
The Somerset Hills School District
PUBLIC INPUT & ACTION MEETING AGENDA – AUGUST 24, 2011
EXECUTIVE SESSION – 6:30P.M.
PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL
PUBLIC INPUT & ACTION MEETING – 7:30 P.M.
THE COMMUNITY ROOM AT BERNARDS HIGH SCHOOL

I. Call to Order

II. Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

III. Roll Call

IV. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

V. Pledge of Allegiance

VI. Correspondence

1. Thank You – Samantha Rizzuto

VII. Report of the Superintendent

1. 2011/2012 School Opening

2. District Enrollment

6/17/11 Enrollment		8/17/11 Enrollment		Difference	
P	22	P	12	P	-10
K	101	K	137	K	36
1	119	1	104	1	-15
2	163	2	116	2	-47
3	145	3	162	3	17
4	152	4	150	4	-2
Bedwell	702	Bedwell	681	Bedwell	-21
5	141	5	152	5	11
6	141	6	139	6	-2
7	142	7	135	7	-7
8	148	8	143	8	-5
BMS	572	BMS	569	BMS	-3
9	180	9	218	9	38
10	202	10	180	10	-22
11	195	11	194	11	-1
12	208	12	193	12	-15
BHS	785	BHS	785	BHS	0
Total	2059	Total	2035	Total	-24

3. Student/Staff Recognition

4. Update on Emergency Training

VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

IX. Approval of MinutesAction
Resolution1. Approval of Minutes*

Resolved, that the Public Input & Action and Executive session minutes of June 29, 2011 be approved.

X. Finance

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of June, 2011 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$2,782,587.33	\$2,782,587.33
(20) Special Revenue Fund	\$11,984.29	\$11,984.29
(30) Capital Projects Fund	\$334,045.21	\$334,045.21
(40) Debt Service Fund	\$56.44	\$56.44
Total Government Funds	\$3,128,673.27	\$3,128,673.27

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action
Resolution2. Approve 2011-2012 Budget Transfers*

Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for June, 2011.

Action
Resolution3. Payment of Bills*

WHEREAS, the Board Secretary has presented a check register dated June, 2011 covering check numbers 23669 to 23754 in the amount of \$888,323.90 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$825,325.94
(20) Special Revenue Fund	\$32,303.14
(30) Capital Projects Fund	\$1,851.00
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$28,843.82
TOTAL	\$888,323.90

Action4. Payment of Bills*

Resolution WHEREAS, the Board Secretary has presented a check register dated July, 2011 covering check numbers 23755 to 23992 in the amount of \$1,692,371.44 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$1,686,995.57
(20) Special Revenue Fund	\$4,075.87
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	\$1,300.00
TOTAL	\$1,692,371.44

Action 5. Approve Physical Therapy Provider

Resolution Resolved, that the Somerset Hills Board of Education approve the following to provide physical therapy services for the 2011-2012 School Year:

Student ID#	Provider	Location
Various Students	Pediatric Workshop, Cynthia Argiro	Warren, NJ

XI. Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action 1. Approve Field Trips*

Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) Marching Band Varsity Football Game Manville High School Manville, NJ	9/23/11	50	4	0
BHS	b) Marching Band Band Competition Roxbury High School Roxbury, NJ	9/24/11	50	4	0
BHS	c) Marching Band Columbus Day Parade Manhattan NY	10/10/11	50	4	2
BHS	d) 8 th Grade BMS Band BHS Band Day	10/14/11	15	3	2
BHS	e) Marching Band Band Competition Giants Stadium East Rutherford, NJ	10/15/11	50	4	0

BHS	f) Marching Band Band Competition Ridge High School Basking Ridge, NJ	10/29/11	50	4	
BHS	g) Marching Band Band Competition USSBA Championships Union, NJ	11/5/11	50	4	

Action
Resolution

2. Approve Professional Development*

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	To	Estimated Cost	Date
BHS	a) Coppola, Carolyn	AENJ Annual Conference	\$ 110.00	10/3&4/11
BHS	b) Dooley, Megan	NACAC National Conference	\$1,328.61	9/11-25/11

XII. Facilities & Operations

A. Committee Report & Discussion:

B. Action Items:

Action
Resolution

1. Disposal of Equipment*

Resolved, that the Somerset Hills Board of Education approve the disposal of Xerox Workcenter Pro 416 copy machine serial #YN6006538.

Action
Resolution
schedule

2. Approval of B.M.S. Revised Bell Schedule

Resolved, that the Somerset Hills Board of Education approve the following revised bell schedule for B.M.S for the 2011-2012 school year:

Regular Schedule

TIME	GRADES	MINUTES	TIME	GRADES	MINUTES
	5/6			7/8	
7:50 - 8:36	Per. 1	46	7:50 - 8:36	Per. 1	46
8:39 - 9:24	Per. 2	45	8:39 - 9:24	Per. 2	45
9:27 - 10:12	Per. 3	45	9:27 - 10:12	Per. 3	45
10:15 - 11:00	Per. 4	45	10:15 - 11:00	Per. 4	45
11:03 - 11:33	Lunch	30	11:03 - 11:48	Per. 5	45
11:36 - 12:21	Per. 5	45	11:51 - 12:21	Lunch	30
12:25 - 1:10	Per. 6	45	12:25 - 1:10	Per. 6	45
1:13 - 1:58	Per. 7	45	1:13 - 1:58	Per. 7	45
2:01 - 2:46	Per. 8	45	2:01 - 2:46	Per. 8	45

Early Dismissal

TIME	GRADES	MINUTES	TIME	GRADES	MINUTES
	5/6			7/8	
7:50 - 8:21	Per. 1	31	7:50 - 8:21	Per. 1	31
8:24 - 8:55	Per. 2	31	8:24 - 8:55	Per. 2	31

8:58 - 9:29	Per. 3	31	8:58 - 9:29	Per. 3	31
9:32 - 10:03	Per. 4	31	9:32 - 10:03	Per. 4	31
10:06 - 10:37	Per. 5	31	10:06 - 10:37	Per. 5	31
10:40 - 11:11	Per. 6	31	10:40 - 11:11	Per. 6	31
11:14 - 11:45	Per. 7	31	11:14 - 11:45	Per. 7	31
11:48 - 12:20	Per. 8	32	11:48 - 12:20	Per. 8	32

Delayed Opening

TIME	GRADES	MINUTES	TIME	GRADES	MINUTES
	5/6			7/8	
9:50 - 10:20	Per. 1	30	9:50 - 10:20	Per. 1	30
10:23 - 10:53	Per. 2	30	10:23 - 10:53	Per. 2	30
10:56 - 11:26	Per. 3	30	10:56 - 11:26	Per. 3	30
11:29 - 11:59	Per. 4	30	11:29 - 11:59	Per. 4	30
12:03 - 12:33	Lunch	30	12:03 - 12:33	Per. 5	30
12:36 - 1:06	Per. 5	30	12:36 - 1:06	Lunch	30
1:09 - 1:39	Per. 6	30	1:09 - 1:39	Per. 6	30
1:42 - 2:12	Per. 7	30	1:42 - 2:12	Per. 7	30
2:15 - 2:46	Per. 8	31	2:15 - 2:46	Per. 8	31

Assembly Schedule

TIME	GRADES 5/6	MINUTES	TIME	GRADES 7/8	MINUTES
7:50 - 8:27	Per. 1	37	7:50 - 8:27	Per. 1	37
8:30 - 9:07	Per. 2	37	8:30 - 9:07	Per. 2	37
9:10 - 9:47	Per. 3	37	9:10 - 9:47	Per. 3	37
9:50 - 10:27	Per. 4	37	9:50 - 10:27	Per. 4	37
10:30 - 11:00	Lunch	30	10:30 - 11:07	Per. 5	37
11:03 - 11:40	Per. 5	37	11:10 - 11:40	Lunch	30
11:43 - 12:20	Per. 6	37	11:43 - 12:20	Per. 6	37
12:23 - 1:00	Per. 7	37	12:23 - 1:00	Per. 7	37
1:03 - 1:40	Per. 8	37	1:03 - 1:40	Per. 8	37
1:46 - 2:46	Assembly	60	1:46 - 2:46	Assembly	60

Action Resolution 3. Approve B.H.S. Landscape Plan*
Resolved, that the Somerset Hills board of Education approve the Bernards High School Landscape Plan and planting schedule as revised on July 27, 2011.

Action Resolution 4. Approve Organizational Chart*
Resolved, that the Somerset Hills Board of Education approve the Organization Chart as attached.

XIII.**Policy**

A. Committee Report & Discussion:

B. Action Items:

Action Resolution 1. Second Reading and Adoption Policy #2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) - New
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) – New.

Action 2. Second Reading and Adoption Regulation #2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) - New
Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Regulation #2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) – New.

Action 3. First Reading and Adoption Policy #3230 Outside Activities -Revised
Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #3230 Outside Activities –Revised.

Action 4. First Reading and Adoption Policy #5512 Harassment, Intimidation, and Bullying (M) - Revised
Resolution Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #5512 Harassment, Intimidation, and Bullying (M) – Revised.

Action 5. First Reading Policy #6113 Records Retention – Federal and Other Grant Expenditures - New
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of Policy #6113 Records Retention – Federal and Other Grant Expenditures – New.

XIV. Personnel

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action 1. Approve Appointment of Special Education Teacher
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Andrea Mongno, special education teacher at Bedwell Elementary School, Level BA+15, Step 1-2, at an annual salary of \$53,725, effective September 1, 2011 for the 2011-2012 school year.

Action 2. Approve Appointment of Leave Replacement Teacher
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Patricia Krug, leave replacement elementary teacher at Bedwell Elementary School, Level BA, Step 1, at an annual salary of \$51,790, effective September 1, 2011, for the 2011-2012 school year. (Prosser)

Action 3. Approve Appointment of Leave Replacement Teacher
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Brandy Justice, leave replacement special education teacher at Bernardsville Middle School, Level BA, Step 1, at an annual salary of \$51,790, effective September 1, 2011, for the 2011-2012 school year. (Procacci)

Action 4. Amend Parenthood Leave*
Resolution Resolved, that the Somerset Hills Board of Education amend the parenthood leave for Anna Sosely, school counselor at Bernards High School as follows:

From: November 21, 2011 – April 6, 2012
To: November 14, 2011 – April 6, 2012

- Action Resolution 5. Approve Appointment of Leave Replacement Counselor*
Resolved, that the Somerset Hills Board of Education approves the appointment of Patricia Lampa, leave replacement counselor at the high school, Level MA, Step 20 at a per diem rate of \$474, effective November 7, 2011 through April 6, 2012.
- Action Resolution 6. Approve Appointment of Paraprofessional
Resolved, that the Somerset Hills Board of Education approves the appointment of Danielle Murphy-Barker, full time paraprofessional (7 hours) at Bedwell Elementary School, Step 1, at an hourly rate of \$14.91, effective September 1, 2011, for the 2011-2012 school year.
- Action Resolution 7. Approve Appointment of Part Time Computer Technician
Resolved, that the Somerset Hills Board of Education approves the appointment of Maxwell Pike, part time computer technician, Step 1, at an hourly rate of \$27.00 (not to exceed 19.5 hours), effective September 1, 2011, for the 2011-2012 school year.
- Action Resolution 8. Amend Salary Placement of Spanish Teacher
Resolved, that the Somerset Hills Board of Education amends the salary placement for Zoltan Gilly, Spanish teacher at Bernardsville Middle School as follows:
From: MA \$ 18,698 (part time @.33)
To: MA+60 \$ 21,252 (part time @.33)
- Action Resolution 9. Approve Appointment of Seasonal Custodian
Resolved, that the Somerset Hills Board of Education approves the appointment of Scott Gunderson, seasonal custodian for the district, at an hourly rate of \$11.00, effective August 1, to August 3, 2011.
- Action Resolution 10. Approval of Bus Paraprofessional
Resolved, that the Somerset Hills Board of Education approves the following bus paraprofessional for the 2011-2012 school year (not to exceed 25 hours):
Maria Barron \$18.00/hour
- Action Resolution 11. Accept Resignation
Resolved, that the Somerset Hills Board of Education accepts the resignation of Keith Kebel, part time executive director of development, effective August 31, 2011.
- Action Resolution 12. Accept Resignation*
Resolved, that the Somerset Hills Board of Education accepts the resignation of Nick Zamir, custodian at Bernards High School, effective July 5, 2011.
- Action 13. Approve Appointment of Executive Director of Development

Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Alice Rose, part time executive director of development, at an annual salary of \$18,000 (prorated), effective September 1, 2011.

Action 14. Approve Appointment of Part Time Custodian
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Juan Maqueda, part time district custodian, at an hourly rate of \$15.00, effective August 1, 2011.

Action 15. Approve Appointment of Part Time Custodian
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of John Peardon, part time district custodian, at an hourly rate of \$15.00, effective July 5, 2011.

Action 16. Approve Appointment of Part Time Custodian
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Victor Calderon, part time district custodian, at an hourly rate of \$15.00, effective July 26, 2011.

Action 17. Approve Termination
Resolution Resolved, that the Somerset Hills Board of Education approves the termination of the following part time custodians:
 John Peardon effective July 7, 2011
 Victor Calderon effective July 28, 2011

Action 18. Approve Overload*
Resolution Resolved, that the Somerset Hills Board of Education approves one special education class as an overload for Allison Ernst, English teacher at Bernards High School, BA+15, Step 3, annual salary \$54,725, overload \$9,117.

Action 19. Approval of Summer Work*
Resolution Resolved, that the Somerset Hills Board of Education approves summer work for the following staff members:

<u>Name</u>	<u>Position</u>	<u>School</u>	
Susie Miller	Counselor	HS	2 days
Anna Sosely	Counselor	HS	2 days
Ashley Janosko	Counselor	HS	2 days
Megan Dooley	Counselor	HS	2 days

Action 20. Approval of Mentors*
Resolution Resolved, that the Somerset Hills Board of Education approves the following staff members as mentors for novice teachers for the 2011-2012 school year:
 Jessica Frazier (Justice) Laurie Och (Krug)

Deborah Rokosky (Mazen) Kris Hall (Spadaccini – 1st semester only)

Action 21. Approval of Job Description*
Resolution Resolved, that the Somerset Hills School District approves the revised job description for Secretary.

Action 22. Approval of Substitutes*
Resolution Resolved, that the Somerset Hills Board of Education approves the following substitutes for the 2011-2012 school year:
Teacher
 Jessica Beach Sub Certificate
 Richard Sumliner Standard Certificate

Action 23. Rescind Co-Curricular Position*
Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular positions at for the 2011-2012 school year:
High School
 James Little Vocal Music Accompanist
 Kevin Davidowich Ice Hockey: Head
 Kelly Clark Tennis: Men's Assistant (JV)
Middle School
 James Little Vocal Music Accompanist

Action 24. Approval of Athletic Positions*
Resolution Resolved, that the Somerset Hills Board of Education approves the following athletic positions for the 2011-2012 school year:
High School
 Anthony Caljean Football: Assistant JV (Floater) Stipend
 Pat DiGioacchino Cross Country - Fall \$ 7,916
 Volunteer

XV. Neighborhood Relations

XVI. Community Relations

XVII. Supplementary Matters

XVIII. Public Questions & Comments

XIX. Adjournment

Resolutions:

*Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3)

appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.