
The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING MINUTES – AUGUST 23, 2017

Call to Order & Welcome

Mr. Palma called the meeting to order at 6:30pm

Pledge of Allegiance**Roll Call**

Present:

Mr. Baker Mr. Palma
Ms. Burch Ms. Sooy
Mrs. Hoppe Mrs. Tober
Mrs. Leiss Ms. Virtue
Mr. McDonald

Absent:
Mr. DiGioacchino

Also Present:
Frances Wood
Jennifer Shouffler
Nancy Lee Hunter

Executive Session

Mr. Palma moved the following at 6:30pm:

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:
RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. Baker seconded. The Board returned to public session at 7:30pm.

Correspondence

Thank you note from Teresa Mastrobuoni.
Thank you note from Carolyn Gehan
Thank you note from Genevieve Yhap-Zebro
Thank you note from Freddy Ludtke

Report of the Superintendent

1. Student/Staff Recognition
None
2. Academic Report
None
3. Dr. Wood welcomed Susan Fischer, the new Supervisor of Language Arts.

Public Questions & Comments

None

Approval of Minutes***Action** 1. Approval of Minutes**Resolution** Mrs. Leiss moved, and Mr. Baker seconded that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for June 14, 2017. Minutes were approved by a roll call vote of 8-0-1. Mrs. Hoppe abstained.**Finance ***

A. Committee Report & Discussion: No report.

B. Action Items: Mr. Baker moved items #1-12, Mrs. Hoppe seconded. Finance items #1-4 and #6-12 were approved by a roll call vote of 9-0; item #5 was approved by a vote of 8-0-1, Mrs. Tober abstained.

Action 1. Board Secretary & Treasurer Reports & Board Certification**Resolution** WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of June 2017 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$3,964,647.26	\$3,964,647.26
(20) Special Revenue Fund	(\$44,530.53)	(\$44,530.53)
(30) Capital Projects Fund	\$624,982.53	\$624,982.53
(40)Debt Service Fund	\$33.52	\$33.52
Total Government Funds	\$4,545,132.78	\$4,545,132.78

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 2. Approve 2016-2017 Budget Transfers**Resolution** Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for June 2017.**Action** 3. Payment of Bills**Resolution** WHEREAS, the Board Secretary has presented attached check registers with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting: June, 2017

FUND	AMOUNT
(10) General Fund	\$3,626,699.56
(20) Special Revenue Fund	\$107,967.90
(30) Capital Projects Fund	\$362,113.15
(40) Debt Service Fund	\$0
(60) Cafeteria Fund	\$64,604.60
(90) Agency Fund	\$1,036,980.86
TOTAL	\$5,198,366.07

- Action** 4. Approve Special Education Service Provider
Resolution Resolved, that the Somerset Hills Board of Education approve the following special education service providers for the 2017-2018 school year:

Provider	Service	Location
a) Lisa, Cris	Speech	Lakeland Regional High School, Wanaque, NJ
b) Capella, Paula	OT	Lakeland Regional High School, Wanaque, NJ
c) Haftek, Jamie	Home Instruction	Lakeland Regional High School, Wanaque, NJ

- Action** 5. Approve Parent Organization Fundraiser
Resolution Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raiser for the 2017-2018 school year:

Organization	School	Event	Date
a) Football Booster Club	BHS	Fan Club - selling support packages.	August-September 2017
b) HSA	BES	Selling Books to students & parents	11/1/17
c) HSA	BES	Read - A - Thon	3/5/18
d) HSA	BES	Selling School Supplies	May 2018
e) HSA	BES	Bedwell Artists & Legacy Tile	3/5/18
f) HSA	BES	Spirit Wear Sales	September 2017 - June 2018
g) HSA	BES	Walk - A - Thon	TBD
h) HSA	BES	Mother Son Bowling	1/28/18
i) HSA	BES	Penny Wars	2/5/18
j) HSA	BES	Movie Night	TBD
k) HSA	BES	Giving Tree Donations	9/19/17 & 9/25/17
l) HSA	BES	Holiday Raffle	11/21/17
m) HSA	BES	Pie Sale	11/1/17
n) HSA	BES	Ladies Night Out	TBD

- Action** 6. Approve Settlement Agreement
Resolution Resolved, that the Somerset Hills Board of Education approve the settlement agreements for the following student:

Student ID
2018143

Action 7. Approve Non-Public Security & Technology AidResolution Resolved, that the Somerset Hills Board of Education approve the following 2017-2018 NJ Non-Public Security and Technology Aid spending:

School	Quantity	Description	Unit Price	Total
School of Saint Elizabeth	19	Classroom Intruder Style Locks	\$7,800.00	\$7,800.00
	10	Acer Chromebook	\$397.00	\$3,970.00
	3	Google Chrome Mgmt Console License	\$26.00	\$78.00
Far Hills Country Day School	28	Lenovo N23 Chromebooks	\$221.44	\$6,200.32
	28	Google Chrome Console & Licenses	\$28.50	\$798.00
	1	10-Kit Google Expeditions 2 Add'l student units	\$4,082.95	\$4,082.95
Total Non-Public Aid				\$22,929.27

Action 8. Approve Morris-Union Jointure Commission Transportation Contract 2017Resolution Resolved, that the Somerset Hills Board of Education approve the 2017 extended year and 2017-2018 regular school year transportation contracts with the Morris Union Jointure Commission.Action 9. Approve ESEA-ESSA Federal Grant AllocationResolution Resolved, that the Somerset Hills Board of Education authorizes application and approves funds for the 2017-2018 school year for the ESEA-ESSA Federal Grant allocation, as follows:

Funds for Somerset Hills School District

Title I, Part A - \$ 68,307
 Title II, Part A - \$ 28,434
 Title III - \$ 16,833
 Title IIIi - \$ 5,776
 Title IV - \$ 9,023

Funds for Saint Elizabeth School

Title II, Part A - \$ 3,079
 Title III - \$ 218
 Title IIIi - \$ 179
 Title IV - \$ 977

Action 10. Approve TuitionResolution Resolved, that the Somerset Hills Board of Education approve the following tuition rates for the 2017-2018 school year:

Grade Level	Tuition
K	\$12,549.00
1-4	\$13,344.00
5-8	\$14,340.00
9-12	\$17,500.00

Action 11. Approve Fund 30 Transfers
Resolution Resolved, that the Somerset Hills Board of Education approve the attached Fund 30 transfers.

Action 12. Payment of Bills
Resolution WHEREAS, the Board Secretary has presented attached check registers with the recommendation that the checks be paid, and
 Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting: July 2017

FUND	AMOUNT
(10) General Fund	\$1,847,708.43
(20) Special Revenue Fund	\$2,494.08
(30) Capital Projects Fund	\$111,612.58
(40) Debt Service Fund	\$0
(60) Cafeteria Fund	\$1,311.60
(90) Agency Fund	\$243,858.22
TOTAL	\$2,206,984.91

Curriculum*

- A. Committee Report & Discussion: No report
 B. Action Items: Ms. Virtue moved items #1-13; Mrs. Leiss seconded. Items #1-11 and #13 approved by a vote of 9-0; item #12 approved by a vote of 8-0-1, Mr. Baker abstained.

Action 1 Approve Field Trips
Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
a) BHS	Madrigals-Escape Room Center - Bridgewater. Team Building	9/5	22	1	1
b) BHS	Multiple Disabled Program- Swimming - Whitehouse Wellness Center	9/15, 10/20, 11/17, 1/19, 2/23, 3/23, 4/20, 5/18	8	6	1
c) BHS	Multiple Disabled Program- American labor Museum, Haledon, NJ - USII- Labor Education	9/14	8	5	1
d) BHS	Multiple Disabled Program- Michael's Arts & Crafts, and ShopRite- Bridgewater & Bernardsville	9/28, 10/26	8	5	1
e) BHS	Multiple Disabled Program- Paulsdale-Mt. Laurel, NJ- USII- Women's Suffrage	9/29	8	5	1

f) BHS	Marching Band- YMCA Camp Bernie, Port Morris, NJ	8/29-9/1	44	4	0
g) BHS	Marching Band- Hunterdon Center HS Competition	9/23	44	4	0
h) BHS	Marching Band- Somerville HS Competition	10/7	44	4	0
i) BHS	Marching Band- NYC Columbus Day Parade	10/9	44	4	0
j) BHS	Marching Band- MetLife Stadium Competition	10/14	44	4	0

Action 2. Approve Professional Development

Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
a) BES	Berardi, Anne	NJAAP School Health Conf.- Somerset	\$195.00	Oct. 18
b) BES	DeRoberts, Theresa	TC- NYC- Reading/ Writing for ELLS	\$49.00	Nov. 7
c) BES	DeRoberts, Theresa	TC- NYC- Reading/ Writing for ELLS	\$49.00	Nov. 28
d) BHS	Babicke, Dennis	PhotoPlus Convention - NYC	\$83.00	Oct. 27
e) BHS	Ellis, Amanda	NJ School Counselor Assoc Fall Conference- Edison	\$139.00	Sept. 29
f) BHS	Ellis, Amanda	HESAA Secondary School Counselor Training- Morristown	0	Oct. 24
g) BHS	Sosely, Anna	NJ School Counselor Assoc Fall Conference- Edison	\$99.00	Sept. 29
h) BHS	Sosely, Anna	HESAA Secondary School Counselor Training- Morristown	0	Oct. 24
i) BMS	Dempsey, Gretchen	SC Principals Roundtable 7/27, 9/28, 10/26, 11/30, 1/25, 2/22, 3/22, 4/19, 5/17	0	See list All PM
j) BMS	LaCotta, Kathy	Art Educators of NJ Conf- Long Branch	\$185.00	Oct. 2-3
k) BMS	Mariani, Jessica	TC-NYC-Getting 5th Graders Energized for Book Clubs	0	Aug. 31
l) BMS	Russo, Dawn	TC-NYC-Tap the Power of NonFiction	\$50.00	Nov. 15
m) BMS	Ryan, Suzanne	NJAAP School Health Conf- Somerset	\$188.33	Oct. 18
n) BMS	Tchorz, Valerie	TC-NYC-Tap the Power of NonFiction	\$50.00	Nov. 15
o) District	Catelli, Michael	NJ Social Studies Supervisor's Assn. -- Monroe, NJ	0	Oct. 18, Jan 17, May 16
p) District	Catelli, Michael	County Curriculum Mtgs- Flemington	0	Oct.3, Feb. 8
q) District	Shouffler, Jennifer	County Curriculum Mtgs- 10/5, 11/2, 12/7, 1/4, 2/1, 3/1, 4/12, 5/3, 6/7	\$149.00	See list All PM
r) District	Vaught, Teresa	MUJC Special Ed Directors Mtg- 9/14, 10/6, 11/3, 12/15, 1/19, 2/16, 3/16, 5/4, 6/1	0	See list All AM

s) District	Vaught, Teresa	SC Special Svcs.Dir Mtgs- 9/15, 10/20, 11//17, 12/15, 1/19, 2/23, 3/16, 4/20, 5/25, 6/15	0	See list All PM
t) District	Wood, Frances	MUJC - 8/3, 9/8, 10/12, 11/16, 12/14, 1/11, 2/8, 3/1, 4/19, 5/10, 6/14	\$58.90	See list All AM
u) District	Wood, Frances	Ed Service Commission of NJ- 9/15, 10/20, 11/17, 12/22, 1/19, 2/23, 3/23, 4/27, 6/1	\$77.50	See list All AM
v) District	Wood, Frances	County Supt. Roundtable- 9/8, 10/5-6, 11/3, 12/1, 1/5, 2/2, 3/2, 4/6, 5/4, 6/1	0	See list
w) BHS	Connor, Anne	SC School Nurse Professional Development Day – Greenbrook	0	Sept. 6

Action
Resolution

3. Approve New and Revised Curriculum Documents
Resolved, that the Somerset Hills Board of Education adopt the newly revised and completed curriculum documents for the 2017-2018 school year.

Action
Resolution

4. Approve Revised Professional Development and Mentoring Plan
Resolved, that the Somerset Hills Board of Education approve the revised Professional Development and Mentoring Plan for the 2017-2018 school year, on file in the Curriculum Office.

Action
Resolution

5. Approve Revised Equity Plan
Resolved, that the Somerset Hills Board of Education approve the revised Equity Plan for the 2016-2019, on file in the Curriculum Office.

Action
Resolution

6. Approve School Improvement Panels (ScIPs)
Resolved, that the Somerset Hills Board of Education approve the following School Improvement Panels (ScIPs) for 2017-2018:

Bedwell Elementary School
Amy Phelan – Principal
April Friedman- Assistant Principal
Dana Fischer- Grade 4 Teacher

Bernardsville Middle School
Gretchen Dempsey- Principal
Brian Latzke- Assistant Principal
Anne O'Halloran- Math Teacher

Bernards High School
Scott Neigel- Principal
Mike Corbett- Assistant Principal
Angela Cerza- Psychology Teacher/ Special Educator
Lisa Camuto- Math Teacher

Action
Resolution

7. Approve Anti-Bullying Specialists
Resolved, that the Somerset Hills Board of Education approve the following Anti-Bullying

Specialists for 2017-2018:

Teresa Vaught- District HIB Coordinator
Lisa Drew- High School Anti-Bullying Specialist
Marcy Craver- Middle School Anti-Bullying Specialist
Emily Pike- Elementary School Anti-Bullying Specialist

Action
Resolution

8. Approve School Safety Teams

Resolved, that the Somerset Hills Board of Education approve the following School Safety Teams for 2017-2018:

Bedwell Elementary School

Amy Phelan – Principal
April Friedman- Assistant Principal
Emily Pike - Schools Counselor
Maureen Ziolkowski- Grade 2 Teacher
Christina Rutz- Parent

Bernardsville Middle School

Gretchen Dempsey- Principal
Brian Latzke- Assistant Principal
Marcy Craver- Guidance Counselor
Shane Porter - Teacher
Marianne Rivello - Parent

Bernards High School

Scott Neigel- Principal
Lisa Drew- Student Assistance Counselor
Anne Connor- School Nurse
TBD- Parent
Dianne Berger- Special Educator

Action
Resolution

9. Approve Affirmative Action Officers

Resolved, that the Somerset Hills Board of Education approve the following Affirmative Action Officers for 2017-2018:

Jennifer Shouffler- District
Coleen Butler- Bernards High School
Gretchen Dempsey- Bernardsville Middle School
April Friedman- Bedwell School

Action
Resolution

10. Approve 504 Coordinators

Resolved, that the Somerset Hills Board of Education approve the following 504 Coordinators for 2017-2018:

Teresa Vaught- District
Coleen Butler- Bernards High School
Gretchen Dempsey- Bernardsville Middle School
Emily Pike- Bedwell School

Action
Resolution

11. Approve Nursing Services Plan 2017-2018

Resolved, that the Somerset Hills Board of Education approve the Nursing Services Plan for the 2017-2018 school year.

Action Resolution 12. Approve Nonpublic School Nursing Services Agreement
Resolved, that the Somerset Hills Board of Education, through contract with the Educational Services Commission of New Jersey, authorizes the Commission to conference, discuss and solicit input in the development of the nursing services contract document for the 2017-2018 school year which provides nursing services to the following nonpublic schools located in the Somerset Hills school district: Palmer School, Far Hills Country Day School and School of St. Elizabeth.

Action Resolution 13. Approve School Self-Assessment/Anti-Bullying Bill of Rights Act 2016-2017
Resolved, that the Somerset Hills Board of Education approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2016 – June 30, 2017 for the following schools:
Marion T. Bedwell Elementary School
Bernardsville Middle School
Bernards High School

Facilities & Operations*

- A. Committee Report & Discussion: Mr. Palma reported that the committee met on August 23.
B. Action Items: Mr. Palma moved items #1-2; Ms. Sooy seconded. Items #1 and 2 were approved by a vote of 9-0.

Action Resolution 1. Approve Change Orders
Resolved, that the Somerset Hills Board of Education approve increase change order No. 1-4 for H&S Construction and Mechanical, Inc. in the amount of \$27,338.37.

Action Resolution 2. Approve Change Orders
Resolved, that the Somerset Hills Board of Education approve increase change order No. 2 for Accurate Construction Inc. in the amount of \$2,230.93.

Policy*

- A. Committee Report & Discussion: Mrs. Leiss reported that the committee met on August 17.
B. Action Items: Mrs. Leiss moved item #1; Mrs. Tober seconded. Item #1 was approved by a vote of 9-0.

Action Resolution 1. Second Reading and Adoption
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of the following policies and regulations: (attachment)

Policy #	Title
5460 P	High School Graduation
5530 R	Substance Abuse
1240 P	Evaluation of Superintendent
1240 R	Evaluation of Superintendent
3221 P	Evaluation of Teachers
3221 R	Evaluation of Teachers
3222 P	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators

3222 R	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3223 P	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
3223 R	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
3224 P	Evaluation of Principals, Vice Principals, and Assistant Principals
3224 R	Evaluation of Principals, Vice Principals, and Assistant Principals
3240 P	Professional Development for Teachers and School Leaders
3240 R	Professional Development for Teachers and School Leaders
5610 P	Suspension
5610 R	Suspension Procedures
5620 P	Expulsion
8505 P	Local Wellness Policy/Nutrient Standards for Meals and Other Foods
8550 P	Unpaid Meal Charges/Outstanding Food Service Charges

Personnel

- A. Committee Report & Discussion: Mrs. Leiss reported that the committee met on August 17.
 B. Action Items: Mrs. Leiss moved items #1-27; Mrs. Tober seconded. Items #1-7 were approved by a vote of 8-0; items #8-26 were approved by a vote of 9-0; item #27 was approved by a vote of 8-0.

Action

1. Accept Resignation

Resolution

Resolved, that the Somerset Hills Board of Education accept the resignation of the following employees:

Name	School	Position	Effective
a) Gruters, Annika	BES	Receptionist	6/30/17
b) Arnold, Kara	BES	Teacher	7/1/17
c) Fischer, Susan	BMS	Reading Specialist	8/31/17

Action

2. Approve Appointment Certified Staff

Resolution

Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2017-2018 school year:

Name	School	Position	Replace	Level	Step	\$ Salary	Effective
a) Klebaur, Grace	BES	Elementary School Teacher	Mustich	MA	2	58,390	9/1/17
b) Gutkin, Melissa	BMS	Language Arts Literacy	White	MA	3	59,390	9/1/17
c) Clark, Michelle	BMS	Special Education Teacher	Bracho	BA	1	53,390	9/1/17
d) Sheehan, Carolyn	BES	Elementary School Teacher	Arnold	BA	4	56,390	9/1/17
e) Boudreau, Derek	BMS	Reading Specialist	Fishcer	MA+30	6	66,390	9/1/17

Action

3. Approve Appointment Leave Replacement

Resolution

Resolved, that the Somerset Hills Board of Education approve the appointment of the following leave replacement for the 2017-2018 school year:

Name	School	Position	Replace	Level	Step	Salary	Date
a) Vaughan, Sarah	BES	Special Education Teacher	Jaeger	MA	1	57,390 (prorated)	9/1/17 - 1/26/18
b) Crawford, Rebecca	BES	Speech Therapist	Koletar	MA	1	57,390 (prorated)	9/1/17 - 12/1/17

Action 4. Approve Appointment Non-Certified Staff

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2017-2018 school year:

Name	School	Position	Step	Salary	Effective
Kotz, Lisa	BES	School Receptionist	2	\$19,598	9/1/17

Action 5. Rescind Co-Curricular Positions

Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular positions for the 2017-2018 school year:

Name	School	Position	Stipend
Terraciano, Michael	BMS	Newspaper	\$2,778

Action 6. Approve Co-Curricular Positions

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2017-2018 school year: BMS

Name	School	Position	Stipend
a) O'Halloran, Anne	BMS	Student Council	\$2,778
b) Russo, Dawn	BMS	Newspaper	\$2,778
c) Terraciano, Michael	BMS	Team Leader - grade 5	\$2,750
d) Dokus, Sam	BMS	Team Leader - grade 7	\$2,750
e) Porter, Shane	BMS	Cross Country Assistant	\$2,733

Action 7. Approve Volunteers

Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteers for the 2017-2018 school year:

Name	Volunteer
Dave DeSimone	Cross Country BMS/Track and Field BMS

Action 8. Approve Summer Band Camp*

Resolution Resolved, that the Somerset Hills Board of Education approve the following summer band camp positions for the 2017-2018 school year:

a) Bohach, Nathan	BHS	Summer Band Camp/Assistant Percussion
b) Lefurge, Scott	BHS	Summer Band/ Camp Assistant Front

c) Snyder, Jason	BHS	Summer Band Camp/Assistant Marching
d) Noonan, Mark	BHS	Summer Band Camp/Marching Band Director
e) Bezzek, Leigh	BHS	Summer Band Camp/Nurse

Action 9. Accept Resignation*

Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of the following employee:

Name	School	Position	Effective
a) Rodriguez, Allison	BHS	Math Teacher	8/31/17
b) Feeley, Veronica	Olcott	Business Office Assistant	9/7/17 or sooner as determined by the Superintendent

Action 10. Approve Appointment Administrator*

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following administrator for the 2017-2018 school year:

Name	School	Position	Replace	Salary	Effective
Fischer, Susan	District	Supervisor of Language Arts Literacy	Rosen	\$99,904 Plus 2 transition days at per diem rate	9/1/17

Action 11. Approve Appointment Certified Staff*

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2017-2018 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
a) Stypolkowski, Emily	BHS	Special Education Teacher	Quinlan	MA	1	57,390	9/1/17
b) Bradley, Kristen	BHS	Math Teacher	Rodriguez	MS	3	59,390	9/1/17
c) Fallas, Heiner	BHS	Math Teacher	Flinton	BA	2	54,390	9/1/17

Action 12. Approve Appointment Non-Certified Staff*

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2017-2018 school year:

Name	School	Position	Step	Salary	Effective
a) Duarte, Mariel	District	Bus Aide	n/a	\$18.00/hour	9/7/17
b) Habibi, Sama	District	Regular Paraprofessional/B-Part Time	3	\$15.22/hour	9/6/17
c) Klociniski, Lisa	District	Regular Paraprofessional/A-Part Time	9	\$19.65/hour	9/6/17
d) Matero, Cindy	District	Regular Paraprofessional/B-Part Time	9	\$19.65/hour	9/6/17
e) Moose, Gail	District	Regular Paraprofessional/B-Part Time	OG	\$21.37/hour	9/6/17
f) DiSabato, Felicia	District	Regular Paraprofessional/B-Part Time & Special Education Paraprofessional/B-Part Time	2	\$15.02/hour & \$15.90/hour	9/6/17
g) Gopinath, Gettha	District	Regular Paraprofessional/B-Part Time & Special Education Paraprofessional/B-Part Time	2	\$15.02/hour & \$15.90/hour	9/6/17

h) Smith, Michele	District	Regular Paraprofessional/B-Part Time & Special Education Paraprofessional/B-Part Time	3	\$15.22/hour & \$16.10/hour	9/6/17
i) Hildebrant, Patricia	District	Special Education Paraprofessional/A-Full Time	6	\$19.97/hour	9/6/17
j) Johnson, Kim	District	Special Education Paraprofessional/B-Part Time	5	\$16.54/hour	9/6/17
k) Zamojtel, Halina	District	Special Education Paraprofessional/B-Part Time	4	\$16.30/hour	9/6/17
l) Omegna, Catherine	District	Special Education Paraprofessional/B-Part Time	5	\$16.54/hour	9/6/17
m) Pelley, Lauren	District	Special Education Paraprofessional/B-Part Time	2	\$15.90/hour	9/6/17
n) Perkins, Bonnie	District	Special Education Paraprofessional/B-Part Time	3	\$16.10/hour	9/6/17
o) DeCota, Dorothy	District	Special Education Paraprofessional/B-Part Time	2	\$15.90/hour	9/6/17
p) Silberstein, Howard	District	Special Education Paraprofessional/B-Part Time	3	\$16.10/hour	9/6/17
q) Calderon, Melissa	District	Special Education Paraprofessional/B-Part Time	2	\$15.90/hour	9/6/17
r) Cherniak, Jessica	District	Special Education Paraprofessional/B-Part Time	2	\$15.90/hour	9/6/17
s) Barbetta, Patricia	District	Special Education Paraprofessional/B-Part Time	2	\$15.90/hour	9/6/17
t) DeGritis, Rebecca	District	Special Education Paraprofessional/B-Part Time	2	\$15.90/hour	9/6/17
u) LaToya, Evans	District	Special Education Paraprofessional/B-Part Time	3	\$16.10/hour	9/6/17

Action 13. Approve Co-Curricular Positions*

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2017-2018 school year: BHS

Name	School	Position	Stipend
a) McGuirk, Mark	BHS	Soccer: Women's Assistant (FR)	\$5,600
b) Kaplan, Daniel	BHS	Peer Leadership - Assistant Advisor	\$3,000

Action 14. Approve Summer Work*

Resolution Resolved, that the Somerset Hills Board of Education approve the following summer work for staff members at their per diem/per hour rate for the 2017-2018 school year:

Name	Position	School	Additional Days
a) Panik, Meredith	CST	District	2
b) Ayres, Karen	CST	District	1
c) Mongno, Megan	CST	District	1
d) LaBruno, Wendi	CST	District	2

Action 15. Approve Home Instructors*

Resolution Resolved, that the Somerset Hills Board of Education approve the following home instructors for the 2017-2018 school year:

Name	Subject
a) Clendenny, Marilyn	Mathematics
b) Leichtling, David	English & Social Studies

Action 16. Approve Volunteers*

Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteers for the 2017-2018 school year:

Name	Volunteer
a) Carolyn Sheehan	Field Hockey
b) Zachary DeLeon	Football
c) Shadi Zaiton	Football
d) Wayne Simoneau	Football
e) Christine Albanese-DeMair	Cross Country

Action 17. Approve Substitutes*

Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2017-2018 school year:

Name	Substitute Position	Certification
a) Untamo, Davin	Custodian	n/a
b) Navas, Hilda	Custodian	n/a
c) Calderon-Garnier, Melissa	Teacher/Paraprofessional	CE
d) Walley, Joy	Teacher/Paraprofessional	Substitute Credential
e) Pazian, Melody	Teacher/Paraprofessional	Substitute Credential
f) Cosma, Elise	Teacher/Paraprofessional	Standard
g) Infusino, Deborah	Teacher/Paraprofessional	Standard
h) Manore, Paul	Teacher/Paraprofessional	Substitute Credential

Action 18. Approve Co-Curricular Positions*

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2017-2018 school year: BHS

Name	School	Position	Stipend
Manore, Paul	BHS	Ice Hockey: Assistant	\$5,400

Action 19. Approve Substitute Rate*

Resolution Resolved, that the Somerset Hills Board of Education approve the following increase in the nurse substitute daily rate:

Position	Rate	Effective
Nurse: daily rate	\$225.00	9/1/17

Action 20. Rescind Appointment Non-Certified Staff*

Resolution Resolved, that the Somerset Hills Board of Education rescind the appointment of the following non-certified staff for the 2017-2018 school year: (item #12)

Name	School	Position	Step	Salary	Effective
m) Pelley, Lauren	District	Special Education Paraprofessional/B-Part Time	2	\$15.90/hour	9/6/17

Action 21. Approve Job Descriptions*Resolution Resolved, that the Somerset Hills Board of Education approve the following job description:

- | |
|---|
| a) Secretary to the Superintendent/Assistant Superintendent |
| b) Assistant School Business Administrator |
| c) Human Resource Specialist |
| d) Licensed Practical Nurse |
| e) Board Certified Behavior Analyst |

Action 22. Approve Appointment of Staff*Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following staff members for the 2017-2018 school year:

Name	School	Position	Salary	Longevity	Total Salary	Effective
a) Brown, Ellen	Olcott	Assistant to the Superintendent & Assistant Superintendent	\$82,103	\$1,079	\$83,893 (prorated)	8/24/17
b) DeMarco, Jinnee	Olcott	Assistant School Business Administrator	\$63,734	n/a	\$63,734 (prorated)	8/24/17
c) Mehan, Kathleen	Olcott	Human Resource Specialist	\$78,256	n/a	\$78,256 (prorated)	8/24/17

Action 23. Approve Volunteers*Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteers for the 2017-2018 school year:

Name	Volunteer
a) Christine Albanese-DeMair	Swimming - BHS
b) Luke LaChac	Cross Country - BHS

Action 24. Approve the Superintendent's Merit Goals.*Resolution Resolved, that the Somerset Hills Board of Education approve the Somerset Hills School District's Superintendent's Merit Goals for the 2017-2018 school year.

Goal #1	The Superintendent will develop salary guides for administrative positions in the district.
Goal #2	The Superintendent will meet the needs of students with significant disabilities by providing an in-district functional academic and pre-vocational program.

Action 25. Approve Appointment Non-Certified Staff*Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2017-2018 school year:

Name	School	Position	Step	Salary	Effective
Maqueda, Clare	District	Special Education Paraprofessional/B-Part Time	5	\$16.54/hour	9/6/17

Action 26. Approve Appointment Certified Staff*Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2017-2018 school year:

Name	School	Position	Step	Salary	Effective
Griffin, Emily	District	Board Certified Behavior Analyst	4	\$60,390	9/1/17

Action 27. Rescind Appointment Leave Replacements

Resolution Resolved, that the Somerset Hills Board of Education rescind the appointment of the following leave replacements for the 2017-2018 school year: (item # 3)

Name	School	Position	Replace	Level	Step	Salary	Date
a) Vaughan, Sarah	BES	Special Education Teacher	Jaeger	MA	1	57,390 (prorated)	9/1/17 - 1/26/18
b) Crawford, Rebecca	BES	Speech Therapist	Koletar	MA	1	57,390 (prorated)	9/1/17 - 12/1/17

Public Questions & Comments

None

Strategic Planning Committee

Ms. Shouffler reported that the Administrators met three times over the summer to finalize the Strategic Plan and will be presenting it at the September meeting.

Supplementary Matters

Ms. Burch stated that she is not pleased that she was taken off the Finance Committee. Mr. Palma requested that Ms. Burch ask the Bedminster Board to respond to the correspondence from Somerset Hills. In particular, the Somerset Hills Board would like to know when the audit of the 2015/2016 tuition calculation is scheduled for and would like the tuition contract for the 2017/2018 school year and multi-year tuition agreement to be signed.

Adjournment

Mrs. Leiss moved to adjourn at 8:30pm; Mr. Baker seconded. The meeting was adjourned by a vote of 9-0.

Respectfully submitted,



Nancy Lee Hunter
Board Secretary

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.**

(cf: P.L.1996, c.103, s.1)