

9150 SCHOOL VISITORS

The Board welcomes visits to school for the purpose of attending classroom programs and/or participating in classroom activities. A “visitor,” for the purpose of this policy, is anyone who seeks entry into a school during the school day and is not a student at the school, an employee assigned to the school, an approved volunteer, or a district-level administrator. Visitors include, but need not be limited to, parents/guardians, family members, district residents, guests, educational researchers, and Board members. For the purpose of this policy, “visitor” also includes persons present in school buildings to attend meetings or events sponsored by the Board and persons given permission by the Board to meet in the school.

Requests for visits may only occur when arrangements have been made in advance of the intended visit and approved by the Principal. To maintain the integrity of the educational program and adhere to confidentiality laws, these visits shall not interfere with instruction or with school routines. Visitors may not consult with staff members or students during the school day without the Principal’s prior permission.

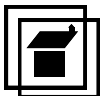
The Principal shall evaluate all requests to visit a classroom and may deny any request. A parent/guardian who has been denied access to his/her child’s classroom may appeal the Principal’s decision to the Chief School Administrator, whose determination may be appealed to the Board of Education.

When parental rights have been terminated by a court of appropriate jurisdiction, the custodial parent or legal guardian must inform the school by providing written court documentation so that the administration may apply appropriate regulations. The Principal shall seek confirmation of legal custodianship where necessary.

No one may visit the school during school hours for the purpose of recommending or exhibiting books, maps, etc., to staff. No person shall be allowed to deliver any address or lecture on any subject unless authorized by the Chief School Administrator or designee.

The Chief School Administrator or Principal/designee has the authority to prohibit the entry of any person to a school or to expel any person when there is good reason to believe the presence of such person would be inimical to the good order of the school with local law enforcement assistance, if necessary.

All school visitors must obey regulations prohibiting smoking on school grounds at all times and any other regulations designed to ensure orderly operation of the school. All



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persons violating this policy shall be considered “disorderly persons” and subject to appropriate action.

The Board also authorizes the administration to bar the attendance of persons at a school event whose conduct may constitute a disruption. In compliance with the laws prohibiting disorderly persons and trespass, the Board directs that alcoholic beverages brought onto school property be confiscated. Dangerous instruments and weapons and fireworks are to be confiscated and the individual dealt with appropriately. If needed, the administrator or designee is authorized to request the necessary assistance from local law enforcement.

The Chief School Administrator will develop procedures that address visitors’ access to the schools.

N.J.S.A. 2C:18-3

N.J.S.A. 18A:17-42; 18A:20-1; 18A:20-34

Adopted: 20 August 2008

Revised: 27 March 2013

