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**The Somerset Hills School District  
PUBLIC INPUT & ACTION MEETING AGENDA – JUNE 24, 2015**

**EXECUTIVE SESSION – 6:30 P.M.  
PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL**

**PUBLIC INPUT & ACTION MEETING – 7:30 P.M.  
BERNARDS HIGH SCHOOL**

**I. Call to Order**

**II. Roll Call**

**III. Executive Session**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**IV. Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**V. Pledge of Allegiance**

**VI. Correspondence**

**VII. Report of the Superintendent**

1. Student/Staff Recognition
  - B.H.S. Baseball Team

**VIII. Public Questions & Comments**

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

**IX. Approval of Minutes\***

Action  
Resolution

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for June 10, 2015.

**X. Finance**

A. Committee Report & Discussion:

B. Action Items:

Action  
Resolution

1. Board Secretary & Treasurer Reports & Board Certification\*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of May 2015 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	\$3,953,754.17	\$3,953,754.17
(20) Special Revenue Fund	\$125,711.93	\$125,711.93
(30) Capital Projects Fund	\$516,318.87	\$516,318.87
(40)Debt Service Fund	(\$171,940.50)	(\$171,940.50)
Total Government Funds	\$4,423,844.47	\$4,423,844.47

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it **RESOLVED**, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it **FURTHER RESOLVED**, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 2. Approve 2014-2015 Budget Transfers\*  
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for May, 2015.

Action 3. Approve 2014-2015 Budget Transfers\*  
Resolution Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for June, 2015 (to be distributed at meeting).

Action 4. Payment of Bills\*  
Resolution WHEREAS, the Board Secretary has presented a check register dated May 2015 covering check numbers 34202 in the amount of \$ 337.50 with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$337.50
(20) Special Revenue Fund	-0-
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
<b>TOTAL</b>	<b>\$337.50</b>

WHEREAS, the Board Secretary has presented a check register dated June 2015 covering check numbers 34203 to 34287 in the amount of \$2,966,841.21 with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$2,886,374.62
(20) Special Revenue Fund	\$49,239.61
(30) Capital Projects Fund	\$30,094.00
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$1,132.98
<b>TOTAL</b>	<b>\$2,966,841.21</b>

Action 4. Approve Vehicle Maintenance Agreement 2015/2016  
Resolution Resolved, that the Somerset Hills Board of Education approve the Vehicle Maintenance Agreement for the 2015/2016 school year with the Morris-Union Jointure Commission

Action 5. Approve 2015/2016 IDEA Grant  
Resolution Resolved, that the Somerset Hills Board of Education approve 2015-2016 IDEA Grant in the following amounts:

Basic	\$459,808
Preschool	\$ 17,776
Nonpublic	<u>\$ 67,583</u>
<b>Total</b>	<b>\$545,167</b>

- Action 6. Approve Parent Organization Fund Raiser  
Resolution Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raiser:

Organization	School	Event	Date
a) Ski Race Team	BHS	Sell 50/50 Raffle Tickets	September – December 2015
b) HSA	BES	Mother/Son Bowling	1/24/16
c) HSA	BES	80's Themed party	1/30/16
d) HSA	BES	Penny Wars	2/8/16 & 2/11/16
e) HSA	BES	Movie Night	9/18/15, 11/4/15, 2/26/16 & 5/6/16

- Action 7. Approve General Funds to Capital Reserve Transfer  
Resolution Resolved, that the Somerset Hills Board of Education approve a transfer from unexpended General Funds to Capital Reserve in the amount of \$\_\_\_\_\_ (amount to be finalized at Board Meeting).

## XI. Curriculum

- A. Committee Report & Discussion:  
 B. Action Items:

- Action 1. Approve Field Trips\*  
Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date	# of Students	# of Faculty	# of Chaperones
a) BHS	Bernards Baseball-ESPNs Wide World of Sports/Spring Training Orlando, FL	March 17-22, 2016	32	2	1
b) BHS	Bernards Softball - ESPNs Wide World of Sports/Spring Training Orlando, FL	March 18-23, 2016	16	1	2
c) BHS	Madrigals Montclair University Music Clinic and Festival	Oct. 30	23	1	2

- Action 2. Approve Professional Development\*  
Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
a) BES	McCarron, Jim	Art Study Grant for study in Ireland from Quinnipiac University	0	June 15-19
b) BES	Biondo, Courtney	Summer Inclusion Conference Montclair University	\$241.00	June 24-25

c) BMS	Cooper, Megan	Advanced Continuum Training (advanced decoding/encoding and higher level spelling rules. Emphasis on Greek/Latin roots) Secaucus	\$1,139.00	Aug. 10-13
d) BHS	Koch, Kevin	“How To Start a HS Technology & Engineering Course” TCNJ	\$641.00	July 13-17
e) District	Catelli, Michael	Meeting on Nigeria Seton Hall University	0	June 22
f) District	Catelli, Michael	Human Rights Ed meeting Rutgers University	0	June 24
g) District	Catelli, Michael	League of Global Scholars Meeting Seton Hall University	0	Aug. 13
h) District	DeAngelo, Tom	School Transportation Supervisors Program – Codes, Statutes and Regulations Rutgers University	\$295.00	July 25 & Aug. 1 (Saturdays)
i) District	DeAngelo, Tom	School Transportation Supervisors Program —Management & Supervisory Skills Rutgers University	\$820.00	Sept. 2, 9, 16, 23 & 30 (Saturdays)

Action 3. HIB Report\*  
Resolution Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on June 24, 2015 and upheld the findings and/or consequences recommended by the Superintendent.

Action 4. Approve 2015-2016 District Mentoring Plan  
Resolution Resolved, that the Somerset Hills Board of Education approve the 2015-2016 district Mentoring Plan. The plan will be on file at the curriculum office.

Action 5. Approve Evaluation Services 2014-2015  
Resolution Resolved, that the Somerset Hills Board of Education approve the following facility to conduct evaluation services for the 2014-2015 school year and ESY program:

Provider	Service	Location
Talk Moore Speech Services, LLC	PROMPT Therapy Evaluation	1292 Hamburg Turnpike, Wayne, NJ 07470

Action 6. Approve Evaluation Services 2015-2016  
Resolution Resolved, that the Somerset Hills Board of Education approve the 2015-2016 the following facility to conduct evaluation services for the 2015-2016 school year and ESY program:

Provider	Service	Location
Talk Moore Speech Services, LLC	PROMPT Therapy Evaluation	1292 Hamburg Turnpike, Wayne, NJ 07470

**XII. Facilities & Operations\***

A. Committee Report &amp; Discussion:

B. Action Items:

Action Resolution 1. Approve Outdoor Lighting Contract

Resolved, that the Somerset Hills Board of Education approve a contract with Generation Electric Company (bid awarded under Middlesex Educational Services Commission) to retrofit and upgrade exterior lighting through the Somerset Hills School District at a cost of \$\_\_\_\_\_ (amount to be finalized at Board Meeting).

Approve Resolution 2. Approve Paving at Bernardsville Middle School

Resolved, that the Somerset Hill Board of Education approve a contract with Diamond Construction Company for sidewalk paving and repair (bid awarded under Middlesex Educational Services Commission) at a cost of \$\_\_\_\_\_ (amount to be finalized at Board Meeting).

**XIII. Policy\***

A. Committee Report &amp; Discussion:

B. Action Items:

Action Resolution 1. First Reading

Resolved, that the Somerset Hills Board of Education approve the first reading of the following policies and regulations: (attachment)

<b>Policy#</b>	<b>Title</b>
R 5200	Attendance

**XIV. Personnel\***

A. Committee Report &amp; Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action Resolution 1. Accept Resignation

Resolved, that the Somerset Hills Board of Education accept the resignation of the following employees:

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
a) Gimenez, Angel	BHS	Custodian	7/23/15
b) Janosko, Ashley	BHS	Guidance	7/1/15

Action Resolution 2. Approve Appointment Certified Staff

Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2015-2016 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Replace</b>	<b>Level</b>	<b>Step</b>	<b>Salary</b>	<b>Effective</b>
a) Falk, Lisa	BHS/BMS	ESL	Jones	MA	1	56,335	9/1/15

Action 3. Approve Appointment Leave ReplacementResolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following leave replacements for the 2015-2016 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
a) Cooperstein, Rhonda	BHS	Guidance	Ellis	Doctorate	8	70,930	9/1/15
b) Dunay, Diane	BMS	Media Specialist	Boylan	MA	7	61,335	9/1/15

Action 4. Amend Summer WorkResolution Resolved, that the Somerset Hills Board of Education amend the following summer work for staff members at their per diem/per hour rate for the 2015-2016 school year:

Name	Position	School	Not to Exceed
Cooperstein, Rhonda	Guidance (LR for Ellis)	BHS	10

Action 5. Rescind Extended School Year StaffResolution Resolved, that the Somerset Hills Board of Education rescind the following extended school year staff:

Name	Position	Rate
Quinlan, Alyce	Teacher	Per diem/per hour rate

Action 6. Approve Extended School Year StaffResolution Resolved, that the Somerset Hills Board of Education approve the following extended school year staff at their per diem/per hour rate for the 2015-2016 school year (step, salary, stipend, and longevity may be adjusted upon ratification of collective bargaining agreement):

Name	Position	Rate
King, Jodie	Teacher	Per diem/per hour rate

Action 7. Approve Appointment Non-Certified StaffResolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2015-2016 school year:

Name	School	Position	Replace	Step	\$ Salary	Effective
Sandoval, Alcira	BHS	Custodian	Gimenez	1B	25,750	7/25/15

Action 8. Approve Summer WorkResolution Resolved, that the Somerset Hills Board of Education approve the following summer work for staff members at their per diem/per hour rate for the 2015-2016 school year:

Name	Position	School	Not to Exceed
Wilmont, Mary Beth	Nurse	BES	5 days

Action 9. Approve Seasonal EmployeesResolution Resolved, that the Somerset Hills Board of Education approve the following seasonal staff for the 2015-2016 school year.

Name	Area	Hourly Rate	Effective
Dilts, Tyler	Maintenance	\$14.00/hour	6/25/15 – 9/8/15

**XV. Supplementary Matters**

**XVI. Public Questions & Comments**

**XVII. Adjournment**

**Resolutions:**

**\*Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.**