Rebecca Collection	10/24/19
i	PAC Parents	BHS	Concessions, clothing, DVD, candy & flowergrams	Nov. 22-24
j	Football Booster Club	BHS	Percentage of sales from Jersey Mike's	Nov 6-10
g	Boys Lacrosse	BHS	Canning/selling merchandise outside Kings Supermarket	Nov. 16

6 Approve Parent Organization Fundraiser

Resolved, that the Somerset Hills Board of Education approve the following parent organization fundraisers for the 2019-2020 school year:

	Organization	School	Event	Date
a	HSA	BES	Harlem Wizards game	3-30-20

7. Amend Contract for Special Law Enforcement Officers Services*

Resolved, that the Somerset Hills Board of Education approve the contract with the Bernardsville Police Department for Special Law Enforcement Officer Services at a cost of \$45,354.33 for the time period of September through December 2019. This is an increase of \$3,000 as a result of increasing hourly rate for Special Law Enforcement Officers to \$30/hour from \$27.50/hour.

8. Approve Revision to State Aid for Non-Public Schools

Resolved, that the Somerset Hills Board of Education approve the return of Non-Public funds following revision to state aid for non-public school:

	The Cottage School **
Nursing Service Aid	\$ 970.00
Security Aid	\$ 1500.00
Technology Aid	\$ 360.00
Textbook Aid	\$ 527.00

** The Cottage School students moved out of district.

9. Approve 2019-20 Non-Public Security Aid

Resolved, that the Somerset Hills Board of Education approve the use of funds for Non-Public Security Aid for the following school:

Far Hills Country Day	Security Aid	Security Services from approved security vendor	\$5,640.00
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10. Approve Joint Transportation Agreements*

Resolved, that the Somerset Hills Board of Education approve the following joint transportation agreement for the following township for the 2019-2020 school year:

District	Service	Cost
Branchburg Township Board of Education	Transportation to and from Celebrate the Children, Denville NJ -- July 10, 2019-Aug, 9, 2019	\$4270.18
	Transportation to and from Celebrate the Children, Denville NJ -- Sept 1, 2019-June 30, 2020	\$34,161.44

FACILITIES & OPERATIONS

Action Items: Mr. Baker moved items # 1-4, Ms. Cooper seconded. Items #1-3 were approved by a roll call vote of 10-0; item #4 was approved by a vote of 9-0.

1. Approve Comprehensive Maintenance Plan*

Resolved, that the Somerset Hills Board of Education approve the 2020-2021 Comprehensive Maintenance Plan.

2. Approve Annual Maintenance Budget Worksheet*

Resolved, that the Somerset Hills Board of Education approve the annual Maintenance Budget Worksheet (M-1) calculation of \$125,023.

3. Annual Report of Violence and Vandalism: 2018-2019 (Period 2)*

Pursuant to N.J.S.A. 18A:17-26, 19 unduplicated acts of violence and vandalism were reported to the NJ Department of Education Electronic Student Safety Data System (SSDS) during period 2 (January 1 - June 30, 2019).

4. Bus Evacuation Drills

Resolved, that the Somerset Hills Board of Education approves the Bus Evacuation Drills for The 2019-2020 School Year. Reports for drills are on file in the Business Office

School	Date
Bedwell Elementary School	10/7, 10/11, & 10/18

CURRICULUM

A. Committee Report & Discussion: Ms. Virtue gave the report. The Committee met on October 15, 2019.

B. Action Items: Ms. Virtue moved items #1-5, Mrs. Santoro seconded. Items #1, 3 and 5 were approved by a roll call vote of 10-0; items #2 and 4 were approved by a vote of 9-0.

1. Approve Field Trips*

Resolved, that the Somerset Hills Board of Education approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Physics Classes: Six Flags Great Adventure - Jackson, NJ	200	5	10
b	BHS	AP Physics: Monmouth Reg. H.S - Monmouth, NJ	24	1	1
c	BHS	Comparative World Religions Classes: Sri Venkateswara Community Center - Bridgewater, NJ	25	2	2
d	BHS	Comparative World Religions Classes: Garden State Sikh Association - Basking Ridge, NJ	25	3	0
e	BHS	Comparative World Religions Classes: Mallinckrodt Convent - Mendham, NJ	25	3	0
f	BHS	AP Physics: Rutgers - New Brunswick, NJ	23	1	1
g	BHS	Madrigals: St. Bernards - Bernardsville, NJ	25	1	1
h	BHS	Madrigals: Morristown Presbyterian Church - Morristown, NJ	25	1	1
i	BHS	AP European History: Rutgers - New Brunswick, NJ	13	2	0
j	BHS	Journalism and Yearbook: Columbia University - New York, NY	14	2	1
k	BHS	SIP Students: RVCC - Branchburg, NJ	10	1	0
l	BHS	Softball Team: ESPN - Orlando, FL	25	2	0
m	BHS	Model UN Club: Franklin H.S. - Somerset, NJ	8	1	0
n	BHS	Youth College Readiness: Montclair State - Montclair, NJ	10	1	0

2. Approve Field Trips

Resolved, that the Somerset Hills Board of Education approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BMS	8th Grade Science Classes: Mine Brook - Bernardsville, NJ	24 per trip	2 per trip	1-2 per trip
b	BMS	Student Council (6&7): Brooklawn Middle School - Parsippany, NJ	10	1	0
c	BMS	Eighth Graders: RVCC - Branchburg, NJ	29	2	0
d	BMS	Forensics Club: Montville H.S. - Montville, NJ	15	1	0
e	BMS	Cup Stacking Club: Kinterville, PA	20-40	1	4-5

3. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Date	Est. Cost
a	BHS	Gray, Paula	AP Calculus Roundtable - BHS Media Center	11/06/19	0
b	BHS	Falletta, LuAnn	AP Calculus Roundtable - BHS Media Center	11/06/19	0

c	District	Butler, Coleen	New Superintendent's Academy - Lawrenceville, NJ (12/18, 2/20, 2/26, 3/18, 5/7)	Various	\$1,750
d	BHS	Neigel, Scott	NJASA Techspo '20 - Atlantic City, NJ	1/30 - 1/31	\$767.40
e	BHS	Drew, Lisa	Vaping Me Crazy - Somerville, NJ	11/21	0
f	BHS	Drew, Lisa	Intro to Whole Being Happiness - Self Directed	On-Line	\$395
g	BHS	Bracero, Jeannette	ACTFL - Annual Convention and World Language Expo - Washington, D.C.	11/22	\$747
h	BHS	Violillo, Maddalena	ACTFL - Annual Convention and World Language Expo - Washington, D.C.	11/22	\$632
i	BHS	LaPine, Matthew	Open Ears...Open Hearts - Rochester, NY	3 /4 - 3/7	\$552.85
j	BHS	Hunkele, Heather	Columbia Fall Conference - New York, NY	11/4	\$50
k	BHS	O'Brien, Janice	Columbia Fall Conference - New York, NY	11/4	\$50
l	District	Hoppe, Mike	NJILL and Big Central FB Conference Meetings - Various	10/25, 11/1, 1/3, 6/5	0
m	BHS	Babicke, Dennis	AP Art and Design Training - Albany, NY	11/15	\$394.27
n	District	Vaught, Teresa	McKinney Vento Training - Somerville, NJ	11/15	0
o	BHS	Hoppe, Mike	NIAAA LTC 510 - Transgender Athletes - online.	various	\$125
p	District	Neigel, Scott	Somerset County Principals Association Meetings - Various, NJ (10/24, 11/21, 12/12, 1/16, 2/20, 3/19, 4/23, 5/21)	various	0
q	District	Dempsey, Gretchen	Gifted Education Conference - New Brunswick, NJ	11/22	\$199
r	BHS	Stolarz, Lizabeth	School Counselor Appreciation Day - Newark, NJ	12/13	\$14.26
s	BHS	Vassil, Cheryl	AATF NJ Fall Workshop- Summit, NJ	11/2	\$46.55
t	BHS	Miranda, Jennifer	Leading a School of Social-Emotional Competence & Character - Morristown, NJ	11/13	0
u	BHS	Miranda, Jennifer	The Need for Coping Skills in an Age of Anxiety - Sparta, NJ	11/5	0
v	BHS	Hogge, Jay	NJ Council for History Education - Princeton, NJ	12/6	\$80
w	BHS	Stolarz, Lizabeth	CASE: Unpacking the Headlines - Morristown, NJ	11/5	0
x	BHS	Drew, Lisa	Don't Get Vaped In - Bridgewater, NJ	11/22	0

4. Approve Professional Development

Resolved, that the Somerset Hills Board of Education approve the following professional development:

	School	Name	Workshop/Conference	Date	Est. Cost
a	BMS	Wild, Deborah	TC-NYC: Intersection of Literacy Essay & Author Studies	11/15/19	\$109.50
b	BMS	McGinn, Jessica	Adaptive PE for Students with Special Needs - New Providence, NJ	1/30/20	\$80

c	BES	Brooten, Darcey	Conquer Mathematics Numbers & Operations - Pompton Plains, NJ	12/10/19	\$160
d	BES	O'Day, Lauren	Conquer Mathematics Numbers & Operations - Pompton Plains, NJ	12/10/19	\$160
e	BMS	Russo, Dawn	TC-NYC: Weaving Drama - Readers Theater Video Response & Student Lead Read Aloud	12/16/19	\$70
f	BMS	Tchorz, Valerie	TC-NYC: Weaving Drama - Readers Theater Video Response & Student Lead Read Aloud	12/16/19	\$70
g	BMS	Rizzuto, Rosemarie	Co-Teaching Strategies for ELL Classrooms - West Orange, NJ	12/18/19	\$279
h	BMS	Szesko, Julie-Ann	Restorative Discipline - Voorhees, NJ	12/3	\$289
i	BMS	McGovern, Courtney	Computer Science Summit - New Brunswick, NJ	11/1	0
j	BES	Phelan, Amy	NJPSA/FEA Legal One Hot Topics in School Law - New Providence, NJ	1/30	0
k	BMS	Furbish, Mary Ellen	Cutting-Edge Strategies for Accelerating Performance in Target - West Orange, NJ	12/3 -12/4	\$479
l	BES	Thurlow, Allen	Denville Makerspace Lakeview School - Denville, NJ	11/1/19	0
m	BMS	Habermas, Chris	School Support Network Leading a School of Social-Emotional Competence - Convent Station, NJ	11/13/19	0

5. School Self-Assessment/Anti-Bullying Bill of Rights Act 2018-2019*

Resolved, that the Somerset Hills Board of Education approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2018– June 30, 2019 for the following schools:

- Marion T. Bedwell Elementary School
- Bernardsville Middle School
- Bernards High School

PERSONNEL AND POLICY

A. Committee Report and Discussion. Mrs. Santoro gave the report. The Committee met on October 15, 2019.

PERSONNEL

B. Action Items: Mrs. Santoro moved items #1-19, Ms. Cooper seconded. Items #1, 4, 6-9, 12, 16 and 17 were approved by a roll call vote of 10-0; items #2, 3, 5, 10, 11, 13, 14, 15, 18 and 19 were approved by a vote of 9-0.

1. Accept Resignation*

Resolved, that the Somerset Hills Board of Education accept the resignation of the following Employee:

	Name	School	Position	Effective
a	Salazar, Aida	District	Custodian	10/30/2019
b	Bell, Jerald	District	Custodian	11/21/2019

2. Accept Resignation

Resolved, that the Somerset Hills Board of Education accept the resignation of the following Employee:

	Name	School	Position	Effective
a	Nowicki, Matthew	BMS	Teacher	12/2/2019

3. Approve Family Medical Leave of Absence

Resolved, that the Somerset Hills Board of Education approve the following family medical leave of absence dates for the 2019-2020 school year:

	Name	School	Position	Start Date	End Date
a	Vu, Truc-Lan	BES	Teacher	2/3/20	6/19/20

4. Approve Appointment Paraprofessional*

Resolved, that the Somerset Hills Board of Education approve the appointment of the following Paraprofessional for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Salary	Effective
a	Zavacki, Susan	BHS	Paraprofessional Special Education - B (Part-Time)	\$16.56/Hr	9/27/2019

5. Approve Appointment Paraprofessional

Resolved, that the Somerset Hills Board of Education approve the appointment of the following Paraprofessional staff for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Salary	Effective
a	Stanzione, Michael	BES	Paraprofessional Special Education - B (Part-time)	\$16.56/Hr	11/6/2019 or sooner
b	Tietz, Fred	BES	Paraprofessional Special Education - B	\$16.56/Hr	10/21/2019
c	Marquez, Leyla	BES	Paraprofessional Special Education - B	\$16.75/Hr	10/17/2019
d	Habibi, Sama	BES	Paraprofessional Special Education - B(1 hour/day)	\$17.35/Hr	10/31/2019
e	Martin, Roma	BES	Paraprofessional Special Education - B (Part-time)	\$16.56/Hr	Pending Clearance
f	Nigro, Marc	BMS	Paraprofessional Special Education - B (Part-time)	\$16.56/Hr	Pending Clearance
g	Reo, Juliana	BES	Paraprofessional Special Education - B (Part-time)	\$16.56/Hr	Pending Clearance

6. Approve Appointment Non - Certified Staff*

Resolved, that the Somerset Hills Board of Education approve the appointment of the following non - certified staff for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Step	Salary	Effective
a	Pedrick, David	District	Maintenance	11	\$62,750	Pending Clearance
			Stipend-Systems Maintenance		\$16,774	
b	Guarneros, Daisy	BHS	Custodian	1	\$32,095	10/31/2019
c	Jacobs, Dao	BHS	Custodian	1	\$32,095	Pending Clearance

7. Approve Appointment Certified Staff*

Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2019-2020 school year, *subject to further investigation pursuant to law*:

Name	School	Position	Level	Step	Salary	Effective
Lehnhoff, Robert	BHS	Teacher	MA	6	\$65,095	10/21/2019 (1 transition day)

8. Approve Substitutes*

Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Last	First	Substitute Position	Certification
a	Stefani	LeeAnne	Teacher / Paraprofessional	Substitute Certificate
b	Regan	Megan	Teacher / Paraprofessional	Standard Certificate
c	Barbetta	Patricia	Transportation Para	N/A
d	Ahmadi	Sally	Nurse	RPN
e	Garcia	Paola	Custodian	N/A
f	Forrester	Alissa	Teacher / Paraprofessional	Substitute Certificate
g	Gomez	Melissa	Nurse	RPN
h	Furfaro	Antonina	Teacher / Paraprofessional	Substitute Certificate
i	Cohen	Wade	Teacher / Paraprofessional	CE
j	Personick	Carol	Teacher / Paraprofessional	Substitute Certificate
k	Luciano	Carlos	Teacher / Paraprofessional	Substitute Certificate

9. Approve Co-Curricular Positions*

Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2019-2020 school year:

	Last	First	School	Co Curricular Positions	Stipend	
a	LaPine	Matthew	BHS	Musical: Spring Vocal	\$4,000	
b	Lau	Dawn	BHS	Drama Fall Assistant Director	\$2,000	Pending Clearance
c	Bisconti	Brett	BHS	Basketball: Women's Head	\$9,500	Pending Clearance

10. Approve Co-Curricular Positions

Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2019-2020 school year:

	Last	First	School	Co Curricular Positions	Stipend
a	McGovern	Danielle	BMS	Drama: Fall Assistant	\$1,805
b	Koch	Kevin	BMS	Basketball: Boy's Assistant	\$3,115

11. Approve SOAR Teachers

Resolved, that the Somerset Hills Board of Education approve the following SOAR teachers for the 2019-2020 school year, to be paid out of ESEA Title I funds:

	Name	Position	Effective	Rate/Hr
a	Grau, Jianna	Teacher	October - June	\$59.11 (Max 3 hours / week)
b	Sheehan, Carolyn	Teacher	October - June	\$59.11 (Max 3 hours / week)

12. Approve Salary Guide Level Advancement*

Resolved, that the Somerset Hills Board of Education approve salary guide level advancement for the following teacher for the 2019-2020 school year (*retroactive September 1, 2019*):

	Name	School	Current Level/Step	\$ Old Salary	Step	New Level/Step	\$ New Salary
a	Young, Joseph	BHS	BA	\$ 59,810.00	5	MA	\$64,080.00

13. Approve Salary Guide Level Advancement

Resolved, that the Somerset Hills Board of Education approve salary guide level advancement for the following teachers for the 2019-2020 school year (*retroactive September 1, 2019*):

	Name	School	Current Level/Step	\$ Old Salary	Step	New Level/Step	\$ New Salary
a	Paterno, Amy	BES	MA +15	\$89,402.00	17	MA + 30	\$91,543.00
b	Jablonski, Holly	BES	MA +15	\$77,986.00	13	MA + 30	\$80,080.00
c	DeMarco, Monica	BES	MA + 15	\$70,200.00	8	MA + 30	\$72,335.00

14. Approve Observation

Resolved, that the Somerset Hills Board of Education approve the following observation for the 2019-2020 school year:

Student Observer	Program	School	Teacher	Date
Billotti, Julia	Child Development / Temple University	BES	Darcey Brooten	Fall 2019 / 6 hours

15. Approve Internship

Resolved, that the Somerset Hills Board of Education approve the following internship for the 2019-2020 school year:

Intern	Program	Subject/School	Mentor	Date
McGovern, Courtney	The College Of New Jersey	Administration/BMS	Dempsey, Gretchen	September, 2019 – May, 2019 / 150 hours

16. Amend Approval Leave Replacement Teacher*

Resolved, that the Somerset Hills Board of Education amend the approval the following Leave Replacement Teachers for the 2019-2020 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Level	Step	Salary	Effective
a	Resnick, Victoria	BHS	Guidance Counselor (LR)	Dooley	MA	7	\$66,505 prorated	10/21/19-6/30/20 (3 Transition Days)

17. Amend Approval Family Medical Leave*

Resolved, that the Somerset Hills Board of Education amend the approval the following family medical leave of absence dates for the 2019-2020 school year:

Name	School	Position	Start Date	End Date
Murphy, Theresa	BHS	Teacher	February 3 4, 2020	April 10, 2020

18. Amend Approval Family Medical Leave

Resolved, that the Somerset Hills Board of Education amend the approval the following family medical leave of absence dates for the 2019-2020 school year:

Name	School	Position	Start Date	End Date
Jablonski, Holly	BES	Teacher	Start of the 2019/2020 school year	First day of the third Fourth marking period / January April 13, 2020

19. Approve Volunteer

Resolved, that the Somerset Hills Board of Education approve the following volunteer for the 2019-2020 school year:

Name	School	Volunteer
Terraciano, Vincent	BMS	Cup Stacking Club

POLICY

Action Items: Mrs. Santoro moved items #1 and 2, Ms. Virtue seconded. Items #1 and 2 were approved by a roll call vote of 10-0.

1. First Reading*

Resolved, that the Somerset Hills Board of Education approve the first reading of the following bylaw, policy & regulation:

Policy / Regulation #	Title
P & R 3218	Use, Possession, or Distribution of Substances (M) (Revised)
P & R 4218	Use, Possession, or Distribution of Substances (M) (Revised)

2. Second Reading*

Resolved, that the Somerset Hills Board of Education approve the second reading of the following bylaw, policy & regulation:

Policy / Regulation #	Title
P 3159	Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
P & R 7440	School District Security (M) (Revised)
R 5530	Substance Abuse (M) (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 8670	Transportation of Special Needs Students (M) (Revised)
P 9400	Media Relations (Revised)

COMMUNITY RELATIONS

Committee did not meet

SUPPLEMENTARY MATTERS

1. Mr. Baker mentioned that five of the Board members attended the NJ School Boards Convention. One of the presentations, "Dylan's Wings," was especially moving from a father of a child who died at Sandy Hook.
2. Ms. Virtue spoke of our Bedwell students presenting at a STEAM Tank at the convention.

PUBLIC QUESTIONS AND COMMENTS

None

ADJOURNMENT

Mr. Baker moved to adjourn at 9:03pm, Ms. Burch seconded. All were in favor.

Respectfully submitted,



Heather Goguen
Board Secretary

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials

to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

(cf: P.L.1996, c.103, s.1)