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**The Somerset Hills School District  
Regular Meeting Agenda – February 17, 2016  
Executive Session – 6:30 P.M.  
Public Input & Action – 7:30 P.M.  
Community Room at Bernards High School**

**Call to Order**

Mr. Baker called the meeting to order at 630 p.m.

**Roll Call**

**Present**

Mr. Baker  
Mrs. Coons  
Mr. DiGiacchino  
Mts. Hoppe  
Mrs. Leiss  
Mrs. Palazzolo  
Mr. Palma  
Ms. Sooy  
Ms. Virtue  
Ms. Goetz

**Also Present**

Frances Wood  
Jennifer Shouffler  
Nancy Lee Hunter

**Executive Session**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:  
RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**Welcome**

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Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

### **Pledge of Allegiance**

### **Oath of Office**

Jamie Leiss - Far Hills Board Member

### **Correspondence**

1. Thank you from MJ Zonfrillo
2. Letter from Student - Mariel Pallante

### **Report of the Superintendent**

#### 1. Student/Staff Recognition

- a) Mrs. Dempsey introduced Mr. Porter and Mrs. McMullin who introduced their students:
  - Bernardsville Middle School 1st place winners in the "Veterans of Foreign Wars Post 7858" Patriots Pen Youth Essay Contest:  
Lily Irene Oakes - 7th grade  
Molly A. Lukacsko - 8th grade
  - Hannah Ferrera - Won the award of "Outstanding Spokesperson for Freedom" in the local VFW Voice of Democracy Contest.
- b) Heather Hunkle and Janice O'Brien who were chosen to be presenters at Columbia Scholastic Press Association's Spring Conference for their work on their award winning yearbook.

#### 2. Academic Report

Note from Somerset County Executive Superintendent acknowledging Grant Kolmer as a gifted educator.

### **Public Questions & Comments**

Mr. Foglia complemented the Negotiations Committee on successful negotiations. He was concerned that the position of Lead Maintenance is on the Agenda and was not negotiated.

**Approval of Minutes\***

- Action Resolution** 1. Approval of Minutes  
Mr. Palma moved, seconded by Mrs. Coons that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for January 20, 2016. Minutes were approved by a roll call vote of 8 yes, 0 no, and 2 abstentions.
- Action Resolution** 2. Approval of Minutes  
Mr. Palma moved, seconded by Mrs. Coons that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for January 20, 2016. Minutes were approved by a roll call vote of 8 yes, 0 no, and 2 abstentions.

**Finance****Committee Report & Discussion**

Mr. Baker gave the report. The committee met on February 9, 2016.

**Action Items**

Mr. Baker moved Finance resolutions # 1-7, seconded by Mr. Palma. Finance resolutions were approved by a roll call vote of 10-0.

- Action Resolution** 1. Board Secretary & Treasurer Reports & Board Certification\*  
WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of January 2016 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	\$4,852,352.70	\$4,852,352.70
(20) Special Revenue Fund	\$58,323.71	\$58,323.71
(30) Capital Projects Fund	\$470,844.18	\$470,844.18
(40) Debt Service Fund	\$707,969.00	\$707,969.00
Total Government Funds	\$6,089,489.59	\$6,089,489.59

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it **RESOLVED**, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it **FURTHER RESOLVED**, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- Action** 2. Approve 2015-2016 Budget Transfers\*

Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for January, 2016.

Action Resolution 3. Payment of Bills\*  
WHEREAS, the Board Secretary has presented a check register covering check numbers 35791 to 35815 in the amount of \$ 3,351,947.59 with the recommendation that the checks be paid, and  
Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,288,904.98
(20) Special Revenue Fund	\$6,533.50
(30) Capital Projects Fund	\$1,195.00
(40) Debt Service Fund	\$0.00
(60) Cafeteria Fund	\$49,973.72
(90) Agency Fund	\$1,005,340.39
<b>TOTAL</b>	<b>\$3,351,947.59</b>

Action Resolution 4. Payment of Bills\*  
WHEREAS, the Board Secretary has presented a check register covering check numbers 35816 to 36110 in the amount of \$ 915,389.29 with the recommendation that the checks be paid, and  
Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$811,216.44
(20) Special Revenue Fund	\$67,864.96
(30) Capital Projects Fund	\$34,896.24
(40) Debt Service Fund	\$0.00
(60) Cafeteria Fund	\$1,411.65
<b>TOTAL</b>	<b>\$915,389.29</b>

Action Resolution 5. Approval of Bedminster Tuition Rate\*  
Resolved, that the Somerset Hills Board of Education approve the Bedminster Tuition Rate of \$16,958 for the 2016-2017 School Year.

Action Resolution 6. Approval of Out of District Placement  
Resolved, that the Somerset Hills Board of Education approve the following out of district placement for the 2015-2016 school year:

Student ID	Provider	Location	Tuition
2019094	Cornerstone Day School	Mountainside, NJ	\$79,860

Action 7. Approval of Parent Organization Fundraiser

**Resolution** Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raisers for the 2015-2016 school year:

Organization	School	Event	Date
a) Boys Lacrosse	BHS	Selling hats and magnets at Kings	2/20/16 & 2/21/16
b) Mountaineer Booster Club	BHS	Selling donated equipment for all sports	5/14/16

### Curriculum

Mrs. Palazzolo gave the report. The committee met on February 9, 2016.

#### Action Items

Mrs. Palazzolo moved Curriculum resolutions # 1-3, seconded by Mrs. Coons.

Curriculum resolutions were approved by a roll call vote of:

Motions #1 and #2

9 yes 0 no 1 abstention; and Mrs. Hoppe abstained on 2p and 2q.

Motion #3

9 yes 0 no 1 abstention; Mr. DiGiacchino abstained

#### Action

1. Approve Field Trips

#### Resolution

Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
a) BES	Wellness Group- ShopRite	Feb. 24	12	4	0
b) BHS	SIP Class - Accuplacer Test for students to meet NJDOE Assessment requirements	Feb. 5	5	1	0
c) BHS	MD Program- Wegman's Bridgewater	Feb. 23	7	5	0
d) BHS	MD Program -Michael's Watchung	Mar. 1	7	5	0
e) BHS	MD Program- Far Hills Post Office and Pizza Brothers	Mar. 9	7	5	0
f) BHS	AP World History - Metropolitan Museum of Art	Mar. 3	17	2	0
g) BHS	SIP Testing - Raritan Valley Community College, Branchburg NJ	Feb 19	3	1	0

#### Action

2. Approve Professional Development

**Resolution** Resolved, that the Somerset Hills Board of Education approve the following professional development:

<b>School</b>	<b>Name</b>	<b>Workshop/Conference</b>	<b>Est. Cost</b>	<b>Date</b>
a) BES	Falzarano, Sarah	Researching Global Ed in our Curriculum - Rutgers	0	Apr. 15
b) BES	Russoniello, Lucy	PowerSchool training, Querying Data- online course	\$300.00	Feb 23
c) BES	Somers, Diana	Strategies from Singapore Math- Parsippany	\$249.54	Mar 7
d) BHS	Butler, Coleen	Montville HS to visit new media center	0	Feb. 19 (am)
e) BHS	Carmon, David	Award from Maxwell Football Club- AC	0	Mar 10-11
f) BHS	Carmon, David	Megaclinic (Concussion Prevention, Heat Acclimation, Team Building)- AC	\$160.00	Feb. 26-28 (Fri-Sun)
g) BHS	Cerza, Angela	Architecture as a Primary Source, NYC	0	Mar. 15
h) BHS	Cherng, Jon	AP Reader - Statistics-Kansas City	0	June 10-18
i) BHS	Corbett, Mike	Legal One: Attendance and Residency Issues - Monroe Twp	\$86.90	Mar. 7
j) BHS	Corbett, Mike	NGSS Training - Liberty Sci Center	\$286.13	Mar. 18
k) BHS	Dolson, Margaret	Montville HS to visit new media center	0	Feb. 19 (am)
l) BHS	Drew, Lisa	HIB law updates- Morristown	0	Feb 24
m) BHS	Drew, Lisa	From Grief to Healing-Watchung	\$155.02	Apr. 8
n) BHS	Falzarano, Jeff	Baseball Spring Training- Orlando	0	Mar. 18(to Mar. 22)spring break
o) BHS	Ferrara, Jim	AP Physics Reader-Kansas City	0	June 2-9

p) BHS	Hoppe, Mike	Baseball Spring Training-Orlando	\$1123.16	Mar. 18(to Mar. 22)spring break
q) BHS	Hoppe, Mike	NJ Directors of Athletics Assoc.- AC	\$889.98	Mar. 22-24
r) BHS	Maestas, Alyssa	Health & Phys Ed Conference- Long Branch	\$120.00	Feb. 22
s) BHS	Murphy, Theresa	Montville HS to visit new media center	0	Feb. 19 (am)
t) BHS	Neigel, Scott	Montville HS to visit new media center	0	Feb. 19 (am)
u) BHS	Pietroluongo, Jade	New Strategies for Holocaust Ed- Morristown	0	Apr 12
v) BHS	Simoneau, Jon	Award from Maxwell Football Club- AC	\$63.24	Mar 10-11
w) BHS	Simoneau, Jon	Baseball Spring Training- Orlando	0	Mar. 18(to Mar. 22)spring break
x) BHS	Simoneau, Jon	Megaclinic (Concussion Prevention, Heat Acclimation, Team Building)- AC	\$417.24	Feb. 26-28 (Fri-Sun)
y) BHS	Szostak, David	Inquiry-based Design Models for the Economics Classroom- Hauppauge, NY	\$36.55	Mar. 18
z) BHS	Wengel, Laura	Portfolio Appeals-County Office	0	Feb. 26
aa) BHS	Worstell, Laura	School Nurses workshop- Iselin	\$219.98	Apr. 9
bb) BHS- BMS	Dokus, Sam	Megaclinic (Concussion Prevention, Heat Acclimation, Team Building)- AC	\$339.60	Feb,26-28 (Fri-Sun)
cc) BMS	Craver, Marcy	HIB updates-Morristown	\$5.18	Feb. 24 (am)
dd) BMS	Dempsey, Gretchen	Master Schedule Building Workshop, Metuchen, NJ	\$500.00	Feb. 23-24
ee) BMS	King, Brian	NGSS Workshop- Palmyra, NJ	\$45.65	Feb. 20

ff) BMS	Noonan, Mark	NJ Music Educators State Conference- E. Brunswick	\$177.40	Feb. 19
gg) District	Butler, Coleen	SC Portfolio Appeals CRT workshop-county office	0	Feb. 26 (am)
hh) District	Catelli, Michael	Teaching the World Forum	0	April 15
ii) District	Hunter, Nancy	Montville HS to visit new media center	0	Feb. 19 (am)
jj) District	Kolmer, Grant	Curriculum Coordinators Roundtable-county office	0	Feb. 11 (am)
kk) District	Kolmer, Grant	SC Portfolio Appeals CRT workshop-county office	0	Feb. 26 (am)
ll) District	McDougal, Dan	Montville HS to visit new media center	0	Feb. 19 (am)
mm) BMS	Porter, Shane	Architecture as a Primary Source PD Day, NY, NY	0	Mar 15
nn) District	Prunty, Mark	Google Admin Training	\$350.00	Mar 23, 24
oo) BHS	Hunkele, Heather	Columbia Scholastic Press Assoc Spring Conf. - Presenter- NYC	\$30.00	Mar. 17
pp) BHS	O'Brien, Janice	Columbia Scholastic Press Assoc Spring Conf. - Presenter- NYC	\$30.00	Mar. 17

**Action Resolution** 3. Approve After School Club- Indoor Club Soccer at BMS  
Resolved, that the Somerset Hills Board of Education approve the following after-school club led by Joseph LaSpada for no additional stipend or cost.

**Facilities & Operations**

Mr. Palma gave the report. The committee met on February 7, 2016.

Action Items:

Motion moved by Mr. Palma and seconded by Mrs. Coons.



Facilities and Operations resolutions were approved by a roll call vote of:

Motions #1 and #2

10 yes 0 no 0 abstentions

Motion #3

8 yes 0 no 2 abstention

Action

1. Approve Bid Award for Auditorium Demolition at B.H.S \*

Bids were received on Wednesday February 11, 2016 from the following:

Bidders	Address	Phone	Fax Number	Base Bid
Ascend Construction Management	3327 Sunset Ave Ocean, NJ 07712	732-898-7500	732-898-7501	\$214,790.00
Daskal LLC	164 Lincoln Place Garfield NJ 07026	973-246-8266	973-689-3802	\$138,400.00
K&D Contractors	351 Monroe Ave Kenilworth, NJ 07033	908-709-1268	908-709-0174	\$410,000.00
Niram Inc	91 Fulton St Unit 4 Booton, NJ 07005	973-299-4455	973-299-7010	\$152,700.00
RVT Construction Inc.	85 5th Ave Unit 3 Paterson, NJ	973-777-9856	973-777-9857	\$92,000.00
Two Brothers Contracting	11 Vreeland Ave Totowa, NJ 07512	973-956-8700	973-956-8811	\$418,000.00

\*The apparent low bidder , RVT Construction Inc., respectfully withdrew their bid.

Resolution Resolved that the Somerset Hills Board of Education award the Bernards High School Auditorium Demolition bid to Daskal LLC for \$138,400.

Action

2. HIB Report\*

Resolution

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on February 17, 2016 and upheld the findings and/or consequences recommended by the Superintendent.

Action

3. Approve 2016-2017 School Calendar

**Resolution** Resolved, that the Somerset Hills Board of Education approve the calendar for the 2016-2017 school year.

**Policy**

Policy committee did not meet.

Action Items:

Motion moved by Mrs. Coons, and seconded by Mr. Palma.

Policy resolutions were approved by a roll call vote of 9 yes, 0 no and 1 abstention.

**Action** 1. **Second Reading and Adoption**  
**Resolution** Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of the following policies and regulations.

<b>Policy #</b>	<b>Title</b>
a) P 1240	Evaluation of Superintendent
b) R 1240	Evaluation of Superintendent
c) P 3221	Evaluation of Teachers
d) R 3221	Evaluation of Teachers
e) P 3222	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators
f) R 3222	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators
g) P 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, & Assistant Principals
h) R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, & Assistant Principals
i) P 3224	Evaluation of Principals, Vice Principals, & Assistant Principals
j) R 3224	Evaluation of Principals, Vice Principals, & Assistant Principals
k) P 3431.1	Family Leave (staff)
l) P 4431.1	Family Leave (support staff)
m) P 5516	Use of Electronic Communication and Recording Devices (pupils)

**Personnel\***

Mrs. Coons gave report. Committee met on February 9, 2016. Item # 3 was not moved.

Mrs. Coons moved items # 1,2,4,5,6,7,8,9,10. Seconded by Mrs. Palazzolo.

Personnel resolutions were approved by a roll call vote of 10 yes, 0 no and Mrs. Goetz abstained on 2b, 4,5,8,10b,10c.

All personnel action is on the recommendation of the Superintendent.

**Action** 1. Approve Contract Termination

**Resolution** Resolved, that the Somerset Hills Board of Education approve the contract termination of the following employee:

Name	School	Position	Effective
Fitzgerald, George	Olcott	Bus Driver	2/29/16

**Action** 2. Approve Leave Replacement

**Resolution** Resolved, that the Somerset Hills Board of Education approve the appointment of the following leave replacement for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Date
a) Cooperstein, Rhonda	BHS	Guidance Counselor	Dooley	Doctorate	8	\$70,930 (prorated)	3/14/16 - 6/30/16 plus 2 transition days
b) Bracho, Diana	BMS	Special Education Teacher	Tynan	MA	4-5	\$59,335 (prorated)	2/2/16 -6/30/16 plus 1 transition day

**Action** 3. Approve Creation of Position

**Resolution** Resolved, that the Somerset Hills Board of Education approve the creation of the following position:

Position	Stipend
Lead Maintenance Person	\$5,000

**Action** 4. Approve Appointment Non-Certified Staff

**Resolution** Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
Evans, LaToya	BES	Special Education Paraprofessional	Laraway	B	1	\$15.13/hour	2/1/16

Action 5. Approve Co-Curricular Positions

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2015-2016 school year:

Name	School	Position	Stipend
a) Liberatore, Samantha	BMS	Softball: Assistant	\$2,961
b) Fulton, Cynthia	BES	Family Math Program	7 hours @ \$40/hour
c) Leavenworth, Patrice	BES	Family Math Program	7 hours @ \$40/hour
d) Maddaluna, Penny	BES	Family Math Program	7 hours @ \$40/hour
e) O'Day, Lauren	BES	Family Math Program	7 hours @ \$40/hour
f) DeMarco, Monica	BES	Family Math Program	7 hours @ \$40/hour
g) Rokosky, Debbie	BES	Family Math Program	7 hours @ \$40/hour
h) Sombers, Diana	BES	Family Math Program	7 hours @ \$40/hour
i) Vu, Truc-Lan	BES	Family Math Program	7 hours @ \$40/hour

Action 6. Approve Volunteers\*

Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteer for the 2015-2016 school year:

Name	Volunteer
LaChac, Luke	Spring Track Coach

Action 7. Approve Substitutes\*

Resolution Resolved, that the Somerset Hills Board of Education approve the following substitute for the 2015-2016 school year:

Name	Position	Certification
Liberatore, Samantha	Teacher/Paraprofessional	Standard Certificate

Action 8. Accept Retirement

Resolution Resolved, that the Somerset Hills Board of Education accept the retirement of the following employee:

Name	School	Position	Years of Service	Effective
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Reznick, Carolann	BMS	Teacher	14	06/30/16
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**Action** 9. Approve Appointment Non-Certified Staff

**Resolution** Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
Douglas, David	MUJC - DLC	Special Education Paraprofessional	Go	B	1	\$15.13/hour	3/2/16

**Action** 10. Approve Co-Curricular Positions

**Resolution** Resolved, that the Somerset Hills Board of Education approve the following co-curricular positions for the 2015-2016 school year:

Name	School	Position	Stipend
a) Pfungst, Matthew	BHS	Track & Field: M/W Assistant	\$6,246
b) Giouslio, Peter	BMS	Baseball: Head	\$4,609
c) O'Donnell, Jeffrey	BMS	Baseball: Assistant	\$2,961

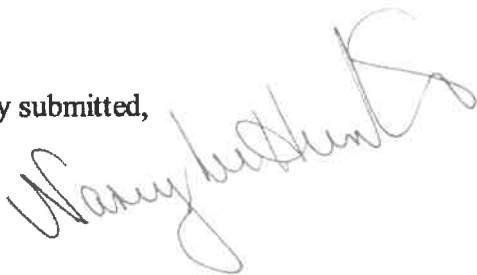
**Supplementary Matters**

Mr. Baker asked the Board to consider receiving backup for Board Meetings electronically.

**Public Questions & Comments : none**

**Adjournment**

Respectfully submitted,



Nancy Lee Hunter  
Board Secretary

**Resolutions:**

**\*Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**