

**The Somerset Hills School District
SPECIAL MEETING MINUTES – July 13, 2016**

Call to Order & Welcome

The meeting was called to order at 6:00 p.m. by Mr. Baker, President. Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

Pledge of Allegiance

Roll Call

Present	Absent	Also Present
Mr. Baker	Mr. DiGioacchino	Frances Wood
Ms. Goetz – entered meeting at 6:45pm	Mr. McDonald	Nancy Lee Hunter
Mrs. Hoppe		
Mrs. Leiss		
Mrs. Palazzolo		
Mr. Palma		
Ms. Sooy – entered meeting at 6:30pm		
Ms. Virtue		

Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

Approval of Board Goals

Mr. Baker moved and Mr. Palma seconded Board Goal Resolution. Motion approved by roll call vote of 6-0.

Action 1. Approval of Board Goals for School Year 2016-2017

- Resolution** Resolved that the Somerset Hills Board of Education approve the following Board Goals for school year 2016-2017:
- a. It is a goal of the Somerset Hills Board of Education to engage the entire community in order to create a new five to ten year Strategic Plan for the Somerset Hills School District. The Strategic Plan will be completed and approved by February of 2018,
 - b. It is a goal of the Somerset Hills Board of Education to continue the formal annual ethics training.

Finance

Mr. Baker moved Finance Resolutions 1-3; seconded by Mr. Palma. Motion was approved by a roll call vote of 6-0.

Action 1. Approve 2015-2016 Budget Transfers*
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for June 2016.

Action 2. Payment of Bills*
Resolution WHEREAS, the Board Secretary has presented a check register covering check numbers 37214 to 37534 in the amount of \$5,652,277.37 with the recommendation that the checks be paid, and
 Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$4,296,897.04
(20) Special Revenue Fund	\$89,253.39
(30) Capital Projects Fund	\$80,445.77
(40) Debt Service Fund	\$0.00
(60) Cafeteria Fund	\$89,411.38
(90) Payroll Agency	\$1,096,269.79
TOTAL	\$5,652,277.37

Action 3. Approve SHEF Grant
Resolution Resolved, that the Somerset Hills Board of Education approve the Somerset Hills Education Foundation's grant for the following, totaling \$24,000.

Item	Amount
District Steinway Piano Purchase	\$10,000
BHS Composer in residence	\$3,000
BMS Artist in Residence	\$3,000
BES Crafts People at Work Program	\$7,000
District Chromebooks/library books	\$1,000

Curriculum

Mrs. Palazzolo moved Curriculum Resolution 1, seconded by Mr. Baker. Motion was approved by a roll call vote of 6-0.

Action 1. Approve Professional Development*
Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
a) District	Catelli, Michael	EdCamp US DOE-Wash, DC	\$524.00	July 7-9
b) BHS	Ellis, Amanda	College Visit -St. John's College & The Naval Academy-MD	\$476.95	Aug 5 & 6
c) District	Wood, Frances	AASA National Convention, New Orleans, LA	\$1,500.00	March 2-4, 2017

Facilities & Operations*

Mr. Palma moved Facilities & Operations Resolutions 1-3, seconded by Mrs. Palazzolo. Motion was approved by a roll call vote of 6-0.

Action 1. Approve Furniture Purchase
Resolution Resolved, that the Somerset Hills Board of Education approve the purchase of furniture from Global Industries for the new Bernards High School Media Center in the amount of \$221,022.12 (state contract A-81713).

Action 2. Approve Computer Purchase for Language Lab
Resolution Resolved, that the Somerset Hills Board of Education approve the purchase of a server, related hardware, 2 monitors and 30 computers from Ocean Computer Group (state contract 89967) in the amount of \$28,701,08 for the new language lab at Bernards High School.

Action 3. Approve Sidewalk Agreement
Resolution Resolved, that the Somerset Hills Board of Education approve the agreement between the Borough of Bernardsville and the Somerset Hills School District for the new sidewalk at the Bedwell Elementary School and the Bernardsville Middle School.

Executive Session I

At 6:20 p.m., Mr. Baker moved the following:

WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the "circumstances" test of such Act:
RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board's consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. Palma seconded the motion. The Board returned to public session at 7:10 p.m.

Personnel*

Mrs. Palazzolo moved Personnel Resolutions 1-2, seconded by Mr. Palma. Motion was approved by a roll call vote of 8-0.

Action 1. Representative Assembly of the Educational Services Commission of NJ
Resolution Pursuant to enacted legislation, P.L.192-1989, Chapter 254, the Somerset Hills Regional School District Board of Education elected Dr. Frances Wood to the Representative Assembly of the Educational Services Commission of New Jersey at their meeting held on July 13, 2016 from July 1, 2016 to June 30, 2017.

Action 2. Approve Appointment Certified Staff

Resolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2016-2017 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
Garbarini, Kathleen	BHS	Special Education	Pasculli	MA+60	16	\$91,150	9/1/16

Executive Session II

At 7:15 p.m., Mr. Baker moved the following:

WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the "circumstances" test of such Act: RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board's consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosure of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Mr. Palma seconded the motion. The Board returned to public session at 7:50 p.m.

XI. Adjournment

Mr. Baker moved to adjourn the meeting at 7:50, seconded by Mr. Palma. Motion was approved by a vote of 8-0.

Respectfully submitted,


Nancy Lee Hunter
Board Secretary

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.