

**The Somerset Hills School District  
PUBLIC INPUT & ACTION MEETING AGENDA – SEPTEMBER 14, 2011**

**EXECUTIVE SESSION – 6:30P.M.  
PRINCIPAL’S CONFERENCE ROOM AT BERNARDS HIGH SCHOOL  
PUBLIC INPUT & ACTION MEETING – 7:30 P.M.  
THE COMMUNITY ROOM AT BERNARDS HIGH SCHOOL**

**I. Call to Order**

**II. Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**III. Roll Call**

**IV. Executive Session**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**V. Pledge of Allegiance**

**VI. Correspondence**

**VII. Report of the Superintendent**

1. Recognition of Retirement - Keith Kebel – Somerset Hills Education Foundation
2. 2011/2012 School Opening
3. District Enrollment

6/17/11 Enrollment		9/8/11 Enrollment		Difference	
P	22	P	12	P	-10
K	101	K	134	K	33
1	119	1	107	1	-12
2	163	2	115	2	-48
3	145	3	163	3	18
4	152	4	151	4	-1
<b>Bedwell</b>	<b>702</b>	<b>Bedwell</b>	<b>682</b>	<b>Bedwell</b>	<b>-20</b>
5	141	5	154	5	13
6	141	6	141	6	0
7	142	7	136	7	-6
8	148	8	142	8	-6
<b>BMS</b>	<b>572</b>	<b>BMS</b>	<b>573</b>	<b>BMS</b>	<b>1</b>
9	180	9	219	9	39
10	202	10	174	10	-28
11	195	11	196	11	1
12	208	12	193	12	-15
<b>BHS</b>	<b>785</b>	<b>BHS</b>	<b>782</b>	<b>BHS</b>	<b>-3</b>
<b>Total</b>	<b>2059</b>	<b>Total</b>	<b>2037</b>	<b>Total</b>	<b>-22</b>

4. Graduation Report
5. Student/Staff Recognition (MSG Network-BHS Highlights)
6. Week of Respect – October 3-7, 2011

#### VIII. Public Questions & Comments

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Thank you for your input.

#### IX. Approval of Minutes

Action  
Resolution

1. Approval of Minutes\*

Resolved, that the Public Input & Action and Executive session minutes of August 24, 2011 be approved.

**X. Finance**

A. Committee Report &amp; Discussion:

B. Action Items:

Action  
Resolution1. Payment of Bills\*

WHEREAS, the Board Secretary has presented a check register dated August, 2011 covering check numbers 23993 to 24104 in the amount of \$ 564,280.70 with the recommendation that they be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$524,675.70
(20) Special Revenue Fund	\$39,605.00
(30) Capital Projects Fund	-0-
(40) Debt Service Fund	-0-
(60) Cafeteria Fund	-0-
<b>TOTAL</b>	<b>\$564,280.70</b>

Action  
Resolution2. Approve Millennium Strategies Contract\*

Resolved, that the Somerset Hills Board of Education approve the Millennium Strategies consultant contract for the period September 1, 2011-August 31, 2012 in the amount of \$3,000 per month.

Action  
Resolution3. Approve NCLB Federal Grant Allocation 2011-2012 School Year

Resolved, that the Somerset Hills Board of Education authorizes application and approves funds for the 2011-2012 school year for the NCLB Federal Grant Allocation as follows:

Title II, Part A:	\$24,857.32
Title III, Immigrant:	\$ 9,089.00
Total funds:	\$33,946.32

Action  
Resolution4. Approve IDEA Federal Grant Allocation 2011-2012 School Year

Resolved, that the Somerset Hills Board of Education authorizes application and approves funds for the 2011-2012 school year for the IDEA Federal Grant Allocation as follows:

Basic:	\$412,954
Preschool:	\$ 18,035
Total:	\$430,989

Action  
Resolution  
agreement  
financing5. Approve Lease Purchase\*

Resolved, that the Somerset Hills Board of Education approve a lease purchase finance with the Somerset County Improvement Authority and TD Equipment Finance for the of a 2012 Thomas school van at an interest rate of 2.75% over 60 months.

**XI. Curriculum**

A. Committee Report &amp; Discussion:

B. Action Items:

- Action 1. Approve Field Trips\*  
Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
BHS	a) Academic Challenge Team MSG Varsity Studios NYCBHS	11/8/2011	5	1	0
BHS	b) Guidance/College Counseling Lafayette College Easton PA	10/17/11	18	2	0
BHS	c) A/P Honor Physics Bergen Community College Paramus, NJ	9/22/11	22	2	0
BHS	d) Boys Varsity Lacrosse Team Wide World of Sports Disney Pre-season Training Orlando, Fl	3/15- 3/16/12	22	1	4
BHS	Classified Students Farleigh Dickinson University Madison NJ	10/12/11	10-12	2	0
BES	Multiple Disabled Class Hunterdon Wellness Center	9/16/11	3	3	0

- Action 2. Approve Professional Development\*  
Resolution Resolved, that the Somerset Hills Board of Education approve the following professional development:

Name	To	Estimated Cost	Date
Peter Miller	N.J. School Boards Conference	\$446.00	10/24-26/11
Nancy Lee Hunter	N.J. School Boards Conference	\$446.00	10/24-26/11
Charles Young	N.J. School Boards Conference	\$446.00	10/24-26/11
Robert Baker	N.J. School Boards Conference	\$446.00	10/24-26/11

- Action 3. Adopt Curriculum Documents\*  
Resolution Resolved, that the Somerset Hills Board of Education adopt the following curriculum documents.  
 All curriculum documents are on file in the Curriculum Office.

AP Physics B	Revision- AP audit changes
Biology A, Biology H	Revision- 2009 Standards
Biology	Revision- 2009 Standards
Physics, Physics A, Physics H	Revision-2009 Standards
Environmental Science A	Revision-2009 Standards
Anatomy and Physiology A	New Course- Full Yr
Techniques of Writing	New Course- Semester
Publications	New Course- Full Yr
Math Foundations	Returning Course-Refine Only
College Readiness & Leadership Development	New Course- Semester
Computer Programming A	New Course - Full Yr
Grade 6 Math	Revisions- DI
Grade 5 Science	Revisions- 2009 Standards
Grade 6 Science	Revisions- 2009 Standards
Grade 7 Science	Revisions- 2009 Standards
Grade 5 General Music Cycle Class	New Cycle Class
Grade 5 Research Cycle Class	New Cycle Class
Grade K Science	Revisions-2009 Standards
Grade 1 Science	Revisions-2009 Standards
Grade 2 Science	Revisions-2009 Standards
Grade K Math	Revisions-CC Standards
Grade 1 Math	Revisions-CC Standards
Grade 2 Math	Revisions- CC Standards
K-4 Spelling	Revisions- Articulation

Approve  
Resolution

4. Approval of Therapy Dog  
Resolved, that the Somerset Hills Board of Education approve Barbara Baker and her certified therapy dog, Ariel, to provide canine assisted therapy to the special education classes at Bedwell Elementary School at no cost to the district.

**XII. Facilities & Operations**

- A. Committee Report & Discussion:  
B. Action Items:

Action  
Resolution

1. Disposal of Equipment\*  
Resolved, that the Somerset Hills Board of Education approve the disposal of Konica 7022 Copy Machine, serial number 26W525899.

Action  
Resolution

2. Disposal of Equipment\*  
Resolved, that the Somerset Hills Board of Education approve the disposal of Stewart Savin Fax 3750, serial number Kb1024030096.

Action 3. Approval of Crisis Management Plan\*  
Resolution Resolved, that the Somerset Hills Board of Education approve Somerset Hills School District Crisis Management Plan on file in the Superintendent's Office.

**XIII. Policy**

A. Committee Report & Discussion:

B. Action Items:

Action 1. Second Reading and Adoption Policy #6113 Records Retention – Federal and Other  
Resolution Grant Expenditures - New  
Resolved, that the Somerset Hills Board of Education approve the second reading and adoption of Policy #6113 Records Retention – Federal and Other Grant Expenditures – New.

Action 2. First Reading and Adoption Bylaw #0142 Board Member Qualifications, Prohibited  
Resolution Action, and Code of Ethics (M) - Revision  
Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Bylaw #0142 Board Member Qualifications, Prohibited Action, and Code of Ethics (M).

Action 3. First Reading and Adoption Policy #3230 Outside Activities - Revision  
Resolution Resolved, that the Somerset Hills Board of Education approve the first reading and adoption of Policy #3230 Outside Activities.

**XIV. Personnel**

A. Committee Report & Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action 1. Approve Appointment of Paraprofessional  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Kara Arnold, part time special education paraprofessional at Bedwell Elementary School, Step 1B, at an hourly rate of \$14.91, 15 hours, 50 minutes per week, effective September 7, 2011 for the 2011-2012 school year.

Action 2. Approve Appointment of Paraprofessional  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Nicole Cannici, part time special education paraprofessional at Bernardsville Middle School, Step 1B, at an hourly rate of \$14.91, 18 hours, 35 minutes per week, effective September 7, 2011, for the 2011-2012 school year.

Action 3. Approve Appointment of Paraprofessional  
Resolution Resolved, that the Somerset Hills Board of Education approves the appointment of Joseph Tirrito, part time special education paraprofessional at Bernards High School, Step 1B, at an hourly rate of \$14.91, 20 hours per week, effective September 7, 2011, for the 2011-2012 school year.

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- Action Resolution 4. Approve Appointment of Paraprofessional  
Resolved, that the Somerset Hills Board of Education approves the appointment of Marc Maratea, part time special education paraprofessional at Bernardsville Middle School, Step 1B, at an hourly rate of \$14.91, 10 hours, 30 minutes per week, effective September 7, 2011, for the 2011-2012 school year.
- Action Resolution 5. Approve Appointment of Paraprofessional  
Resolved, that the Somerset Hills Board of Education approves the appointment of Regina Geiger, part time special education paraprofessional at Bedwell Elementary School and Bernardsville Middle School, Step 1B, at an hourly rate of \$14.91, 13 hours, 8 minutes per week, effective September 7, 2011, for the 2011-2012 school year.
- Action Resolution 6. Approve Appointment of Paraprofessional  
Resolved, that the Somerset Hills Board of Education approves the appointment of Katherine Paccione, full time special education paraprofessional at Bernardsville Middle School, Step 1B, at an hourly rate of \$14.91, 35 hours per week, effective September 7, 2011, for the 2011-2012 school year.
- Action Resolution 7. Approve Appointment of Paraprofessional  
Resolved, that the Somerset Hills Board of Education approves the appointment of Antonietta Natoli, part time special education paraprofessional at Bedwell Elementary School and Bernardsville Middle School, Step 1B, at an hourly rate of \$14.91, 13 hours, 25 minutes per week, effective September 8, 2011, for the 2011-2012 school year.
- Action Resolution 8. Approve Appointment of Paraprofessional  
Resolved, that the Somerset Hills Board of Education approves the appointment of Kimberly Johnson, part time special education paraprofessional at Bernardsville Middle School, Step 1B, at an hourly rate of \$14.91, 18 hours, 8 minutes per day, effective September 8, 2011, for the 2011-2012 school year.
- Action Resolution 9. Approve Appointment of Regular Paraprofessional  
Resolved, that the Somerset Hills Board of Education approves the appointment of Annette Mahlik, part time regular paraprofessional at Bedwell Elementary School, Step 1B, at an hourly rate of \$14.23, 13 hours, 25 minutes per week, effective September 7, 2011, for the 2011-2012 school year.
- Action Resolution 10. Approve Appointment of Paraprofessional  
Resolved, that the Somerset Hills Board of Education approves the appointment of Annette Mahlik, part time special education paraprofessional at Bedwell Elementary School, Step 1B, at an hourly rate of \$14.91, 3 hours, 45 minutes per week, effective September 12, 2011, for the 2011-2012 school year.

Action 11. Amend Spanish Teacher Appointment  
Resolution Resolved, that the Somerset Hills Board of Education amends the appointment of Zoltan Gilly, Spanish teacher at Bernardsville Middle School, as follows:

From: part time @ .33 \$21,252 MA+60 Step 3  
 To: part time @ .50 \$32,200 MA+60 Step 3

Action 12. Amend Summer Work\*  
Resolution Resolved, that the Somerset Hills Board of Education amend summer work hours for the following staff members:

Mary Haspel From: 8 days To: 3 days  
 Wendi LaBruno From: 8 days To: 11 days  
 Marcy Craver From: 8 days To: 12 days

Action 13. Approve Overload  
Resolution Resolved, that the Somerset Hills Board of Education approves one special education class as an overload for Dianne Berger, special education teacher at Bernards High School, MA+15, Step 17, annual salary \$86,412, overload \$14,405.

Action 14. Approval of Hours for Regular Paraprofessionals  
Resolution Resolved, that the Somerset Hills Board of Education approves hours for the following regular paraprofessionals for the 2011-2012 school year:

<u>Name</u>	<u>Total Hours per Week</u>	<u>Step</u>	<u>Hourly Rate</u>
Lisa Klocinski	17.5	9	\$ 18.28
Annette Mahlik	13.25	1B	14.23
Cindy Matero	17.5	9	18.28
Gail Moose	17.5	OG	20.00
Martha Santini	17.5	5	16.00
Deborah Vaughn	17.5	5	16.00
Myrna Zerjav	17.5	8	17.58

Action 15. Approval of Substitutes\*  
Resolution Resolved, that the Somerset Hills Board of Education approves the following substitutes for the 2011-2012 school year:

Teachers  
 Kara Arnold CEAS  
 Nicole Cannici CEAS  
 Regina Geiger CEAS  
 Brad Greenman Sub Certificate  
 Kimberly Johnson Standard  
 Annette Mahlik Sub Certificate  
 Marc Maratea CE  
 Antonietta Natoli Sub Certificate  
 Katherine Paccione CEAS



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Jaelyn Pistilli-Urena	Sub Certificate
Joseph Tirrito	CEAS
<u>Paraprofessionals</u>	
Kara Arnold	CEAS
Nicole Cannici	CEAS
Regina Geiger	CEAS
Kimberly Johnson	Standard
Annette Mahlik	Sub Certificate
Marc Maratea	CE
Antonietta Natoli	Sub Certificate
Katherine Paccione	CEAS
Joseph Tirrito	CEAS

**XV. Neighborhood Relations**

**XVI. Community Relations**

**XVII. Supplementary Matters**

**XVIII. Public Questions & Comments**

**XIX. Adjournment**

**Resolutions:**

**\*Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition charged by the sending district and bill lists or contracts to be used for the sending district's pupils; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.