

The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING MINUTES – OCTOBER 18, 2017

Call to Order & Welcome

Mr. Palma called the meeting to order at 6:30pm

Pledge of Allegiance

Roll Call

Present:

| | |
|------------------|---------------|
| Mr. Baker | Mr., McDonald |
| Ms. Burch | Mr. Palma |
| Mr. DiGioacchino | Ms, Sooy |
| Mrs. Hoppe | Mrs. Tober |
| Mrs. Leiss | Ms. Virtue |

Also Present:

Frances Wood
 Jennifer Shouffler
 Nancy Lee Hunter

Executive Session

Mr. Palma moved the following at 6:30pm:

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. DiGioacchino seconded. The Board returned to public session at 7:40pm.

Correspondence

Letter from Isabel Corbin.

Letter from Deborah Infusino

Report of the Superintendent

1. Student/Staff Recognition – Dr. Wood introduced Jack Evleth, who with his sister, Erika, raised funds from the Bernardsville Community to assist in the building of homes and a school in Guatemala this summer.
2. Student Representative Report - John “Jack” Broderick- Mr. Broderick gave the student report commenting on student activities and athletics.
3. Violence & Vandalism Report – Dr. Wood gave the report stating that there were 22 cases of violence, vandalism and HIB in the district from January 1-June 30, 2017.
4. Pathways to Graduation- Ms. Shouffler reported the Graduation Pathways for the Class of 2017 indicating the testing assessments students passed for graduation.

5. Academic Report: Strategic Planning Report – Ms. Shouffler gave an informative PowerPoint presentation on the Strategic Plan and responded to questions from the Board and the public. The next step will be for the Strategic Plan to be forwarded to the appropriate Board committees.

Public Questions & Comments

Ms. Habibi asked for clarification on Mr. Palma's comments regarding sanctuary schools. Mr. Palma and Dr. Wood responded that students are safe in our schools and we comply with all legal regulations in the state of New Jersey.

Approval of Minutes*

- Action 1. Approval of Minutes
Resolution Mr. Palma moved and Mr. DiGiacchino seconded that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for September 20, 2017. Minutes were approved by a roll call vote of 9-0-1.

Finance

- A. Mr. Baker reported that the meeting was held on October 17, 2017. Mr. Palma requested that Ms. Burch follow up with the Bedminster Board as to the status of the proposed audit of the Bedminster tuition calculation.
 B. Mr. Baker moved items #1-11; Mr. DiGiacchino seconded. Items #1-11 were approved by a roll call vote of 10-0.

- Action 1. Board Secretary & Treasurer Reports & Board Certification*
Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of September, 2017 showing the following balances:

| FUND | Board Secretary Cash Balance (1) | Treasurer Cash Balance (2) |
|----------------------------|---|---------------------------------------|
| (10) General Fund | \$5,720,604.34 | \$5,720,604.34 |
| (20) Special Revenue Fund | \$297,895.98 | \$297,895.98 |
| (30) Capital Projects Fund | \$446,702.82 | \$446,702.82 |
| (40) Debt Service Fund | (\$359,436.48) | (\$359,436.48) |
| Total Government Funds | \$6,105,766.66 | \$6,105,766.66 |

- (1) From Secretary's Report (2) From Treasurer's Report
 WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- Action 2. Approve 2016-2017 Budget Transfers*
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for September, 2017.

Action 3. Payment of Bills*

Resolution WHEREAS, the Board Secretary has presented attached check registers for **September** and **October** with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

| FUND | SEPTEMBER AMOUNT |
|----------------------------|-----------------------|
| (10) General Fund | \$3,449,963.96 |
| (20) Special Revenue Fund | \$12,036.27 |
| (30) Capital Projects Fund | \$1,654.69 |
| (40) Debt Service Fund | \$779,960.00 |
| (60) Cafeteria Fund | 0 |
| (90) Agency Fund | \$1,100,877.08 |
| TOTAL | \$5,344,492.00 |

| FUND | OCTOBER AMOUNT |
|----------------------------|-----------------------|
| (10) General Fund | \$1,676,029.69 |
| (20) Special Revenue Fund | \$183,093.60 |
| (30) Capital Projects Fund | \$24,946.52 |
| (40) Debt Service Fund | 0 |
| (60) Cafeteria Fund | 0 |
| (90) Agency Fund | \$370,779.62 |
| TOTAL | \$2,254,849.43 |

Action 4. Approve Parent Organization Fundraiser*

Resolution Resolved, that the Somerset Hills Board of Education approve the following parent organization fundraisers for the 2017-2018 school year:

| Organization | School | Event | Date |
|----------------------------------|--------|---|----------------------|
| a) Girls Basketball Booster Club | BHS | Social Night Out | 11/4/17 |
| b) BHS Class of 2021 | BHS | Luncheon - Class of 2021 Parents at Bistro 73 | 10/24/17 or 10/26/17 |
| c) Girls Tennis Booster Club | BHS | End of the Year Banquet with Silent Auction | 11/1/17 |
| d) Lacrosse | BHS | Canning at the Bernardsville Kings | 11/4/17 & 11/5/17 |

Action 5. Approve Special Education Services*

Resolution Resolved, that the Somerset Hills Board of Education approve the following special education services for the 2017-2018 school year and extended school year:

| Name | Service | Loction |
|-----------------------|-----------------------|------------------|
| a) Dr. Tanveer Janjua | ENT- Otolaryngologist | Bedminster, N.J. |
| b) Dr. Jay Kuris | Psychiatrist | Flemington, N.J. |

Action 6. Approve Parent Transportation Contracts*

Resolution Resolved, that the Somerset Hills Board of Education approve the following parent transportation contracts for the 2017-2018 school year and extended school year:

| Student ID | Route | Cost |
|------------|------------------------------|-------------|
| 3027945811 | Morristown High School | \$10,636.56 |
| 3027945811 | ESY - Morristown High School | \$1,418.21 |
| 2873018450 | Bernards High School | \$7,599.60 |
| 2873018450 | ESY - Bernards High School | \$1,266.66 |
| 2102757988 | Matheny | \$12,594.60 |
| 2102757988 | ESY Matheny | \$2,588.89 |
| 3694410395 | Newmark High School | \$13,673.00 |
| 3694410395 | ESY Newmark High School | \$1,365.48 |
| 3576316201 | DLC – Warren | \$9,973.44 |
| 3576316201 | ESY DLC – Warren | \$1,496.01 |
| 7334018262 | Ridge High School | \$8,814.84 |
| 1309572825 | Ridge High School | \$8,548.20 |
| 1309572825 | ESY –Ridge High School | \$949.80 |

Action
Resolution

7. Approve Teacher Salary to be Funded by Title I
Resolved, that the Somerset Hills Board of Education approve that a portion of teacher Rosemarie Rizzuto salary in the amount of \$51,500 be charged to the Title I salary account for the 2017-2018 school year.

Action
Resolution

8. Approval of Cost Reimbursement for Food Service Management Services *
Whereas, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and
Whereas, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and
Whereas, the Somerset Hills Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, And
Whereas, the Somerset Hills Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and
Whereas, the Somerset Hills Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and
Whereas, the Somerset Hills Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and
Whereas, the Somerset Hills Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of

Education, and

Whereas, the Somerset Hills Board of Education rejects the Department of Agriculture's underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

Whereas, the Somerset Hills Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either "Cost Reimbursement" or "Fixed Price" as the basis for contract awards.

Now Therefore be it Resolved, that the Somerset Hills Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a "Fixed Price" basis and allow the option of continuing to use a "Cost Reimbursement procurement model; or in the alternative , a "Fixed Price" procurement method, and

Be It Further Resolved, that copies of this resolution shall be forwarded to:

New Jersey Association of School Business Officials

New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)

Local Legislators

NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA

Action
Resolution

9. Approve the Write-Off of Outstanding Checks*

Resolved, that the Somerset Hills Board of Education approve the write-off of the following outstanding checks:

| General Fund Check Issue Date | Check Number | Amount |
|--|---------------------|---------------|
| 10/01/2014 | 100114 | \$40,050.43 |
| 1/14/2015 | 32882 | \$149.00 |
| 1/14/2015 | 32940 | \$239.00 |
| 1/29/2015 | 33038 | \$884.00 |
| 1/29/2015 | 33076 | \$442.00 |
| 1/30/2015 | 33209 | \$74.94 |
| 3/12/2015 | 33419 | \$298.00 |
| 4/23/2015 | 33708 | \$550.00 |
| 5/29/2015 | 34139 | \$34.10 |
| 6/24/2015 | 34310 | \$89.00 |
| 7/31/2015 | 34548 | \$435.43 |
| 7/31/2015 | 34575 | \$5,550.00 |
| 7/31/2015 | 34686 | \$85.00 |
| 8/28/2015 | 34874 | \$42.00 |
| 10/14/2015 | 35098 | \$125.00 |
| 11/12/2015 | 35384 | \$300.00 |
| 12/02/2015 | 35479 | \$96.06 |
| 2/10/2016 | 36058 | \$77.27 |
| 4/29/2016 | 36575 | \$580.00 |
| 4/29/2016 | 36576 | \$14.79 |
| 4/29/2016 | 36577 | \$30.00 |
| 4/29/2016 | 36578 | \$250.00 |
| 4/29/2016 | 36591 | \$114.23 |
| 4/29/2016 | 36605 | \$136.35 |

| | | |
|------------|-------|-------------|
| 4/29/2016 | 36652 | \$389.87 |
| 4/29/2016 | 36662 | \$41.00 |
| 6/9/2016 | 37148 | \$306.34 |
| 6/9/2016 | 37177 | \$250.00 |
| 6/22/2016 | 37260 | \$442.00 |
| 6/28/2016 | 37399 | \$71.00 |
| 6/30/2016 | 37509 | \$410.00 |
| 6/30/2016 | 37519 | \$19,025.00 |
| 7/31/2016 | 37588 | \$710.00 |
| 7/31/2016 | 37676 | \$397.80 |
| 7/31/2016 | 37800 | \$50.00 |
| 7/31/2016 | 37831 | \$880.06 |
| 8/31/2016 | 37891 | \$2,279.88 |
| 10/13/2016 | 38300 | \$160.00 |
| 10/31/2016 | 38486 | \$712.50 |
| 10/31/2016 | 38540 | \$174.70 |
| 10/31/2016 | 38614 | \$200.00 |
| 12/1/2016 | 38900 | \$50.30 |
| 12/1/2016 | 39076 | \$28.16 |

| Payroll Check Issue Date | Check Number | Amount |
|-------------------------------------|---------------------|---------------|
| 2/13/2014 | 44346 | \$264.45 |
| 2/13/2014 | 44356 | \$43.61 |
| 3/14/2014 | 44460 | \$94.84 |
| 3/14/2014 | 44527 | \$592.82 |
| 3/28/2014 | 44589 | \$459.24 |
| 3/28/2014 | 44592 | \$136.16 |
| 4/15/2014 | 44670 | \$29.84 |
| 6/19/2014 | 45012 | \$186.25 |
| 6/19/2014 | 45017 | \$606.90 |
| 6/19/2014 | 45085 | \$639.86 |
| 6/19/2014 | 45100 | \$302.57 |
| 6/19/2014 | 45132 | \$333.21 |
| 6/19/2014 | 45145 | \$686.67 |
| 6/19/2014 | 45192 | \$389.92 |
| 6/19/2014 | 45194 | \$85.80 |
| 6/19/2014 | 45249 | \$2,587.72 |
| 6/19/2014 | 45256 | \$473.95 |
| 6/19/2014 | 45260 | \$373.09 |
| 6/19/2014 | 45277 | \$1,619.85 |
| 6/19/2014 | 90192 | \$3,227.56 |
| 6/30/2014 | 45345 | \$43.61 |
| 6/30/2014 | 45366 | \$463.95 |
| 6/30/2014 | 90193 | \$410.18 |
| 9/15/2014 | 45564 | \$1,604.29 |
| 10/15/2014 | 503 | \$513.62 |
| 10/30/2014 | 45720 | \$35.80 |
| 12/15/2014 | 1 | \$1,923.19 |

| | | |
|------------|--------|------------|
| 2/12/2015 | 46059 | \$99.82 |
| 4/15/2015 | 46234 | \$158.08 |
| 4/15/2015 | 46242 | \$695.77 |
| 5/29/2015 | 46359 | \$180.20 |
| 5/29/2015 | 46381 | \$258.95 |
| 5/29/2015 | 46390 | \$214.55 |
| 5/29/2015 | 46395 | \$13.27 |
| 6/18/2015 | 46513 | \$1,839.68 |
| 6/18/2015 | 46557 | \$637.22 |
| 6/18/2015 | 46610 | \$615.14 |
| 6/18/2015 | 46625 | \$584.05 |
| 6/18/2015 | 46658 | \$685.22 |
| 6/18/2015 | 46697 | \$2,054.12 |
| 6/18/2015 | 46703 | \$596.94 |
| 6/30/2015 | 46778 | \$988.23 |
| 9/15/2015 | 46886 | \$570.42 |
| 10/15/2015 | 46943 | \$87.24 |
| 12/23/2015 | 47195 | \$344.29 |
| 2/11/2016 | 601015 | \$161.46 |
| 3/15/2016 | 601082 | \$58.72 |
| 3/31/2016 | 601111 | \$95.49 |
| 7/15/2016 | 601669 | \$514.42 |
| 10/15/2016 | 601804 | \$477.78 |
| 11/15/2016 | 601861 | \$582.45 |
| 11/15/2016 | 601862 | \$509.36 |
| 12/15/2016 | 601939 | \$86.45 |

| Agency Check Issue Date | Check Number | Amount |
|----------------------------|--------------|------------|
| 6/15/2015 | 3383 | \$295.63 |
| 8/15/2015 | 3460 | \$1,260.57 |
| 9/15/2015 | 3621 | \$59.84 |
| 9/30/2015 | 3707 | \$183.73 |
| 3/1/2016 | 40073 | \$3,074.17 |
| 9/15/2016 | 40199 | \$262.34 |
| 9/30/2016 | 40210 | \$2.00 |
| 10/31/2016 | 40239 | \$306.31 |
| 11/30/2016 | 40266 | \$98.80 |

Action
Resolution

10. Approve Settlement Agreement*

Resolved, that the Somerset Hills Board of Education approve the settlement agreement for the following student:

| Student ID | Amount |
|------------|----------|
| # 2020475 | \$41,200 |

Action
Resolution

11. Accept Donation*

Resolved, that the Somerset Hills Board of Education accept a donation from the Somerset Hills Education Foundation in the amount of \$13,715.97 for the following grants for the 2107-2018 school year:

| Project Title | School | Contact | Funding |
|---|---------------|---|--------------------|
| Calm Classrooms | BES | Emily Pike | \$525.00 |
| World Music Drumming with 4th Gr | BES | Lydia Anthony | \$2,930.68 |
| Flexible Seating | BES | Sarah Westfall and Holly Vera | \$2,913.40 |
| Bedwell Builders Architecture Museum | BES | 4th Grade Team | \$3,000.00 |
| NeoRok Stools | BMS | Michelle Clark | \$750.00 |
| Go Fly Kite/Poetry | BMS | Michael Terriciano | \$390.00 |
| Fish Functionalities | BHS | Wendi LaBruno and Alyce Quinlan | \$1,700.00 |
| The Holocaust From the Eyes of a Survivor | BHS | Maria Venezio, Jade Pietroluongo and Paula Gray | \$1,506.89 |
| | | | \$13,715.97 |

Curriculum

A. Ms. Virtue gave the committee report. The committee met on October 10, 2017.

B. Ms. Virtue moved items #1-5; Mr. McDonald seconded. Items # 1 & 3 were approved by a roll call vote of 9-0; items # 2,4 and 5 were approved by a roll call vote of 10-0 with Mr. Baker abstaining from item 4w, Mrs. Leiss abstaining from item 4x, Mrs. Tober abstaining from item 4y and Ms. Virtue abstaining from item 4z.

Action

1. Approve Field Trips

Resolution

Resolved, that the Somerset Hills Board of Education approve the following field trips:

| School | Trip | Date(s) | # of Students | # of Faculty | # of Chaperones |
|---------------|--|----------------------|----------------------|---------------------|------------------------|
| a) BMS | Forensics Club- Montville HS-competition | 11/3 After school | 10-15 | 1 | 0 |
| b) BMS | Special Ed - The Grill, Bernardsville | 11/8 | 3 | 2 | 0 |
| c) BMS | Special Ed- Shoprite, Bernardsville | 11/20 | 3 | 2 | 0 |

Action

2. Approve Field Trips*

Resolution

Resolved, that the Somerset Hills Board of Education approve the following field trips:

| School | Trip | Date(s) | # of Students | # of Faculty | # of Chaperones |
|---------------|---|-----------------|----------------------|---------------------|------------------------|
| a) BHS | Madrigals- St. Bernards Church- Bernardsville (Recording Session) | 11/8 & 14 | 22 | 2 | 0 |
| b) BHS | Madrigals- Somerville Caroling Festival | 12/1 | 22 | 2 | 0 |
| c) BHS | Madrigals- Vanderveer House, Bedminster | 12/3 | 22 | 2 | 0 |
| d) BHS | Madrigals- Mathany, Roxiticus Golf Club, Bernardsville Library, Center for Hope Hospice | 12/12 | 22 | 1 | 1 |
| e) BHS | Madrigals- The Grain House- Basking Ridge | 12/17 (Sun.) | 22 | 1 | 1 |

| | | | | | |
|--------|---|-----------------------|----|---|---|
| f) BHS | Concert Choir- Princeton University Chapel - Perform w/Orch.& Soloists | 3/17/18 (Sat.) | 94 | 1 | 6 |
| g) BHS | Acting Troupe- Attend Broadway Musical "Waitress" | 11/15 After school | 5 | 1 | 0 |
| h) BHS | Theater Class & Acting Troupe- NJ Drama & Forensic League Tournament- Dumont | 12/9 Sat | 15 | 1 | 0 |
| i) BHS | Theater Class & Acting Troupe- McCarter Theater | 2/1/18 | 15 | 1 | 0 |
| j) BHS | Theater Class & Acting Troupe- Kean Univ Theater | 2/23/18 | 15 | 1 | 0 |
| k) BHS | AP Physics-Bergen Community College Solar Physics Lecture/Meeting | 11/4 (Sat) | 15 | 1 | 0 |
| l) BHS | AP European History- Research presentation at Alexander Library- Rutgers | 11/17 | 12 | 2 | 0 |
| m) BHS | Yearbook/Newspaper- Columbia Scholastic Press Assoc Fall Conference & Staff Training- NYC | 11/6 | 25 | 3 | 0 |
| n) BHS | Special Ed class- Arthur Murray Dance Studio- Hillsborough - US II- 1920's Unit-Flappers | 12/1 | 7 | 2 | 1 |
| o) BHS | Anatomy classes-NJ Sharing Network- learn about organ donation & career opportunities | 5/31/18 | 75 | 2 | 3 |

Action**3. Approve Professional Development****Resolution**

Resolved, that the Somerset Hills Board of Education approve the following professional development:

| School | Name | Workshop/Conference | Est. Cost | Date |
|----------------|--------------------|---|-----------|----------------|
| a) BES | Ayres, Karen | School Refusal, Anxiety and Legal Hot Topics in Special Ed-Manville | \$35.30 | 10/20 |
| b) BES | Brooten, Darcey | TC-NYC- Science Workshop | \$15.00 | 12/8 |
| c) BES | Brum, Sharon | TC-NYC- Persuasive Writing | 0 | 1/31/18 |
| d) BES | DeMarco, Monica | TC-NYC- Units of Study and IEP Goals | \$50.00 | 11/20 |
| e) BES | Falzarano, Sarah | TC-NYC- Reading with Drama | \$62.25 | 12/15 |
| f) BES | Fischer, Dana | TC-NYC- Historical Fiction | \$47.50 | 4/16/18 |
| g) BES | Leonard, Melissa | Rutgers Gifted Education Conf- Somerset | \$189.00 | 11/17 |
| h) BES | Maddaluna, Penny | TC-NYC- Persuasive Writing | \$100.00 | 1/31/18 |
| i) BES | McCloskey, Heather | Intro to PROMPT Technique for Speech-MUJC | \$897.69 | 10/25, 26 & 27 |
| j) BES | Panik, Meredith | School Refusal, Anxiety and Legal Hot Topics in Special Ed-Manville | \$35.30 | 10/20 |
| k) BES | Peterson, Rachelle | TC-NYC- Units of Study and IEP Goals | \$20.00 | 11/20 |
| l) BES | Sheehan, Carolyn | TC-NYC-Crash course in Reading Unites-Gr. 3 | \$69.88 | 10/2 |
| m) BES/ BMS | Worman, Kelly | American Speech & Language Hearing Assoc Conf- LA, Calif | 0 | 11/8 |
| n) BES | Vu, Truc-Lan | TC-NYC- Social Studies & History | \$80.50 | 11/24 |
| o) BMS | Craver, Marcy | Presentation on LGBT Student Rights- | \$10.78 | 11/15 |

| | | | | |
|--------|--------------------|--|----------|---------|
| | | Morristown | | |
| p) BMS | Froysland, Megan | Rutgers Standard-based Math Workshop for K-12 Teachers | \$195.00 | 1/15/18 |
| q) BMS | Latzke, Brian | Safe Campus Reunification Workshop - N. Hunterdon HS | 0 | 10/9 |
| r) BMS | Rizzuto, Rosemarie | Rutgers Standard-based Math Workshop for K-12 Teachers | \$195.00 | 1/15/18 |
| s) BMS | Wisniewski, Lori | NJ Council for the Social Studies-Piscataway | \$80.0 | 10/23 |

Action 4. Approve Professional Development*

Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

| | | | | |
|----------------|-------------------|---|----------|----------|
| a) BHS | Bello, Roxana | NE Conf on the Teaching of Foreign Lang- NYC | \$305.00 | 2/8-2/9 |
| b) BHS | Carmon, David | US All-Star Track & Field/Cross Country Clinic-AC | \$99.00 | 12/7-8 |
| c) BHS | Collins, Kay | Graphing Calculator Workshop, Gr 8-12- Piscataway | \$195.00 | 12/14 |
| d) BHS/ BMS | Dokus, Sam | US All-Star Track & Field/Cross Country Clinic-AC | \$99.00 | 12/7-8 |
| e) BHS | Dolson, Margaret | NJ Assoc. Of School Librarians Conf-Long Branch | \$164.07 | 11/16 |
| f) BHS | Dooley, Megan | Visit New School & Pratt - NYC | 0 | 11/6 |
| g) BHS | Hogge, Jay | NJ Council for History Ed Conf-Princeton | \$80.00 | 12/1 |
| h) BHS | Hoppe, Mike | AD meetings -Flemington- 9/20, 9/22, 10/18, 11/8, 12/6, 1/10, 2/14, 3/21, 4/18, 4/23,5/23 | \$174.00 | See list |
| i) BHS | Hunkele, Heather | Garden State Scholastic Press Association Award Reception & Fall Conf. - New Brunswick | \$115.00 | 10/30 |
| j) BHS | Hunkele, Heather | Columbus Press Assoc Fall Conf. | \$46.00 | 11/6 |
| k) BHS | LaBruno, Wendi | School Refusal, Anxiety and Legal Hot Topics in Special Ed-Manville | \$37.90 | 10/20 |
| l) BHS | Milde, Joe | NJ Golf Coaches Clinic- Kenilworth | \$60.00 | 11/13 |
| m) BHS | Neigel, Scott | SC HS Principals Assoc- 10/12, 11/16, 12/14, 1/18, 2/15, 3/15, 4/19, 5/17 | 0 | See list |
| n) BHS | O'Brien, Janice | Garden State Scholastic Press Association Award Reception & Fall Conf. - New Brunswick | \$50.00 | 10/30 |
| o) BHS | O'Brien, Janice | Columbus Press Assoc Fall Conf. | \$46.00 | 11/6 |
| p) BHS | Parr, Randall | Columbus Press Assoc Fall Conf. | \$49.00 | 11/6 |
| q) BHS | Pfingst, Matt | US All-Star Track & Field/Cross Country Clinic-AC | \$99.00 | 12/7-8 |
| r) BHS | Szostak, David | US All-Star Track & Field/Cross Country Clinic-AC | \$99.00 | 12/7-8 |
| s) BHS | Stolarz, Lizabeth | Rider Univ School Counselor Breakfast-Lawrenceville | \$18.60 | 10/26 |

| | | | | |
|--------------|---------------------|--|----------|--------------|
| t) BHS | Stolarz, Lizabeth | School Counselor Day-Marist College-Poughkeepsie, NY | \$52.08 | 11/7 |
| u) BHS | Trumpy, Fred | Midwest Clinic-Int'l Band & Orchestra Conf-Chicago | \$645.00 | 12/21-12/22 |
| v) BHS | Vassil, Cheryl | NE Conf on the Teaching of Foreign Lang- NYC | \$305.00 | 2/8-2/9 |
| w) BOE | Baker, Robert | NJ School Boards-Atlantic City | \$967.00 | 10/23-10/26 |
| x) BOE | Leiss, Jamie | NJ School Boards-Atlantic City | \$775.00 | 10/24-10/26 |
| y) BOE | Tober, Kathleen | NJ School Boards-Atlantic City | \$775.00 | 10/24-10/26 |
| z) BOE | Virtue, Janis | NJ School Boards-Atlantic City | \$583.00 | 10/25-10/26 |
| aa) District | Catelli, Michael | US Senate Youth Panel - Trenton | 0 | 11/27 |
| bb) District | Catelli, Michael | NJ Council for History Education-Princeton | \$80.00 | 12/1 |
| cc) District | Esposito, Randy | Powerschool Workshop - online training | \$600.00 | 10/23- 10/24 |
| dd) District | Hunter, Nancy Lee | ERIC North Insurance mtg-Monroe, NJ | \$21.41 | 10/12 |
| ee) District | Fischer, Susan | Strategies & Structures for Teaching Writing - Gr K-8 - MUJC, New Providence | \$195.00 | 12/19 |
| ff) District | Shouffler, Jennifer | NJ School Boards-Atlantic City | \$549.00 | 10/24- 10/25 |
| gg) District | Vaught, Teresa | Advocacy Services in Education- New Providence | \$115.00 | 2/6/18 |
| hh) District | Vaught, Teresa | NJ Laws in Special Ed- New Providence | \$145.00 | 2/7/18 |
| ii) District | Wood, Frances | NJ School Boards-Atlantic City | \$871.00 | 10/23- 10/26 |

- Action 5. Approve School Safety Member*
Resolution Resolved, that the Somerset Hills Board of Education approve Debbie Infusino as the parent member of the 2017-2018 Bernards High School Safety Team

Facilities & Operations*

- A. Mr. Palma gave the committee report. The committee met on October 18, 2017.
 B. Mr. Palma moved item numbers 1-3; Mr. McDonald seconded. Items #1-3 were approved by a roll call vote of 10-0.

- Action 1. HIB Report
Resolution Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on **October 18, 2017** and upheld the findings and/or consequences recommended by the Superintendent.

- Action 2. Annual Report of Violence and Vandalism - 2016-2017 (Period 2)
Resolution Pursuant to N.J.S.A. 18A:17-26, 22 unduplicated acts of violence and vandalism were reported to the NJ Department of Education Electronic Violence and Vandalism Reporting System (EVVRS) during period 2 (January 1 - June 30, 2017).

- Action 3. Approve Statement of Assurance
Resolution Resolved, that the Somerset Hills Board of Education approve the statement of Assurance, WHEREAS, 18A:7a-3 et seq. and NJAC 6A:30.-1.1 et seq. establishes the New Jersey Quality Single Accountability Continuum (NJQSAC) for evaluating performance of each school district, and

WHEREAS, the evaluation of the district will be based upon five (5) key components of school district effectiveness: instruction and program; personnel; fiscal management; operations; and governance, and

WHEREAS, the Somerset Hills Board of Education has conducted a self-evaluation in the key components to assess the district's capacity and effectiveness using quality performance indicators, and

NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (NJQSAC) – Statement of Assurance for The Somerset Hills School District, is attested to for accuracy and approved for submission to the New Jersey Department of Education, Office of the Executive County Superintendent of Schools.

Policy

A. Mr. Palma reported that the committee met on October 10, 2017. Dr. Wood reported that the Board will be implementing a policy to use a breathalyzer at all school sponsored events for grades 7-12. In addition, the school district will be implementing a Random Drug Testing Policy.

B. Mr. Palma moved item number 1; Mr. McDonald seconded. Item #1 was approved by a roll call vote of 10-0.

Action Resolution

1. First Reading

Resolved, that the Somerset Hills Board of Education approve the first reading of the following policies and regulations: (attachment)

| Policy # | Title |
|----------|-------------------------------|
| 5511 R | Dress and Grooming (Students) |

Personnel

A. Mrs. Leiss gave the committee report. The committee met on October 10 and October 18, 2017.

B. Mrs. Leiss moved items number 1-18, Mrs. Hoppe seconded. Items # 1-3 and #17-18 were approved by a roll call vote of 9-0; items #4-16 were approved by a roll call vote of 10-0.

Action Resolution

1. Approve Salary Guide Level Advancement

Resolved, that the Somerset Hills Board of Education approve salary guide level advancement

| Name | School | Current Level/Step | \$ Old Salary | New Level/Step | \$ New Salary |
|------------------------|--------|--------------------|---------------|----------------|---------------|
| a) Berardi, Anne | BES | BA/17 | \$81,125 | MA/17 | \$86,505 |
| b) DeMarco, Monica | BES | MA/6 | \$62,390 | MA+15/6 | \$64,390 |
| c) DeRoberts, Theresa | BES | MA+45/15 | \$86,408 | MA+60/15 | \$88,180 |
| d) Och, Laurie | BES | MA/20 Plus | \$97,700 | MA+15/20 Plus | \$100,395 |
| e) Vu, Truc-Lan | BES | MA/6 | \$62,390 | MA+15/6 | \$64,390 |
| f) DeAngelo, Stephanie | BMS | MA+30/6 | \$66,390 | MA+45/6 | \$68,390 |
| g) Dokus, Sam | BMS | BA/5 | \$57,390 | MA/5 | \$61,390 |
| h) Georgiana, Michael | BMS | MA/9 | \$65,781 | MA+30/9 | \$69,735 |
| i) Malwitz, Carrie | BMS | MA+45/11 | \$75,685 | MA+60/11 | \$77,685 |

| | | | | | |
|------------------------|-----|----------|----------|----------|----------|
| j) Obert Thorn, Karrie | BMS | MA+15/17 | \$88,792 | MA+45/17 | \$93,139 |
| k) Sands, Stephen | BMS | MA+15/17 | \$88,792 | MA+60/17 | \$95,070 |
| l) St. Ours, Elizabeth | BMS | MA/11 | \$69,899 | MA+15/11 | \$71,691 |
| m) Snyder, Jason | BMS | MA+45/10 | \$73,635 | MA+60/10 | \$75,635 |

Action 2. Approve Co-Curricular Positions

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2017-2018 school year:

| Name | School | Position | Stipend |
|-----------------------|--------|--------------------|--------------|
| a) Pike, Emily | BES | B-Well Girls Coach | \$59.11/hour |
| b) Och, Laurie | BES | B-Well Girls Coach | \$59.11/hour |
| c) DeRoberts, Theresa | BES | B-Well Girls Coach | \$59.11/hour |
| d) Vera, Holly | BES | B-Well Girls Coach | \$59.11/hour |
| e) Berardi, Anne | BES | B-Well Girls Coach | \$59.11/hour |
| f) Panik, Meredith | BES | B-Well Girls Coach | \$59.11/hour |
| g) Leonard, Melissa | BES | B-Well Girls Coach | \$59.11/hour |
| h) McGovern, Courtney | BMS | Robotics | \$2,778 |
| i) Fischer, Dana | BES | Math Club | \$59.11/hour |
| j) O'Day, Lauren | BES | Math Club | \$59.11/hour |

Action 3. Approve Observation

Resolution Resolved, that the Somerset Hills Board of Education approve the following student observation for the 2017-2018 school year:

| Student Observer | Program | School | Teacher | Date |
|------------------|-------------------------------|--------|---------------------|-----------------------|
| Daniels, Kelsie | Fairleigh Dickinson Un - Math | BES | Patrice Leavenworth | January 2018 (5 days) |

Action 4. Approve Salary Guide Level Advancement*

Resolution Resolved, that the Somerset Hills Board of Education approve salary guide level advancement for the following teachers for the 2017-2018 school year BHS (*retroactive September 1, 2017*):

| Name | School | Current Level/Step | \$ Old Salary | New Level/Step | \$ New Salary |
|--------------------|--------|--------------------|---------------|----------------|---------------|
| a) Koch, Kevin | BHS | MA/7-8 | \$63,985 | MA+15/7-8 | \$65,985 |
| b) LaPine, Matthew | BHS | MA/7-8 | \$63,985 | MA+15/7-8 | \$65,985 |
| c) O'Brien, Janice | BHS | MA/18 | \$89,822 | MA+15/18 | \$92,204 |
| d) Quinlan, Alyce | BHS | MA/11 | \$69,899 | MA+15/11 | \$71,691 |
| e) Snyder, Allison | BHS | MA/7-8 | \$63,985 | MA+45/7-8 | \$69,985 |

Action 5. Approve Co-Curricular Positions*

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2017-2018 school year - BHS:

| Name | School | Position | Stipend |
|----------------------|--------|--------------------------------|--------------|
| a) Dolson, Peg | BHS | Media Center Supervisor | \$25.00/hour |
| b) Poandl, Ed | BHS | Drama: Fall Set Construction | \$2,500 |
| c) Pfingst, Matthew | BHS | Winter Track: Head | \$7,200 |
| d) Maestas, Alyssa | BHS | Winter Track: Assistant | \$5,400 |
| e) Diamond, Jonathan | BHS | Lacrosse: Men's Assistant (JV) | \$6,000 |

Action 6. Amend Appointment Non-Certified Staff*

Resolution Resolved, that the Somerset Hills Board of Education amend the appointment of the following non-certified staff for the 2017-2018 school year:

| Name | School | Position | Replace | Step | Salary | Effective |
|-------------|----------|--|---------|------|---------|-----------|
| Walley, Joy | District | Special Education Paraprofessional - B | n/a | 5 | \$16.54 | 11/1/17 |

Action 7. Approve Appointment Non-Certified Staff*

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2017-2018 school year:

| Name | School | Position | Level | Step | Salary | Effective |
|-----------------|----------|------------------------------------|----------|------|--------------|-----------|
| Kirchner, Karil | District | Special Education Paraprofessional | B-Hourly | 1 | \$15.70/hour | 10/19/17 |

Action 8. Approve Observation*

Resolution Resolved, that the Somerset Hills Board of Education approve the following student observation for the 2017-2018 school year:

| Student Observer | Program | School | Teacher | Date |
|---------------------|-------------------------------|--------|--------------|-----------------------|
| Mazzagatti, Tiffany | Fairleigh Dickinson Un - Math | BHS | Nicole Boyce | January 2018 (5 days) |

Action 9. Approve Tutor*

Resolution Resolved, that the Somerset Hills Board of Education approve the following tutor for the 2017-2018 school year:

| Tutor/ Mentor |
|---------------|
| Ana Bautista |

Action 10. Approve Home Instructor*

Resolution Resolved, that the Somerset Hills Board of Education approve the following home instructor for the 2017-2018 school year:

| Name | Subject |
|--------------------|---------|
| Michels, Elizabeth | English |

Action 11. Approve Volunteers*

Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteers for the 2017-2018 school year:

| Name | Volunteer |
|----------------------|-----------------|
| a) Diamond, Jonathan | Wrestling Coach |

| | |
|------------------------|------------------|
| b) Sarka, Jonathan | Ice Hockey Coach |
| c) Russoniello, Richie | Wrestling Coach |

Action12. Approve Substitutes*Resolution

Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2017-2018 school year:

| Name | Substitute Position | Certification |
|-----------------------|--------------------------|-----------------------|
| a) Meyler, Joann | Bus Driver | n/a |
| b) Gamarra, Marianell | Bus Driver | n/a |
| c) Feder, Caryn | Teacher/Paraprofessional | Standard Certificate |
| d) Lewis, Danette | Teacher/Paraprofessional | Standard Certificate |
| e) Murphy, Sharon | Teacher/Paraprofessional | Standard Certificate |
| f) Schmitt, Lauren | Teacher/Paraprofessional | Substitute Credential |
| g) Michels, Elizabeth | Teacher/Paraprofessional | Standard Certificate |
| h) Olivia, Shoji | Teacher/Paraprofessional | Substitute Credential |
| i) Senior, Jennifer | Teacher/Paraprofessional | Substitute Credential |

Action13. Approve Co-Curricular Position*Resolution

Resolved, that the Somerset Hills Board of Education approve the following co-curricular position for the 2017-2018 school year:

| Name | School | Position | Stipend |
|--------------------|--------|--------------------------------|---------|
| Pietroluongo, Jade | BHS | Drama: Fall Assistant Director | \$2,000 |

Action14. Amend Co-Curricular Position*Resolution

Resolved, that the Somerset Hills Board of Education approve the following co-curricular position for the 2017-2018 school year - BHS:

| Name | School | Position | Stipend |
|--------------|--------|--------------|---------------|
| Silva, Karen | BHS | Traffic Duty | \$187.33/week |

Action15. Amend Appointment Non-Certified Staff* (#7)Resolution

Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2017-2018 school year:

| Name | School | Position | Level | Step | Salary | Effective |
|-----------------|----------|------------------------------------|----------|------|--------------|-----------|
| Kirchner, Karil | District | Special Education Paraprofessional | B-Hourly | 1 | \$15.70/hour | 1/2/2018 |

Action16. Approve Salary Guide Level Advancement*Resolution

Resolved, that the Somerset Hills Board of Education approve salary guide level advancement for the following teachers for the 2017-2018 school year BHS (*retroactive September 1, 2017*):

| Name | School | Current Level/ Step | \$ Old Salary | New Level/Step | \$ New Salary |
|------------------|--------|---------------------|---------------|----------------|---------------|
| Hunkele, Heather | BHS | BA+15/13 | \$72,235 | MA/13 | \$74,758 |

Action 17. Approve Co-Curricular Position

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular position for the 2017-2018 school year:

| Name | School | Position | Stipend |
|-----------------------|--------|--------------|--------------|
| Habermas, Christopher | BMS | Traffic Duty | \$86.52/week |

Action 18. Approve Bonus Bedwell Substitutes

Resolution Resolved, that the Somerset Hills Board of Education approve, for the 2017-2018 school year, that any substitute that works five (5) days at Bedwell will receive a bonus of one (1) days pay at their substitute rate.

Public Questions & Comments

When needed, Sara Sooy and Mrs. Ecko assisted in translating for the parents who spoke.

1. Mrs. Acevado is very concerned about drug use among the students She stated many parents are concerned and would support any policies and procedures.
2. Mrs. Ecko had questions about how long it would take to implement these policies.
3. Mrs. Zamarra stated that drug and alcohol testing should be done at all grade levels. She asked if 7th and 8th grade students can use the High School Media Center. The Board responded no, that it is only for high school students.
4. Mrs. Beckerman stated that the school district should let parents know that we are having a substitute shortage at Bedwell. There are qualified parents that could become substitute teachers.
5. Mr. Ecko spoke in favor of drug testing in 5th & 6th grades.
6. Mrs. Gonzalez expressed extreme concern about the drug issue. Her family has been personally affected by drugs.
7. Mrs. Santouro also voiced concern about potential drug and alcohol use in our communities and wanted to make sure we are doing everything we can to deal with these issues.

Supplementary Matters

Mr. DiGiacchino thanked all parents for coming out tonight. He made it clear that if there is a problem, there is help available immediately at the high school and middle school. Parents should report any concerns to the schools' principals or guidance counselors. We have trained substance abuse counselors in our school district.

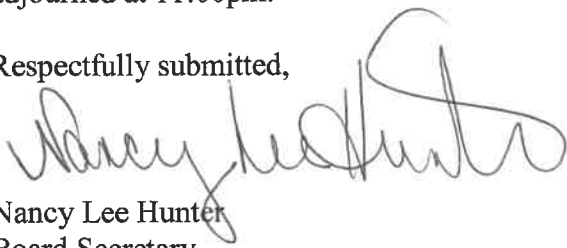
Mr. DiGiacchino asked if the Board would consider bringing Chief Valentine in to a Board meeting to make a presentation about a school resource officer. The Board concurred.

Mr. DiGiacchino reported that the Community Relations committee will be meeting shortly.

Adjournment

Mrs. Leiss moved to adjourn, Ms. Sooy seconded. Motion was approved by a vote of 10-0. Meeting was adjourned at 11:00pm.

Respectfully submitted,



Nancy Lee Hunter
Board Secretary

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.
(cf: P.L.1996, c.103, s.1)