

**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING MINUTES – November 16, 2016**

Call to Order & Welcome

Mr. Baker called the meeting to order at 6:40pm

Pledge of Allegiance

Roll Call

Present:

| | |
|--------------------|-------------------------|
| Mr. Baker | Mr. McDonald |
| Mr. DiGiacchino | Mrs. Palazzolo (7:10pm) |
| Ms. Goetz (7:30pm) | Mr. Palma |
| Mrs. Hoppe | Ms. Sooy (6:50pm) |
| Mrs. Leiss | Ms. Virtue |

Also Present:

Frances Wood
Jennifer Shouffler
Nancy Lee Hunter

Executive Session

At 6:40pm Mr. Baker moved the following:

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Student Matters.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. Palma seconded the motion. The Board returned to public session at 7:30pm.

Correspondence

None

Report of the Superintendent

1. Dr. Wood noted that former student, Katie Meyler, was recognized as one of People Magazine’s 25 Women Changing the World.
2. Student/Staff Recognition-
 - Madrigals at Carnegie Hall- Dr. Wood announced that the Madrigals will be performing at Carnegie Hall on December 1.
 - BMS Boys Soccer Team – Coach Kevin Koch, Coach Patrick Reed and the members of the BMS Boys Soccer Team were acknowledged for winning the Group 3 Middle School Championship.

-
3. Academic Report - Wellness Initiative
Coleen Butler and Dr. Wood made a presentation on the district's Wellness Initiative and responded to questions from the Board.
 4. Election Results - The results of the Annual School Election are as follows:
 - (3) Three Year Term/Bernardsville
Robert Baker
Greg DiGioacchino
Timothy McDonald
 - (1) Three Year Term/Far Hills
Jamie Leiss

Public Questions & Comments

Former Board member, Deborah Hawkins, acknowledged retiring Board member Nancy Palazzolo with a poem:

Nancy Palazzolo

I am here tonight with a heavy heart
As my friend and your fellow Board Member Nancy is about to depart

She is moving out of the Somerset Hills
For life in the city and a few more thrills

“Green Acres” was never her place to be
So back she goes to NYC

But while she was in Bernardsville – for 18 years
She's left her mark and she will be revered

I first got to know Nancy through the Bedwell HSA
Her love for our schools was evident her first day

She tirelessly volunteered for many a position
But the Bedwell Book Room was really her mission

An avid sports fan, Hockey is her favorite one
She took over MS sports when the funding was done

She has championed fundraisers and always is generous
Whether gift wrap, pies, chili or citrus

Now as a BOE member she has been the curriculum guru
Teacher's College, Singapore Math, Curriculum Supervisors to name a few

Of the initiatives for which Nancy was a part
Students and Teachers were always at the heart

Her agenda was always steadfast and true
What is good for students is best for everyone else too

Her curriculum report: Sit back and relax
For a tirade on testing or Reading and Math facts

Under her tutelage we have made many a great stride
And as a district, we should be filled with pride

For a BOE member whose heart and dedication are in the right place
Nancy has sure left her mark on our space

She's ethical, logical, straightforward and never shy
Focused on academics with her keen eye

So, Nancy, as you look out towards the west from your beautiful new view
You will see NJ and Somerset Hills, too

Remember us kindly as the place you raised Samantha and Steve
And now with her husband Sal, It's time to leave

So, tonight as we hear her final curriculum report
We wish you well and thank you for your support

As a friend and a colleague, Nancy, we will miss your heart and your brain
Best wishes for the future...Just Sayin'

Approval of Minutes*

Action 1. Approval of Minutes

Resolution Mr. Baker moved, seconded by Ms. Goetz, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for October 19, 2016. Minutes were approved by a roll call vote of 10-0.

Finance

A. Committee Report & Discussion: The committee met on November 14. Mr. Baker gave the committee report and presented minutes to the Board.

B. Action Items: Mr. Baker moved Finance items #1-5; Ms. Goetz seconded. Resolutions #1-5 were approved by a roll call vote of 10-0.

Action 1. Board Secretary & Treasurer Reports & Board Certification*

Resolution WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of October, 2016 showing the following balances:

| FUND | Board Secretary Cash Balance (1) | Treasurer Cash Balance (2) |
|----------------------------|---|---------------------------------------|
| (10) General Fund | \$5,962,647.60 | \$5,962,647.60 |
| (20) Special Revenue Fund | (\$32,165.72) | (\$32,165.72) |
| (30) Capital Projects Fund | \$4,202,766.46 | \$4,202,766.46 |
| (40) Debt Service Fund | (\$122,559.78) | (\$122,559.78) |
| Total Government Funds | \$10,010,688.56 | \$10,010,688.56 |

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution

2. Approve 2016-2017 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for October, 2016.

Action
Resolution

3. Payment of Bills*

WHEREAS, the Board Secretary has presented a check register covering check numbers 38422 to 38623 in the amount of \$4,270,277.71 with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

| FUND | AMOUNT |
|----------------------------|-----------------------|
| (10) General Fund | \$2,838,212.41 |
| (20) Special Revenue Fund | \$49,903.00 |
| (30) Capital Projects Fund | \$284,367.04 |
| (40) Debt Service Fund | 0 |
| (60) Cafeteria Fund | \$65,578.43 |
| (90) Agency Fund | \$1,032,216.83 |
| TOTAL | \$4,270,277.71 |

Action
Resolution

4. Approve Non-Public Technology Aid

Resolved, that the Somerset Hills Board of Education approve the following 2016-2017 NJ Non-Public Technology Aid spending:

| School | Quantity | Description | Unit Price \$ | Total \$ |
|--|----------|--------------------------------|---------------|-----------------|
| a) Far Hills Country Day School | 14 | Lenovo N22 Chromebooks | 169.99 | 2,379.86 |
| b) Far Hills Country Day School | 3 | Google Console Licenses | 28.50 | 85.50 |
| c) Far Hills Country Day School | 3 | USB Drivers | 6.69 | 20.07 |
| d) School of Saint Elizabeth | 7 | HP Chromebooks 11G4 4GB-Ram | 192.00 | 1,344.00 |
| Total Non-Public Technology Aid | | | | 3,829.43 |

Action Resolution 5. Approve Teacher Salary to be Funded by Title I
Resolved, that the Somerset Hills Board of Education approve that a portion of teacher Susan Fischer's salary in the amount of \$53,500 be charged to the Title I salary account for the 2016-2017 school year.

Curriculum

A. Committee Report & Discussion: The committee met on November 1; Mrs. Palazzolo gave the report. At this point, Mrs. Palazzolo gave a parting farewell to the Board. She acknowledged Deborah Hawkins and Donna Coons, former Board members, who were in the audience. She asked the Board to continue supporting Columbia Teacher Training program, Middle School sports, and College and Career Readiness in the Guidance Department. Mrs Palazzolo wanted the Board to remember the most important this is to respect each other; she thanked the Board for the opportunity to serve with them. Each of the Board members commended Mrs. Palazzolo for her dedicated service and wished her well in her future endeavors.

B. Action Items: Mrs. Palazzolo moved Curriculum items #1 & 2; Mr. Palma seconded. Items were passed by a roll call vote of 10-0.

Action Resolution 1. Approve Field Trips*
Resolved, that the Somerset Hills Board of Education approve the following field trips:

| School | Trip | Date(s) | # of Students | # of Faculty | # of Chaperones |
|--------|--|-----------------------------------|---------------|--------------|-----------------|
| a) BES | First Grade- Liberty State Park | May 18 & 19 | 113 | 12 | 20 |
| b) BHS | AP World History-Princeton Art Museum | Dec. 21 | 9 | 1 | 0 |
| c) BHS | Harvard Model Congress | Feb. 23-26 | 30 | 2 | 1 |
| d) BHS | Anatomy Class- NJ Sharing Network | May 17 | 50 | 2 | 0 |
| e) BHS | Anatomy Class-Liberty Science Center | May 24 | 50 | 4 | 0 |
| f) BMS | Special Ed Class- ShopRite | Nov. 21 | 6 | 3 | 0 |
| g) BMS | Special Ed Class-Lenny's Pizza | Dec. 22 | 6 | 3 | 0 |
| h) BMS | 8th Grade Science Classes- locations along Mine Brook in Bernardsville | May8-11 (or May 15-23- raindates) | 22 per trip | 2-3 per trip | 1 per trip |

Action Resolution 2. Approve Professional Development*
Resolved, that the Somerset Hills Board of Education approve the following professional development:

| School | Name | Workshop/Conference | Est. Cost | Date |
|--------|--------------------|---|--------------------------|-------------|
| a) BES | Arnold, Kara | TC, NYC-Book Clubs/Literacy | \$61.00 | Dec. 19 |
| b) BES | Berardi, Anne | Infection Prevention Discussion w/SC Health Officers- Basking Ridge | 0 | Dec. 6 (AM) |
| c) BES | DeRoberts, Theresa | Bilingual/ELL Conference-William Patterson Univ. | \$152.73 (Title 3 Grant) | Dec. 2 |
| d) BES | Forsythe, Cindy | TC, NYC-Book Clubs/Literacy | 0 | Dec. 19 |

| | | | | |
|---------------|-------------------|--|----------|--------------------------------|
| e) BES | Grau, Jianna | TC, NYC-Book Clubs/Literacy | 0 | Dec. 19 |
| f) BES | Hall, Kristine | TC, NYC-Book Clubs/Literacy | 0 | Dec. 19 |
| g) BES | Pike, Emily | Bullying Law update- MUJC | \$150.00 | Jan. 17 |
| h) BHS | Boyce, Nicole | Algebra I Roundtable-Flemington | \$15.00 | Dec. 13 |
| i) BHS | Carmon, Dave | All Star Track & Field/Cross Country Clinic- Atlantic City | \$99.00 | Dec. 8-9 |
| j)BHS/ BMS | Dokus, Sam | All Star Track & Field/Cross Country Clinic- Atlantic City | \$99.00 | Dec. 8-9 |
| k) BHS | Drew, Lisa | Bullying Law update- MUJC | \$154.40 | Jan. 17 |
| l) BHS | Hogge, Jay | NJ Council for History Ed- Princeton | \$80.00 | Dec. 2 |
| m) BHS | Lan, Cameron | NJ Council for History Ed- Princeton | \$80.00 | Dec. 2 |
| n) BHS | Simoneau, Jon | Mega Football Clinic- Atlantic City | \$250.00 | Feb. 24 |
| o) BHS | Sosely, Anna | Marist College Counselor Day | 0 | Nov. 8 |
| p) BHS | Stolarz, Liz | Montclair U Counselor Workshop | 0 | Dec. 9 |
| q) BHS | Szostak, David | All Star Track & Field/Cross Country Clinic- Atlantic City | \$99.00 | Dec. 8-9 |
| r) BMS | Hartt, Brian | TC-Helping Readers Understand Levels of Complexity in Non-Fiction- NYC | \$30.00 | Dec. 14 |
| s) BMS | Latzke, Brian | NJPSAFEA Leadership Academy- Monroe Twp | 0 | Dec. 5, Jan. 17, Feb. 28 |
| t) District | Rosen, Dana | NJ ELA Supv. Fall Mtg.-Morristown | 0 | Nov. 4 (AM) |
| u) District | Kolmer, Grant | Lesson Study Open House-Greenwich, CT | 0 | Nov. 16 |
| v) BHS | Neigel, Scott | Newcomer ELL Summit-West Windsor | 0 | Dec. 19 |
| w) BHS | Sosely, Anna | Drexel Counselor Open House- Philadelphia | 0 | Dec 5 |
| x) BHS | Stolarz, Lizabeth | College Counseling PLC- Edison HS | \$18.29 | 12/16 (pm) |

Facilities & Operations*

A. Committee Report & Discussion: Mr. Palma gave the committee report. The committee met on November 16.

B. Action Items: Mr. Palma moved items #1-4; Ms. Goetz seconded. Items #1-4 were passed by a roll call vote of 10-0.

Action Resolution

1. HIB Report*

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on November 16, 2016 and upheld the findings or consequences recommended by the Superintendent on case #16-17 #2. The Board rejected the findings of HIB for case #16-17 #3 and agreed to address the conduct through student code of conduct with same consequences as recommended by administration.

Action 5. Approve Teacher Salary to be Funded by Title I
Resolution Resolved, that the Somerset Hills Board of Education approve that a portion of teacher Susan Fischer’s salary in the amount of \$53,500 be charged to the Title I salary account for the 2016-2017 school year.

Curriculum

A. Committee Report & Discussion: The committee met on November 1; Mrs. Palazzolo gave the report. At this point, Mrs. Palazzolo gave a parting farewell to the Board. She acknowledged Deborah Hawkins and Donna Coons, former Board members, who were in the audience. She asked the Board to continue supporting Columbia Teacher Training program, Middle School sports, and College and Career Readiness in the Guidance Department. Mrs Palazzolo wanted the Board to remember the most important this is to respect each other; she thanked the Board for the opportunity to serve with them. Each of the Board members commended Mrs. Palazzolo for her dedicated service and wished her well in her future endeavors.

B. Action Items: Mrs. Palazzolo moved Curriculum items #1 & 2; Mr. Palma seconded. Items were passed by a roll call vote of 10-0.

Action 1. Approve Field Trips*
Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

| School | Trip | Date(s) | # of Students | # of Faculty | # of Chaperones |
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| c) BHS | Harvard Model Congress | Feb. 23-26 | 30 | 2 | 1 |
| d) BHS | Anatomy Class- NJ Sharing Network | May 17 | 50 | 2 | 0 |
| e) BHS | Anatomy Class-Liberty Science Center | May 24 | 50 | 4 | 0 |
| f) BMS | Special Ed Class- ShopRite | Nov. 21 | 6 | 3 | 0 |
| g) BMS | Special Ed Class-Lenny’s Pizza | Dec. 22 | 6 | 3 | 0 |
| h) BMS | 8th Grade Science Classes- locations along Mine Brook in Bernardsville | May8-11 (or May 15-23- raindates) | 22 per trip | 2-3 per trip | 1 per trip |

Action 2. Approve Professional Development*
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| d) BES | Forsythe, Cindy | TC, NYC-Book Clubs/Literacy | 0 | Dec. 19 |

| | | | | |
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| e) BES | Grau, Jianna | TC, NYC-Book Clubs/Literacy | 0 | Dec. 19 |
| f) BES | Hall, Kristine | TC, NYC-Book Clubs/Literacy | 0 | Dec. 19 |
| g) BES | Pike, Emily | Bullying Law update- MUJC | \$150.00 | Jan. 17 |
| h) BHS | Boyce, Nicole | Algebra I Roundtable-Flemington | \$15.00 | Dec. 13 |
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| n) BHS | Simoneau, Jon | Mega Football Clinic- Atlantic City | \$250.00 | Feb. 24 |
| o) BHS | Sosely, Anna | Marist College Counselor Day | 0 | Nov. 8 |
| p) BHS | Stolarz, Liz | Montclair U Counselor Workshop | 0 | Dec. 9 |
| q) BHS | Szostak, David | All Star Track & Field/Cross Country Clinic- Atlantic City | \$99.00 | Dec. 8-9 |
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| s) BMS | Latzke, Brian | NJPSAFEA Leadership Academy- Monroe Twp | 0 | Dec. 5, Jan. 17, Feb. 28 |
| t) District | Rosen, Dana | NJ ELA Supv. Fall Mtg.-Morristown | 0 | Nov. 4 (AM) |
| u) District | Kolmer, Grant | Lesson Study Open House-Greenwich, CT | 0 | Nov. 16 |
| v) BHS | Neigel, Scott | Newcomer ELL Summit-West Windsor | 0 | Dec. 19 |
| w) BHS | Sosely, Anna | Drexel Counselor Open House- Philadelphia | 0 | Dec 5 |
| x) BHS | Stolarz, Lizabeth | College Counseling PLC- Edison HS | \$18.29 | 12/16 (pm) |

Facilities & Operations*

A. Committee Report & Discussion: Mr. Palma gave the committee report. The committee met on November 16.

B. Action Items: Mr. Palma moved items #1-4; Ms. Goetz seconded. Items #1-4 were passed by a roll call vote of 10-0.

Action Resolution

1. HIB Report*

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on November 16, 2016 and upheld the findings or consequences recommended by the Superintendent on case #16-17 #2. The Board found that case #16-17 #3 was not an HIB violation.

Action Resolution 2. Approve Statement of Assurance*
 Resolved, that the Somerset Hills Board of Education approve the statement of Assurance, WHEREAS, 18A:7a-3 et seq. and NJAC 6A:30.-1.1 et seq. establishes the New Jersey Quality Single Accountability Continuum (NJQSAC) for evaluating performance of each school district, and WHEREAS, the evaluation of the district will be based upon five (5) key components of school district effectiveness: instruction and program; personnel; fiscal management; operations; and governance, and WHEREAS, the Somerset Hills Board of Education has conducted a self-evaluation in the key components to assess the district's capacity and effectiveness using quality performance indicators, and NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (NJQSAC) – Statement of Assurance for The Somerset Hills School District, is attested to for accuracy and approved for submission to the New Jersey Department of Education, Office of the Executive County Superintendent of Schools.

Action Resolution 3. Approve Comprehensive Maintenance Plan
 Resolved, that the Somerset Hills Board of Education approve the 2016-2017 Comprehensive Maintenance Plan.

Action Resolution 4. Approve Annual Maintenance Budget Worksheet
 Resolved, that the Somerset Hills Board of Education approve the Annual Maintenance Budget Amount Worksheet calculation of \$ 125,023.

Policy*

- A. Committee Report & Discussion: No committee report
 B. Action Items: Mr. Palma moved item #1; Mrs. Palazzolo seconded. Item #1 approved by roll call vote of 9-0.

Action Resolution 1. First Reading
 Resolved, that the Somerset Hills Board of Education approve the first reading of the following policies and regulations: (attachment)

| Policy # | Title |
|-----------------|--|
| a) P 1140 | Affirmative Action Program |
| b) P 1523 | Comprehensive Equity Plan |
| c) P 1530 | Equal Employment Opportunities |
| d) R 1530 | Equal Employment Opportunity Complaint Procedure |
| e) P 1550 | Affirmative Action Program for Employment and Contract Practices |
| f) P 2260 | Affirmative Action Program for School and Classroom Practices |
| g) P 2423 | Bilingual and ESL Education |
| h) R 2423 | Bilingual and ESL Education |
| i) P 2610 | Educational Program Evaluation |
| j) P 2622 | Student Assessment |
| k) P 5339 | Screening for Dyslexia |

| | |
|-----------|---|
| l) P 5750 | Equal Educational Opportunity |
| m) P 5755 | Equity in Educational Programs and Services |
| n) P 8441 | Care of Injured and Ill Persons |
| o) R 8441 | Care of Injured and Ill Persons |
| p) P 8630 | Bus Driver/Bus Aide Responsibility |
| q) R 8630 | Emergency School Bus Procedures |

Personnel*

A. Committee Report & Discussion: Mrs. Palazzolo gave report; the committee met on October 31, 2016.

B. Action Items: Mrs. Palazzolo moved items #1-15; Mrs. Leiss seconded. Items #1-15 were approved by roll call vote of 10-0.

Action 1. **Accept Resignation**

Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of the following employee:

| Name | School | Position | Effective |
|----------------|--------|------------------------------------|-----------|
| Casale, Arlene | BES | Regular Education Paraprofessional | 10/11/16 |

Action 2. **Approve Appointment Non-Certified Staff**

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2016-2017 school year:

| Name | School | Position | Level | Step | Salary | Effective |
|--------------------------|--------|--|-------|------|--------------|-----------|
| a) Feeley, Veronica | Olcott | Business Office Assistant - Payroll Confidential | n/a | n/a | \$50,000 | 11/17/16 |
| b) Carlisle, Christopher | BHS | Special Education Paraprofessional | B | 1 | \$15.54/hour | 10/24/16 |
| c) Pelley, Lauren | BHS | Special Education Paraprofessional | B | 1 | \$15.54/hour | 10/27/16 |
| d) Kotz, Lisa | BES | Special Education Paraprofessional | B | 1 | \$15.54/hour | 11/14/16 |
| e) Leahy, Rachel | BES | PT Registered Nurse | | 1 | \$36.00/hour | 11/1/16 |

Action 3. **Amend Salary Guide Level Advancement***

Resolution Resolved, that the Somerset Hills Board of Education amend salary guide level advancement for the following teachers for the 2016-2017 school year (*retroactive September 1, 2016*):

| Name | School | Current Level/Step | \$ Old Salary | New Level/Step | \$ New Salary |
|---------------------|--------|--------------------|---------------|----------------|---------------|
| DeAngelo, Stephanie | BMS | MA/5 | 60,990 | MA+30/5 | 64,990 |

Action 4. **Approve Overload**

Resolution Resolved, that the Somerset Hills Board of Education approve the following overload for the 2016-2017 school year:

| Name | Subject | Overload | Length | Salary |
|---------------------|---------|------------------|-----------|----------|
| DeAngelo, Stephanie | BMS | French/6 periods | Full Year | \$13,000 |

Action 5. Approve Observation

Resolution Resolved, that the Somerset Hills Board of Education approve the following observation for the 2016-2017 school year:

| Observer | Program | School | Teacher | Date |
|--------------|---------|--------|-----------------|---------------------|
| Schott, Oren | Rutgers | BHS | Carolyn Coppola | Fall 2016 - 4 hours |

Action 6. Approve Student Teacher

Resolution Resolved, that the Somerset Hills Board of Education approve the following student teacher for the 2016-2017 school year:

| Student Teacher | Program | School | Mentor | Date |
|-----------------|---------|--------|----------------|-------------|
| Roper, J. Eric | Rider U | BHS | Matthew LaPine | Spring 2017 |

Action 7. Amend Co-Curricular Positions

Resolution Resolved, that the Somerset Hills Board of Education amend the following co-curricular position for the 2016-2017 school year:

| Name | School | Position | Stipend |
|--------------|--------|--------------------------|------------------------|
| Kahl, Taylor | BHS | Ski Team: Head Coach 50% | \$3,600 (50% of 7,200) |

Action 8. Approve Co-Curricular Positions

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2016-2017 school year:

| Name | School | Position | Stipend |
|---------------------|--------|---|------------------------|
| a) Lister, Kay | BHS | Ski Team: Head Coach 50% | \$3,600 (50% of 7,200) |
| b) Edward, Charles | BHS | Wrestling Coach: Assistant 50% | \$3,562 (50% of 7,125) |
| c) McMahon, John | BHS | Wrestling Coach: Assistant 50% | \$3,562 (50% of 7,125) |
| d) O'Connor, Leslie | BHS | Assistant Athletic Director: Winter 50% | \$2,137 (50% of 4,274) |
| e) Cherng, Jonathan | BHS | Assistant Athletic Director: Winter 50% | \$2,137 (50% of 4,274) |

Action 9. Approve Translator

Resolution Resolved, that the Somerset Hills Board of Education approve the following translator for the 2016-2017 school year:

| Name | Location |
|------------------|---------------------------|
| Dominguez, Elena | Bedwell Elementary School |

Action 10. Approve Substitutes

Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2016-2017 school year:

| Name | Substitute Position | Certification |
|----------------------|--------------------------|----------------------------------|
| a) Glantz, Lawrence | Teacher/paraprofessional | Standard Certificate |
| b) Locker, Meghan | Teacher/Paraprofessional | CEAS |
| c) McMenamin, Sheila | Nurse | Substitute Credential/RN license |

Action 11. Amend Parenthood Leave

Resolution Resolved, that the Somerset Hills Board of Education amend the following parenthood leave date for the 2016-2017 school year:

| Name | School | Position | Start Date | End Date |
|-------------|--------|----------|------------|----------|
| Davis, Emma | BES | Teacher | 9/1/16 | 6/30/17 |

Action 12. Amend Appointment Leave Replacement

Resolution Resolved, that the Somerset Hills Board of Education amend the appointment of the following leave replacement for the 2016-2017 school year:

| Name | School | Position | Replace | Start Date | End Date |
|----------------|--------|----------|---------|------------|----------|
| Klebaur, Grace | BES | Teacher | Davis | 9/1/16 | 6/30/17 |

Action 13. Approve Home Instructor

Resolution Resolved, that the Somerset Hills Board of Education approve the following home instructor for the 2016-2017 school year:

| Name | Subject |
|------------------|--|
| Awender, Valerie | Physical Education, Health, Teacher of the Handicapped, & Student Personnel Services |

Action 14. Rescind Appointment Non-Certified Staff (item #2)

Resolution Resolved, that the Somerset Hills Board of Education rescind the appointment of the following non-certified staff for the 2016-2017 school year:

| Name | School | Position | Level | Step | Salary | Effective |
|---------------|--------|------------------------------------|-------|------|--------------|-----------|
| d) Kotz, Lisa | BES | Special Education Paraprofessional | B | 1 | \$15.54/hour | 11/14/16 |

Action 15. Approve Volunteers

Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteer for the 2016-2017 school year:

| Name | Volunteer |
|-------------|-----------------|
| Koch, Kevin | Wrestling Coach |

Public Questions & Comments

1. Mr. Foglia expressed SHEA's disappointment about a comment made at the previous Board meeting regarding field trips and teacher commitment.
2. Marc Bonanno inquired as to the results of the HIB investigation. Mr. Baker responded that the Superintendent would be in touch with the family tomorrow.
3. Mrs. Coons thanked Nancy Palazzolo. Her leaving is a huge professional and personal loss.

Supplementary Matters

Mr. Baker moved and Ms. Goetz seconded the motion to accept resignation. Motion carried by a 10-0 voice vote.

Action

1. **Accept Resignation of Board Member**

Resolution

Resolved, that the Somerset Hills Board of Education accept the resignation of Board member Nancy Palazzolo, effective November 16, 2016, with thanks for her 8 years of dedicated service.

2. Mr. Palma reported on the Strategic Planning Committee meeting.

3. Mrs. Virtue wanted the Board to know that the Curriculum Committee goes over each and every field trip at its meetings.

4. Mr. Baker thanked Mrs. Palazzolo and told her she was irreplaceable and indispensable. The Board agreed to advertise for this Board seat. The interviews will be in January, 2017.

Adjournment

Mr. Baker moved to adjourn the meeting at 9:50pm. Mr. Palma seconded. Motion approved by a vote of 10-0.

Respectfully submitted,



Nancy Lee Hunter
Board Secretary

Resolutions:

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**