

**The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – FEBRUARY 19, 2014**

**EXECUTIVE SESSION – 6:30 P.M.
PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**

**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
BERNARDS HIGH SCHOOL**

I. Call to Order

II. Roll Call

III. Executive Session

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

IV. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

V. Pledge of Allegiance

VI. Correspondence

VII. Report of the Superintendent

1. Student/Staff Recognition
2. Academic Report
3. Annual Report of Violence and Vandalism

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

IX. Approval of Minutes

Action
Resolution

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for January 29, 2014.

X. Finance

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of January 2014 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$6,785,493.27	\$6,785,493.27
(20) Special Revenue Fund	\$141,618.38	\$141,618.38
(30) Capital Projects Fund	\$277,338.01	\$277,338.01
(40)Debt Service Fund	\$822,290.79	\$822,290.79
Total Government Funds	\$8,026,740.45	\$8,026,740.45

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

(To be delivered at the meeting)

Action 2. Approve 2013-2014 Budget Transfers*
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for January 2014.

Action 3. Payment of Bills*
Resolution WHEREAS, the Board Secretary has presented a check register dated January 2014 covering check numbers 30341 to 30489 in the amount of \$2,156,684.79 with the recommendation that they be paid, and
 Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,151,896.66
(20) Special Revenue Fund	\$4,788.13
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
TOTAL	\$2,156,684.70

WHEREAS, the Board Secretary has presented a check register dated February 2014 covering check numbers 30490 to 30638 in the amount of \$996,194.85 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$906,799.38
(20) Special Revenue Fund	\$58,120.18
(30) Capital Projects Fund	\$29,170.69
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$2,104.60
TOTAL	\$996,194.85

Action 4. Approve Parent Fund Raisers
Resolution Resolved, that the Somerset Hills School District approve the following parent fund raisers:

School	Organization	Date
BHS	Baseball Booster Club – Sliders & appetizers at Claremont Tavern	4/17/14

XI. Curriculum (Attachment #3)
 A. Committee Report & Discussion:
 B. Action Items:

Action
Resolution1. Approve Field Trips*

Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BED	a) Second Grade DaVinci Science Center Allentown PA	3/27/14	147	10	21
BED	b) MD Class Library, Post Office, Shoprite, Burger King	4/1-8-22-29 5/1-8-12-29 6/3-10	1	2	Nurse
BMS	c) Grade 6 students Adventure Aquarium Camden NJ	3/24/14	150	8 + 2 nurses	8
BMS	d) Fifth Grade Waterloo Village Byram, NJ	5/16/14	155	13	0
BHS	e) BHS Jazz Ensemble Jazz Festival Performance Temple University Philadelphia, PA	3/5/14	19	1	1
BHS	f) Transition Skills/ Classified Students College tour/LD support services tour Raritan Valley CC Branchburg, NJ	3/19/14	10-12	2	0
BHS	g) AP European History LaBoheme Performance Metropolitan Opera NYC NY	3/22/14	14	2	0
BHS	h) Boys Tennis Training Camp Sea Colony Tennis Resort Bethany Beach DE	3/27-3/31	9	1	0
BHS	i) Jazz Ensemble Jazz Festival Livingston High School Livingston NJ	3/29/14	19	1	1
BHS	j) Guidance/College & Career Center NJ National College Fair Secaucus NJ	4/23/13	50	4	0

BHS	k) Anatomy for Life Class Science of Organ transplant & career opportunities NJ Sharing Network New Providence NJ	4/25/14	15	1	0
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Action 2. Approve Professional Development*

Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
BES	a) Davis, Emma	TC	\$50.00	3/18/14
BES	b) Falzarano, Sarah	TC-Supporting Non-Fiction Book Clubs & Writing about Science	\$100.00	2/26/14
BES	c) Falzarano, Sarah	TC-Fairy Tales & Writing About Reading	\$100.00	3/5/14
BES	d) Horowitz, Susan	TC	\$67.60	3/3/14
BES	e) Morlock, Kristin	NJ Ask Day or Test Prep	\$65.50	4/1/14
BES	f) Pike, Emily	Culture Conference	\$206.85	4/11/14 4/12/14
BES	g) Smith, Lauren	TC	\$83.00	3/3/14
BES	h) Willmot, Mary	Child Neurology	\$199.00	3/17/14
BES	i) Windisch, Mary Clare	TC	\$50.00	3/18/14
BHS	j) Babicke, Dennis	Photoshop for Photographers	\$167.50	3/4/14
BHS	k) Cerza, Angela	AP Reader	Hotel charge to come	6/2/14- 6/9/14
BHS	l) Connor, Anne	Legal Issues in Student Health	\$170.95	3/4/14
BHS	m) Falzarano, Jeff	AC Football Clinic	0	2/28/14
BHS	n) Ferrara, James	AP Reader for AP Physics	0	6/2/14- 6/9/14
BHS	o) Seela, Lisa	Educational Computing Cooperative Conference	\$110.00	3/11/14
BHS	p) Trumpy, Fred	Int'l Trumpet Guild Annual Conference	\$275.00	5/22/14 5/23/14
BHS	q) Violillo, Maddalena	NJECC Conference	0	3/11/14
BHS	r) Weltler, Lynn	The Broadway Teachers	\$649.00	7/14/14-

		Workshop		7/16/14
BMS	s) Both, Kristene	What's New in Young Adult Lit.	\$235.00	3/26/14
BMS	t) Dokus, Samuel	AC Football Clinic	0	2/28/14
BMS	u) Habermas, Chris	NJASK DTC Training	0	3/17/14
BMS	v) MacGorman Boylan, Kristen	What's New In Young Adult Literature & How To Use It In Your Program	\$244.05	3/26/14
BMS	w) Snyder, Jason	Int'l Trumpet Guild Annual Conference	\$275.00	5/22/14 5/23/14
District	x) Hunter, Nancy	ERIC North Joint Insurance Meetings	0	1/31/14, 5/9/14
District	y) Young, Charles	MUJC Technology Subcommittee	0	1/23/14, 3/20/14, 5/15/14

Action Resolution

3. HIB Report

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on February 19, 2014 and upheld the findings and/or consequences recommended by the superintendent.

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action Resolution

1. Acceptance of Grant Funds B.M.S Doors (4815-040-14-2002)

Resolved, that the Somerset Hills Board of Education accepts a grant from the Department of Education in the amount of \$27,680 which represents 40% of the total project cost of \$69,200 for the replacement of certain outside doors at Bernardsville Middle School. And be it further resolved, that the District accepts the preliminary eligible costs (PEC) as final eligible costs (FEC).

Action Resolution

2. Acceptance of Grant Funds B.H.S Old Auditorium (4815-020-14-1001)

Resolved, that the Somerset Hills Board of Education accepts a grant from the Department of Education in the amount of \$569,542 which represents 40% of the total project cost of \$1,423,855 for roof replacement, HVAC replacement balcony demolitions and other upgrades to the Old Auditorium and Bernards High School. And be it further resolved, the District accepts preliminary eligible costs (PEC) as final eligible costs (FEC).

XIII. Policy

A. Committee Report & Discussion:

B. Action Items:

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action
Resolution1. Accept Resignation

Resolved, that the Somerset Hills Board of Education accept the resignation of Andrea Colicchio, Special Education Teacher at Bedwell Elementary School effective March 28, 2014.

Action
Resolution2. Approve Appointment of Paraprofessional

Resolved, that the Somerset Hills Board of Education approve the appointment of Marjorie Pernaselli, part time special education paraprofessional, Step 1B, at an hourly rate of \$14.91 (not to exceed 25 hours per week) effective February 10, 2014 for the 2013-2014 school year. (Bubnick)

Action
Resolution3. Amend Team Leader

Resolved, that the Somerset Hills Board of Education amend the team leader position of Jonelle Mustich, Team Leader – Grade K from September 1, 2013 through March 7, 2014 at a stipend of \$2,475 (prorated) for the 2013-2014 school year.

Action
Resolution4. Appoint Team Leader

Resolved, that the Somerset Hills Board of Education appoint Phyllis DeStefano, Team Leader – Grade K effective March 10, 2014 through June 30, 2014 at a stipend of \$2,475 (prorated) for the 2013-2014 school year.

Action
Resolution5. Approve Appointment Instructors for Family Math Program

Resolved, that the Somerset Hills Board of Education approve the appointment of the following teachers as instructors for the Family Math Program - Winter/Spring at Bedwell School at a rate of \$40.00 per hour.

Name	Position	Hours
Brooten, Darcey	Grade 4	9 hours
O'Day, Lauren	Grade K	15 Hours
Fulton, Cynthia	Grade K	15 hours
Reeves, Jamie	Grade 4	9 hours
Ruiz, Katie	Grade 2	18 hours
Werner, Erika	Grade 2	18 hours

Action
Resolution6. Rescind Appointment of Tutor Mentors

Resolved, that the Somerset Hills Board of Education rescind the appointment of the following tutor mentors for the six week after school program at Bedwell Elementary School beginning January 15, 2014 through May 21, 2014 at an hourly rate of \$59.11.

Name	Position	Stipend
LaBruno, Wendi	Tutor Mentor - substitute	\$59.11/hour

Rokosky, Deborah	Tutor Mentor	\$59.11/hour
Ruiz, Kathleen	Tutor Mentor	\$59.11/hour
Wilkinson, Philip	Tutor Mentor	\$59.11/hour

Action
Resolution

7. Approve Appointment of Homework Club Positions

Resolved, that the Somerset Hills Board of Education approve the appointment of the following Homework Club Positions for the six week after school program at Bedwell Elementary School beginning January 15, 2014 through May 21, 2014 at an hourly rate of \$59.11.

Name	Position	Stipend
LaBruno, Wendi	Homework Club - substitute	\$59.11/hour
Rokosky, Deborah	Homework Club	\$59.11/hour
Ruiz, Kathleen	Homework Club	\$59.11/hour
Wilkinson, Philip	Homework Club	\$59.11/hour

Action
Resolution

8. Approve Appointment of Volunteer

Resolved, that the Somerset Hills Board of Education approve the appointment of Jessica Frazier, Volunteer - Bernards High School Softball for the 2013-2014 school year.

Action
Resolution

9. Approve Appointment of Home Instructor

Resolved, that the Somerset Hills Board of Education approve the appointment of Debra Leach, Home Instructor grades K-5, at an hourly rate of \$59.11 (not to exceed 4 hours per week) for the 2013-2014 school year.

Action
Resolution

10. Approve Appointment of Substitutes

Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2013-2014 school year:

Name	Substitute	Certificate
Giordano, Susan	Teacher, Paraprofessional	Substitute Credential
Parikh, Rashmi	Teacher, Paraprofessional	Substitute Credential

XV. Community Relations

XVI. Supplementary Matters

XVII. Public Questions & Comments

XVIII. Adjournment

Resolutions:

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.